

Wilmington Selectboard Meeting Minutes

April 5, 2022 at 6:00 pm

Present: Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

Others Present: Scott Tucker, Jessica DeFrancesco, Gretchen Havreluk, Hope Etheridge, Therese Lounsbury, Amelia Nick, John Lebron, Brian Holt, Jessica Lee Smith, Mike Eldred, Bonnie Lorimer, Laurie Boyd, Kit Cincotta 802-275-2720

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
 - Under #9, add a First and Third-Class and Outside Consumption renewal for 19 South Main
 - Under Other Business add approval of discharge and release to an amendment to license agreement with Great River Hydro dated March 8, 2022, and to possibly approve a first amendment to a license agreement with Great River Hydro
2. Approve Minutes of March 15, 2022
 - Tribuno moved to approve the minutes of March 15, 2022, Rice second; all in favor.
3. Action Items
 - Fitzgerald moved to re-appoint Ann Manwaring as representative and Gretchen Havreluk and Alan Baker as alternates to DVCUD, Tribuno second; all in favor.
4. Special Town Meeting
 - Fisher moved to approve the special town meeting warning and set the date for an informational meeting for May 5th at 6 pm, Rice second; all in favor.
5. 1% Local Option Tax Fund Request
 - The Community Garden is located on RT 100N; the expansion is to allow for more users, and to grow additional produce to contribute to food distribution programs. Some of the gardeners will be contributing funds as well. Fisher moved to approve a request from the Community Garden in the amount of \$1,370 for the planting of an orchard, Rice second; all in favor.
6. Local Emergency Management Plan
 - Fisher moved to approve the Local Emergency Management Plan, Rice second; all in favor.
7. Memorial Hall Flood Program
 - We are working to find a grant for flood proofing of Memorial Hall. This grant would require matching funds, and this letter gives authority for the Town Manager to submit such a letter. Fisher moved to approve a local match commitment letter for a Hazard Mitigation Assistance program for Memorial Hall flood proofing, Tribuno second; all in favor.
8. By-Law Modernization Grant Committee
 - The Selectboard received an update on the Planning Commission sub-committee members and grant. The steering committee is large, which is recommended, to accommodate for possible drop-out of members.

Fitzgerald moved to enter into Liquor Commission at 6:23 pm, Rice second; all in favor.

9. Liquor Commission

- Rice moved to approve a Second-Class License Renewal for Ratu’s Liquor & Market;
- A First- and Third- Class and Outside Consumption Renewal for Wilmington Village Pub, VT Golf Hospitality dba The Stack Restaurant and 19 South Main;
- A First- and Third- Class Renewal for Cask & Kiln Kitchen;
- A First, Second and Third-Class and Outside Consumption Renewal for HMC Hospitality dba Hermitage Club, Fisher second; all in favor.

Out of Liquor Commission at 6:25 pm

10. Other Business

- Fitzgerald moved to approve the discharge and release of an amendment to license agreement with Great River Hydro dated March 8, 2022, Rice second; all in favor.
- Fitzgerald moved to approve a first amendment to a license agreement with Great River Hydro formerly TransCanada, Rice second; all in favor.

11. Select Board Members Comments

12. Town Manager’s Updates

- Heat Recovery Ventilation system at Highway is back up and running
- OSHA visited for three days last week. We corrected a couple of items quickly; some will take a little longer. We may receive some citations, though they didn’t see major issues.
- PSF open house will be June 25th. Donations are being collected for scholarships. Donations will be deposited either with the town for the Wilmington Firefighters Association with distributions made to the different scholarship funds as approved by the Public Safety Facility Committee.
- Schlatka appeal has been continued; Lane is in deposition phase.

13. Executive Session

- Fitzgerald moved to find that premature general public knowledge of an employment contract would place the town at a substantial disadvantage, Rice second; all in favor.
- Fitzgerald moved to enter into executive session at 6:37 pm to discuss an employment contract, Rice second; all in favor.

Out of executive session at 6:57 pm

- Fitzgerald moved to renew the Town Manager’s contract as outlined on March 22, 2022, effective August 28, 2022, Rice second; all in favor.

Meeting adjourned at 7:00 pm

Respectfully Submitted,
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno