

Wilmington Selectboard Agenda
June 21, 2022 at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of May 17, 2022 (5 minutes)
3. Action Items (10 minutes)
 - *The Selectboard to approve the Letter of Intent to participate in the FY23 Grants-In-Aid Program*
 - *The Selectboard to approve a letter of support to place a Wilmington Bridge project on the Vtrans Capital Project Pilot Program.*
 - *The Selectboard to approve the three official posting locations as Town Clerk's bulletin board, C&S Grocer, and River Valley Market*
 - *The Selectboard to approve a two-year permit for the DVVDF Demolition Derby*
4. Bi-Town Marketing Update (15 minutes)
 - *The Selectboard to hear an update from Tim Dolan and see the Digital Ad Campaign.*
5. 1% Local Option Tax Request
 - *The Selectboard to possibly approve the 1% request from the DV Farmers Day Fair in the amount of \$13,000.*
6. Water Commission (15 minutes)
 - *The Water Commissioners to possibly approve the FY 23 budget and set the classifications and rates.*
7. Sewer Commission (10 minutes)
 - *The Sewer Commissioners to possibly approve the FY 23 budget and set the ECU rate.*
8. FY 23 Tax Rate
 - *The Selectboard to possibly set the tax rate for FY 23.*
9. Tax Sale (5 minutes)
 - *The Selectboard to appoint a representative for tax sale and review the tax sale list.*
10. ARPA (15 minutes)
 - *The Selectboard to discuss the use of ARPA funds.*
11. Use of Fire Department Building (10 minutes)
 - *The Selectboard to discuss and possibly approve the use of the former Fire Dept building at 18 Beaver St.*
12. Liquor Commission (5 minutes)
 - *A Special Event Permit for a tasting at High Country Marina on July 3rd from 12-7 pm, hosted by SC Distillation.*
13. Other Business
14. Select Board Members Comments
15. Town Manager's Updates (10 minutes)

Wilmington Selectboard Meeting Minutes May 17, 2022

Present: Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

Others Present: Scott Tucker, Jessica DeFrancesco, Gretchen Havreluk, Joe Levy, Hunter Charnow, Amelia Nick, Travis Wendel, Jessica Lee Smith, Jim Wiesner, Hope Etheridge

Meeting called to order at 6:01 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
 - Add a Special Event Permit for a tasting at Hermitage Club on July 2nd from 4–6 pm, hosted by SC Distillation.
2. Approve Minutes of May 3 and 5, 2022
 - Gannon moved to approve the minutes of May 3, 2022, Fisher second; all in favor.
 - Gannon moved to approve the minutes of May 5, 2022, Fisher second; 4–0, Rice abstained.
3. Action Items
4. 1% Local Option Tax Fund Request
 - Gannon moved to approve the Friends of Memorial Hall funding request in the amount of \$5,000, Tribuno second; all in favor.
5. Tax Stabilization
 - Wendel is planning retail space downstairs, second floor; one apartment and an office, third floor; two apartments. Gannon moved to approve the Tax Stabilization request by the owner of 1 East Main Street, Travis Wendel, Fisher second; all in favor.
6. Local Cannabis Control Commission
 - Towns aren't required to, but can, create a CCC. Wiesner asked if it was necessary to create such a Board. He's hoping more than one retailer decides to sell cannabis. It will be similar to the Liquor Commission; they will approve permits and then it will go to the state. Smith commented that Brattleboro didn't put a limit on the number of cannabis licenses they will allow. Gannon stated that at some point the voters can decide to opt out, and then the current licensed retailers would keep their license but no other licenses would be permitted. Gannon moved that Wilmington create a Local Cannabis Control Commission made up of the Selectboard; Fisher second; all in favor.

Fitzgerald moved to enter into Liquor Commission at 6:29 pm, Rice second; all in favor.

7. Liquor Commission
 - Rice moved to approve a Second-Class License Application for Starfire Bakery LLC at 103 West Main St.; and
 - A Special Event Permit for a tasting at Ratu's Liquor and Market on June 10th from 4–6 pm and at Hermitage Club on July 2nd from 4–6 pm, hosted by SC Distillation, Fisher second; all in favor.

Out of Liquor Commission at 6:30 pm

8. Other Business
 - Summer schedule; 2nd meeting each month June–Aug; approved by general consent.

9. Select Board Members Comments

- Tribuno mentioned Mrs. Raymo's passing recently and asked if the Board would like to do something.
- Gannon stated he is not seeking re-election as State Rep this year.

10. Town Manager's Updates

- Kathy Larsen said Green Up went well with 98 volunteers picking up litter; 200 bags filled.
- An advertisement will be going out for Zoning/Health Officer. His term is up in September and isn't interested in a second term
- A candidate has been selected for the Highway Superintendent position; it will be discussed in executive session.
- Duncan Cable will be coming in to setup for TV soon.
- An agreement has been signed with Stevens & Assoc to get recommendations on securing the stage structure at Memorial Hall.
- The Lane appeal is going to court.

11. Executive Session

- Fitzgerald moved to find that premature general public knowledge of the employment contract would put the town at a substantial disadvantage, Rice second; all in favor.
- Fitzgerald moved to enter into executive session at 7:02 pm, to include the Town Manager, to discuss employment contracts, Rice second; all in favor.
- Out of executive session at 7:25 p.m.
- Fitzgerald moved to expend up to \$55,000 for fiscal year-end bonus to employees for their continued dedication and perseverance throughout the pandemic, Rice second; all in favor,

Meeting adjourned at 7:27 p.m.

Respectfully Submitted,
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno



LETTER OF INTENT TO PARTICIPATE IN THE SFY23 MUNICIPAL ROADS GRANTS-IN-AID PROGRAM

We, the Legislative Body of the Municipality of Wilmington certify that the municipality will:

- Construct one or more road best management practices (BMPs) to bring connected road segments into full compliance with Municipal Roads General Permit (MRGP) standards, to be completed by September 30, 2023.
Construct the road BMPs on hydrologically connected road segments - roads that drain directly into surface waters (streams, rivers, ponds, lakes and wetlands). Refer to the Vermont Department of Environmental Conservation (DEC) map layer for hydrologically connected municipal roads in Vermont. This map layer is available at: http://anr.vermont.gov/maps/nr-atlas.
Prior to construction of the BMPs, receive Construction Authorization from VTrans to verify the appropriate location of the connected road segment and BMP(s) to meet MRGP standards.
Post a Clean Water Project sign during construction (select projects only).
Provide a minimum of 20% local match (in-kind and/or cash). Match can include quantified in-kind contributions such as transportation, municipally owned road equipment, crew labor, municipal staff time and other costs directly related to the BMP construction project as part of this program. Funds from other federal or state grant programs or local match for those other federal and state grant programs cannot be included as match.
Complete all reporting and invoicing requirements using the VTrans requested format.
Submit all Performance Reports and Request reimbursement no later than 12/30/2023 (90 days from end of grant period).
Complete a post construction assessment of each road segment repaired and provide the post construction assessment to DEC using the MRGP portal/app and certify during the request for reimbursement, that the repaired road segments are "fully compliant" with MRGP.

Date: June 21, 2022

(Duly Authorized Representatives)

Municipality: Wilmington

Primary Contact Name: Marshall Dix

Address: PO Box 217 Wilmington, VT 05363

Street Address

Town

Zip

Email: mdix@wilmingtonvt.us Phone: 802-464-5515

Secondary Contact: Jessica DeFrancesco Email: jdefrancesco@wilmingtonvt.us Phone: 802-464-8591

Unique Entity Identifier (SAM #) #: U69VY7BHJ6X4 Fiscal Year End Month (MM): 06

Note: Primary Contact is responsible for grant execution on Town's behalf, Secondary Contact may be the Road Foreman, Town Clerk, etc.

This form must be submitted via email by June 24th, 2022 to indicate participation.

Return signed Letter of Intent to: VTrans Municipal Roads Grants-in-Aid Program, c/o VTrans Municipal Assistance Program, via email: Grantsinaid@vermont.gov

Town of

Wilmington

(802) 464-8591 (Voice)

(802) 464-8477 (FAX)

www.wilmingtonvermont.us

June 21, 2022

Kevin Marshia
Vermont Agency of Transportation
Asset Management Bureau
219 N. Main Street, Barre, VT 05641

Kevin,

The Wilmington Selectboard supports Bridge #14 on Higley Hill Rd being put on the Vtrans Capital Project Pilot Program. It is a Class 2 roadway which our landfill is located on. Higley Hill Rd is a major roadway leading into Marlboro and Route 9. The bridge has cement beams that are cracked and falling into Meadowbrook exposing re-rod.

The Selectboard acknowledges that projects chosen from this program will require a finance and maintenance agreement, and may require municipal funding responsibilities.

Thank you for considering this project to help make our roads safer.

Wilmington Selectboard

Tom Fitzgerald

John Gannon

Vince Rice

Sarah Fisher

Tony Tribuno

Town of

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Motor Vehicle Racing Permit

2022-2023

Pursuant to Title 26 VSA, Chapter 93, § 4802, this permit is issued to Deerfield Valley Farmers' Day Association, Incorporated for Demolition Derbies to be held in Wilmington, Vermont on August 14, 2022 and August 2023 (date to be determined).

I hereby certify that this permit was approved by vote of the Wilmington Selectboard on June 21, 2022.

WILMINGTON SELECTBOARD

Thomas Fitzgerald, Chair

To be filed in the office of the Wilmington Town Clerk.

Requests For Funding Through the 1% Local Option Tax Fund

Name of Person/Organization/Business/Committee *Deerfield Valley Farmers Day Fair*

Date of Request *6/11/22*

Contact person, phone numbers, mailing and email address

*Amy Reynolds President
PO Box 577 wilmingtton, VT President @DVFair.com*

Amount of Request and Date Funding Needed

13,000.00 7/31/22

Describe in detail the purpose and specific use of the funding

*Truck Pull \$4500.00 Porta Potties 1500.00
Demo \$6500.00 Dumpster \$800.00
Horse Show \$2,000.00
Horse Pull \$4,000.00
Iron farmer \$3,500.00*

Please provide a financial breakdown of your project/request.

We will use the monies for payouts, tent porta potties trophies. This will help us to make sure the fair can continue for years to come. It also helps us keep our entry fees for competitors + spectators down.

Briefly describe the need for the funding and any other information that can support the application.

The funding allows us to continue the long standing tradition of the fair. We are trying to do as much as we can post Covid and give the valley a proper 2023 fair with a ride company. Last year we held 2 events and towns people were just happy to have events to attend. We look forward to 2022 and a bigger fair for 2023.

Signature of Applicant

Amy Reynolds

Date *6/11/22*

Town of

Wilmington

(802) 464-8591 (Voice)

(802) 464-8477 (FAX)


www.wilmingtonvermont.us

TO: Wilmington Selectboard
FROM: Scott A. Tucker, Town Manager
DATE: June 17, 2022
RE: Use of Old Firehouse

Please see our next Selectboard Agenda item regarding the use of the old Firehouse, once the Fire Department exits stage left. You may have heard me talking about the Town of Wilmington taking some time to consider the use of this building and to pursue a stronger role in Community Health. It is my vision that the old Firehouse could be a hub for wellness programming by partnering with various community collaboratives, Vermont Health Dept., mental health agencies, recreation, seniors and other entities focused on activities and engagement as a way to engage community members into a more active lifestyle.

In general, my ask is that you give me the building for 2-3 years to see what we can develop and Voices of Hope has stepped forward to say that they could use the community meeting space to develop their programming, engagement and activities to encourage a sober lifestyle for folks who are working on their path to recovery. Please see their attached outline.

Many thanks for your consideration.



Scott A. Tucker
Town Manager



Voices of Hope

Our Mission is to inspire hope and actively support people affected by substance abuse. We advocate to increase local resources and raise awareness about substance misuse and the importance of compassion in the Deerfield Valley.

Voices of Hope uses a grassroots self-organization model to encourage community members to fight stigma around substance use disorder and bring resources, information, harm reduction and recovery support to the Deerfield Valley.

We achieve our goals by nurturing strong partnerships with existing groups who support work in the Substance Use/Misuse field. Our partners include Deerfield Community Partnership, Turning Point of Windham County, the Aids Project of Southern VT, Vermont Department of Health, The Rotary Club of the Deerfield Valley, Deerfield Valley Lions Club, Pettee Memorial Library, West Dover Congregational Church, Brattleboro Area Hospice and the towns of Wilmington, Whitingham and West Dover. We have pending partnerships with Southern Vermont Medical Center and Turning Point of Bennington County.

Below is an update of our activities and services over the past year:

- This year through our partnership with Deerfield Valley Community Partnership, we were able to obtain our second grant to work on outreach projects, Narcan distribution and capacity building which resulted in appointing a steering committee to work on sustainability and organizational issues.
- We have a window display at the Shaw's parking lot next to the Community Bank in addition to multiple sites for outreach and posting information. We are currently waiting for the new media campaign from VT Health Link.
- We now have a local Recovery Coach embedded in the Brattleboro Memorial Hospital Emergency Department and two Recovery Coaches available to work with individuals. We have a volunteer at Turning Point of Windham County preparing to attend the Recovery Coaching Academy when it will be offered next.
- We partnered with Pettee Memorial Library and Bartleby's Books for a community reading project during Recovery Month. UNSTITCHED by Brett Ann Stanciu. Jennifer Razzee has come forward to expand the Library Project into 2 more libraries in our area.
- We held a memorial service hosted by the West Dover Congregational Church, as well as celebrating a Recovery Service hosted by St Mary's in the Mountains.
- We presented three Community Conversations and will partner with the newly organized group WCAC, for presentations.
- Presentations to Selectboards and other civic groups were completed.
- Under the leadership of Cheryl Rusin, Cathy Quigley, and partner AIDS Project of Windham County, we distributed Narcan rescue packages and implemented Narcan administration training with over 75 businesses and local home associations.



Voices of Hope

voicesofhopevt@gmail.com (802) 490-5645 Wilmington, Vermont



Voices of Hope

- We are currently working on improving our organizational structure including roles and expectations of members. We have identified the need for a paid coordinator.
- We have resources including dedicated volunteers; grant writers; and technical assistance and support from the Turning Point of Windham County and the Vermont Department of Health.
- There are many grant opportunities out there right now and with a determined space from which to operate we will be able to meet the needs of our community efficiently.

In the coming year, we will be introducing a variety of support groups including SMART Recovery; All Recovery; in partnership with Brattleboro Area Hospice- a bereavement group for anyone who has experienced a loss in their family or friends. We have volunteers ready to lead groups.

Visit our new website: www.voicesofhopevt.org and our facebook page to connect to resources, partners and more. Voices of Hope continues to meet monthly at OSEC at 5 pm for the business meeting and an informational meeting at 6:00 the last Tuesday of each month to have discussion and to plan for responding to community concerns. All are welcome to attend!

Respectfully Submitted by Elizabeth McEwen



Voices of Hope

voicesofhopevt@gmail.com (802) 490-5645 Wilmington, Vermont

Account #	Name	Water Classification	Sewer Classification	notes
Properties to Look at assessments				
12102800	Eldred, Michael	2 House Residential	Single Family Home	Change to Sm commercial
02005100	Cleo's LLC	Single Family Home	Apartment	Change to Lg Commercial
12201920	Arbor Realty Holding*	Single Family Home	Apartment	Change to Sm Commercial
12201910	Arbor Realty Holding*	2nd Meter Read only - No base charge	Apartment	Change to Sm Commercial
12201900	Arbor Realty Holding*	Large Commercial	Apartment	Change to Sm Commercial
02003000	Molina, Karen	Single Family Home	Apartment / no sewer	Change to Sm Commercial
12001901	Old Fat City, LLC ^	Single Family Home	Apartment / Store up to 2000	Change to Sm Commercial
12001900	Old Fat City, LLC^	Large Commercial	Apartment / Store up to 2000	Change to Sm Commercial
12001902	Old Fat City, LLC^	Large Commercial	Apartment / Store up to 2000	Change to Sm Commercial
12201200	Masonic Lodge #38	Churches	Assembly	Change to Non-Profit
12201800	St. Mary's In the Mtn	Churches	Church / Sant	Change to Non-Profit
12109100	Our Lady of Fatima Church	Churches	Sanctuary	Change to Non-Profit
12003500	Wilmington Baptist Church	Churches	Sanctuary	Change to Non-Profit
02203200	Valley Town Church	Churches	Santuary	Change to Non-Profit
02102600	Southeast Vermont Transit	SM Commercial or House w/Apt	Car Wash/ office up to 6 /office ea ad	Change to Lg Commercial
12203302	Bucket O Suds, St John Family LLC #	2nd Meter Read only - No base charge	Laundromat	Change to Lg Commercial
02202400	Pettee Memorial Library	Churches	Library	Change to Non-Profit
12103600	Historical Society	Single Family Home	Office - 6	Change to Sm Non-Profit
12201100	Deerfield Valley Food Pantry	Churches	Office up to 6	Change to Sm Non-Profit
02205000	TB LLC	Single Family Home	Seat / Apartment	Change to Lg Commercial
02006600	Wallace, Peter	Single Family Home	Seat / Apartment	Change to Lg Commercial
12102700	Ciancmimo, Dennis J.	SM Comercial or House w/Apt	Single Family Home	Change to Single Family
12203500	Belval Refrigeration	SM Comercial or House w/Apt	Single Family Home	Change to Single Family
12204800	Inertia Unlimited, LTD	SM Comercial or House w/Apt	Single Family Home	Change to Single Family
12002900	Jacobs, Patricia	SM Comercial or House w/Apt	Single Family Home	Change to Single Family
12108700	Oyer, Andrew & Robyn	SM Comercial or House w/Apt	Single Family Home	Change to Single Family
02102001	Wilmington Sewer Lab	Single Family Home	No Sewer	Change to Sm Commercial
02004000	Green Mountain Power, AR	Large Commercial	Office - 6	Change to Sm Commercial
02007800	Kimball, Walker	Large Commercial	Office - 6	Change to Sm Commercial
12203000	Wilmington Post Office	Large Commercial	Office - 6	Change to Sm Commercial
12201602	Wilmington Fire Station	Large Commercial	office -6	Change to Sm Commercial
12202800	Peoples United Bank	Large Commercial	Office up to 6	Change to Sm Commercial
02006511	Erhard, Edward \$	3 Family Split	Apartments	Change to Sm Commercial
02006512	Erhard III, Edward, J \$	3 Family - Split Base Charge	??	Change to Sm Commercial
02006513	Erhard III, Edward, J \$	3 Family - Split Base Charge	Apartment	Change to Sm Commercial

*3 meters - Lg Commercial, Single Family, 2nd Meter Read - 17 East Main Street

^ 3 meters - Lg Commercial, Single Family, Lg Commercial - Old Fat City Apartments, Theater, cottage

2 meters- Lg Commercial, 2nd Read - Family Dollar

\$ 3 meters - 3 Family split - 12 Ray Hill Rd

July 8, 2022
 Town of Wilmington Water District
 PO Box 217
 Wilmington VT 05363
 Billing :802-464-8591; Utility Servicing : 802-258-7445
 crichter@wilmingtonvt.us

Dear Customer,

Effective August 4, 2021, rates will be adjusted as listed below to cover the operating costs of the water district. Your Quarter 3, 2021 bills reflect this change.

Rate Code	2019	2020	2021	2022
R1: Single-family Home	\$ 75.00	\$ 75.00	\$ 97.50	\$ 97.50
R2: Small Non-Profit	\$ 38.40	\$ 38.40	\$ 49.92	\$ 49.92
C2: Small Commercial	\$ 112.80	\$ 112.80	\$ 146.64	\$ 195.00
C3: Large Commercial	\$ 254.10	\$ 254.10	\$ 330.33	\$ 330.33
S1: Sprinklers	\$ 2.16	\$ 2.20	\$ 2.86	\$ 2.86
Usage	\$ 8.24	\$ 8.40	\$ 8.65	\$ 8.65

The Water Commissioners hold meetings on the first and third Tuesday of each month at the Wilmington Town Hall. The rates were voted at their regular meeting on June 21, 2022.

Any further questions should be directed to the billing phone or email bolded above.
 Thank you kindly,

Christine Richter, Finance Officer

Rate Code Water Classifications - New

Single Family Home – Residence for one family, no rental units or commercial use

Small Non-Profit – Churches, Food Pantry, Historical Society, Masonic Hall

Small Commercial – Single Family w/apart, Retail less than 2000 sq ft, Office w/ 6 or fewer employees

Large Commercial – Retail over 2000 sq ft, residential w/3 units or more, restaurants, car wash, laundromats

	A	B	C	D	E	F	H
1		FY 2023 Approved Appropriations and Proposed Tax Rates					
2		ITEM	FY 2023	Tax Rate	FY 2022	Tax Rate	
3			Approved	Proposed	Approved	Proposed	Difference
4							
5		FY 23 grand list	7,708,579		7,567,343		
6							
7		General Fund Appropriation	2,679,221	0.3476	2,393,291	0.3163	
8							
9		Town Roads	1,531,250	0.1986	1,447,593	0.1913	
10							
11		Highway Equipment Reserve Fund	175,000	0.0227	175,000	0.0231	
12							
13		Bridge Capital	100,000	0.0130	100,000	0.0132	
14							
15		Highway Building Capital	5,000	0.0006			
16							
17		Fire Department Equipment	150,000	0.0195	150,000	0.0198	
18							
19		Fire House Capital	5,000	0.0006	5,000	0.0007	
20							
21		Memorial Hall Capital Fund	20,000	0.0026	20,000	0.0026	
22							
23		Library Capital	12,000	0.0016	12,000	0.0016	
24							
25		Public Lands & Fences	10,000	0.0013	5,000	0.0007	
26							
27		Town Hall Capital	20,000	0.0026	20,000	0.0026	
28							
29		Police Equipment Capital Fund	20,000	0.0026	20,000	0.0026	
30							
31		Transfer Station Capital Fund	5,000	0.0006	5,000	0.0007	
32							
33		Reappraisal (State Payment)	26,792		26,765		
34							
35							
36		Public Safety Bond			70,461		
37							
38		total appropriations and town tax rate	4,759,263	0.6174	4,450,110	0.5899	0.0275
39							
40		estimated rate in the March 2022 Town Meeting Report	0.6272				
41							
42		Estimated homestead education tax rate		1.6340		1.6908	-0.0568
43		Estimated non-homestead education tax rate		1.5490		1.6070	-0.0580
44		Locally Voted exemptions		0.0023		0.0023	0.0000
45							
46		combined town and homestead ed tax rate		2.2537		2.2830	-0.0293
47		combined town and non-homestead ed tax rate		2.1687		2.1992	-0.0305
48							
49							
50							
51							
52		Due Dates					
53		August 26, 2022					
54		February 24, 2023					

	A	B	C	D	E	F	G	H	I	J	K
1	Water Department										
2			Six Month Period				Actual to Date	Proposed	Change	% Change	
3		Budget FY20	Actual FY20	Budget FY21	Actual FY21	Budget FY22	FY22 June	Budget FY23	FY22 to FY23	FT22 to FY23	Comments
4											
5	Expenditures										
6	Operator	81,004.00	91,828.48	47,523.00	43,350.58	63,880.00	66,805.90	66,738.00	2,858.00	4%	
7	Clerical (GF admin)	4,750.00	1,089.13	500.00	432.94	4,750.00	4,750.00	5,039.00	289.00	6%	
8	Training	-	-	4,000.00	93.95	6,000.00	406.34	6,000.00	-	0%	
9	FICA/MEDI expense	4,245.00	7,084.04	3,640.00	5,182.96	5,100.00	4,863.44	5,106.00	6.00	0%	
10	Worker's Comp	4,000.00	4,966.00	2,550.00	4,184.50	5,000.00	24.25	5,000.00	-	0%	
11	Health Insurance	30,353.00	30,352.44	15,848.00	15,847.92	32,600.00	29,229.30	32,600.00	-	0%	
12	Retirement	-	(0.15)			4,100.00	4,081.29	4,338.00	238.00	6%	
13	Disab insurance	-	-			-	338.69	370.00	370.00	#DIV/0!	
14	Electricity	1,500.00	1,795.78	912.00	900.77	1,795.00	1,471.63	1,795.00	-	0%	
15	Office Supplies	4,500.00	4,032.99	800.00	8.28	1,600.00	10.99	800.00	(800.00)	-50%	
16	Telephone	375.00	359.40	180.00	179.70	360.00	359.40	360.00	-	0%	
17	Property Insurance	3,500.00	2,494.00	1,320.00	1,320.50	2,500.00	602.86	2,500.00	-	0%	
18	Rent/Heat	-	1,925.00			1,950.00	3,142.38	4,000.00	2,050.00	105%	
19	Engineering	-	1,680.00			2,000.00	-	2,000.00	-	0%	
20	Audit	7,000.00	8,198.00	8,200.00	7,352.00	8,200.00	-	-	(8,200.00)	-100%	add to general fund
21	Contract Labor	5,000.00	9,563.45	300.00	150.00	5,000.00	4,928.40	5,000.00	-	0%	
22	Legal Fees	1,000.00	2,211.50	1,000.00		1,000.00	-	-	(1,000.00)	-100%	add to general fund
23	Plowing	700.00	600.00	600.00	620.00	-	50.00	200.00	200.00	#DIV/0!	
24	Chemicals & Supplies	30,000.00	23,976.94	12,600.00	8,246.04	25,000.00	15,034.22	30,000.00	5,000.00	20%	filter cost going up
25	Mileage	6,000.00	5,340.66	2,670.00	2,220.54	6,000.00	4,746.64	6,000.00	-	0%	
26	Association Fees	1,000.00	1,225.00			275.00	275.00	275.00	-	0%	
27	Permits	1,500.00	1,759.68	1,760.00		1,760.00	2,015.04	2,000.00	240.00	14%	State, USDA
28	Glebe Lease	1.00	1.00					-	-	#DIV/0!	
29	Testing	5,000.00	3,660.00	1,830.00	795.00	5,000.00	2,310.00	5,000.00	-	0%	
30	Misc	-	48.13	50.00	35,859.99	-	181.85	-	-	#DIV/0!	
31	Advertising	150.00	408.00	150.00	136.00	100.00	-	100.00	-	0%	
32	Water Bond Payment	37,156.00	37,155.62			37,156.00	38,615.84	40,134.00	2,978.00	8%	
33	Water Loan 2 Repayment	24,121.00	24,120.33			24,121.00	24,120.33	24,121.00	-	0%	
34	Interest Expense	26,583.00	26,582.24			26,583.00	24,363.22	22,816.00	(3,767.00)	-14%	
35	Capital Account					35,000.00		35,000.00	-	0%	
36	Total Expenditures	279,438.00	292,457.66	106,433.00	126,881.67	306,830.00	232,727.01	307,292.00	462.00	0%	
37											
38											
39											
40											

	A	B	C	D	E	F	G	H	I	J	K
41				Six Month Period			Actual to Date	Proposed	Change	% Change	
42		Budget FY20	Actual FY20	Budget FY21	Actual FY21	Budget FY22	FY22 June	Budget FY23	FY22 to FY23	FT22 to FY23	Comments
43	Revenues										
44	Residual equity transfer	-				-	-		-	#DIV/0!	
45	Town Appropriation	5,600.00	5,600.00					0	-	#DIV/0!	
46	Water Rents Income	269,537.00	250,295.14	105,510.00	142,041.40	304,029.00	300,778.53	297,277.00	(6,752.00)	-2%	
47	Sprinklers Income	2,000.00	1,848.49	924.00	920.06	1,800.00	2,294.53	1,800.00	-	0%	
48	Curb Service Income	500.00						200.00	200.00	#DIV/0!	
49	Misc Revenue	-	-		147.77	-	3,644.19	6,200.00	6,200.00	#DIV/0!	
50	Interest Income	1.00	0.54		0.15	1.00	60.35	15.00	14.00	1400%	
51	Interest on Water Service	1,800.00	-		(21.01)	1,000.00	-	1,800.00	800.00	80%	
52	Total Revenues	279,438.00	257,744.17	106,434.00	143,088.37	306,830.00	306,777.60	307,292.00	462.00	0%	

	A	B	C	D	E	F	G	H	I
1	Sewer Budget				Actual To Date	Proposed	Change	% Change	
2		Budget FY21	Actual FY21	Budget FY22	FY22 June	Budget FY23	FY22 to FY23	FY22 to FY23	Comments
3	EXPENDITURES								
4	Chief Operator	67,543.00	67,543.32	70,219.00	66,244.50	71,994.00	1,775.00	2.53%	
5	Overtime	2,295.00	1,388.40	2,295.00	1,876.20	2,295.00	-	0.00%	
6	General Fund Administ.	4,750.00	4,750.00	4,892.00	4,892.00	5,039.00	147.00	3.00%	
7	Operator	48,141.00	48,131.20	50,038.00	47,200.00	51,303.00	1,265.00	2.53%	
8	Social Security	9,024.96	8,761.57	9,100.00	8,864.25	9,607.00	507.00	5.57%	
9	Workers Comp.	6,000.00	7,651.96	6,000.00	6,444.76	7,500.00	1,500.00	25.00%	
10	Health Insurance	58,300.00	62,294.68	73,467.00	56,191.92	70,000.00	(3,467.00)	-4.72%	
11	Retirement	6,783.00	7,084.00	7,136.00	7,455.02	8,163.00	1,027.00	14.39%	
12	Disability/Life Ins	800.00	544.88	800.00	435.32	550.00	(250.00)	-31.25%	
13	Merit Bonus	-	-	-	2,973.30	-	-	#DIV/0!	
14	Electricity/Heat	30,000.00	26,687.03	30,000.00	25,955.09	30,000.00	-	0.00%	
15	Office/ Cleaning Supplies	1,250.00	1,217.60	1,250.00	551.83	1,300.00	50.00	4.00%	
16	Telephone/Pagers	6,000.00	5,447.72	5,500.00	6,057.08	5,500.00	-	0.00%	
17	Property/Vehicle Insuranc	6,500.00	5,552.72	6,500.00	5,911.54	6,500.00	-	0.00%	
18	Water Rent	3,000.00	2,504.70	3,000.00	3,443.66	3,500.00	500.00	16.67%	
19	Building/Equip Maint	10,500.00	12,593.39	10,500.00	10,012.94	11,000.00	500.00	4.76%	
20	Safety Equipment	1,500.00	883.51	1,500.00	465.03	1,500.00	-	0.00%	
21	Engineering Consultant	1,000.00	-	1,000.00	-	1,000.00	-	0.00%	
22	Chemicals	4,500.00	4,504.39	4,500.00	3,680.27	5,000.00	500.00	11.11%	
23	Truck & Equip fuel	2,000.00	1,212.19	2,000.00	1,572.36	2,000.00	-	0.00%	
24	General Operating	1,750.00	1,345.77	1,750.00	1,384.06	1,750.00	-	0.00%	
25	Collection System Maint.	2,500.00	2,392.09	3,000.00	899.80	3,000.00	-	0.00%	
26	New/Replacement Equipment	4,500.00	1,081.36	4,500.00	4,202.80	4,500.00	-	0.00%	
27	Sewer Testing	7,500.00	8,982.00	7,500.00	4,770.00	7,500.00	-	0.00%	
28	Training	1,000.00	728.00	1,000.00	117.00	1,000.00	-	0.00%	
29	Truck/Tractor Maint	1,500.00	751.72	1,500.00	3,203.90	3,000.00	1,500.00	100.00%	
30	Compost/Bio Testing	1,500.00	1,019.18	1,500.00	1,395.00	1,500.00	-	0.00%	
31	Composting Expense	1,500.00	422.50	1,500.00	508.64	1,500.00	-	0.00%	
32	Capital Reserve Account	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	-	0.00%	
33	Sewer Bond Payment	73,494.00	73,494.00	73,494.00	73,494.00	73,494.00	-	0.00%	
34	Total Expenditures	400,130.96	393,969.88	420,441.00	385,202.27	425,995.00	5,554.00	1.32%	
35									
36									

	A	B	C	D	E	F	G	H	I
1	Sewer Budget				Actual To Date	Proposed	Change	% Change	
2		Budget FY21	Actual FY21	Budget FY22	FY22 June	Budget FY23	FY22 to FY23	FY22 to FY23	Comments
37									
38									
39	REVENUES								
40	Grant Income	-	5,656.59	-	-	-	-		
41	Sewer Rents Income	387,630.96	371,171.23	407,941.00	446,005.15	417,895.00	9,954.00	2.44%	
42	Misc Income	-	-	-	32.00	-	-	#DIV/0!	
43	Investment Interest	500.00	99.09	500.00	93.73	100.00	(400.00)	-80.00%	
44	Penalties	2,500.00	2,478.66	2,500.00	5,002.82	3,000.00	500.00	20.00%	
45	Interest on Delinq. Rent	3,500.00	6,073.10	3,500.00	7,721.44	5,000.00	1,500.00	42.86%	
46	Surplus	6,000.00	-	6,000.00	-	-	(6,000.00)	-100.00%	
47	Total Revenues	400,130.96	385,478.67	420,441.00	458,855.14	425,995.00	5,554.00	1.32%	
48									
49									
50									
51									
52									
53									
54						TOTAL ECUs	RATE PER ECU		
55					FY23	688	607.41		Estimated
56					FY22	686	595.00		
57					FY21	686	566.00		
58					FY20	690	466.00		
59					FY19	690.8	496.56		
60					FY18	728	445.50		
61					FY17	728	410.80		
62					FY16	724	354.64		