

**Wilmington Selectboard Meeting Minutes**  
**April 19, 2022**

**Present:** Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

**Others Present:** Scott Tucker, Jessica DeFrancesco, Christine Richter, Sheldon Brassor, Steve Goldfarb, Therese Lounsbury, Phil Taylor, Janet Sherman, Cammie Swanson, Meg Streeter, Diane and Lenny Chapman, Gretchen Havreluk, Jim Wiesner, Jessica Lee Smith, TJ Sibia

Meeting called to order at 6:02 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
  - Add a First- and Third- Class and Outside Consumption Renewal for Jezebel's Eatery to #7.
2. Approve Minutes of April 5, 2022
  - Tribuno moved to approve the minutes of April 5, 2022, Rice second; all in favor.
3. Action Items
  - Tribuno moved to sign the approved Town Manager employment contract, Rice second; all in favor.
  - The Selectboard authorized a letter of support be sent to Windham Solid Waste as part of a funding application for the expansion of the food waste and composting program.
4. Highway Department
  - The East Dover culvert assembly was approved previously. This would be for helping with the excavation to move the project along faster. Fisher moved to approve the contractor bid for the East Dover Rd project in the amount of \$24,000, Rice second; all in favor.
  - Tribuno moved to approve the estimate from DM Furlon for roof construction at the transfer station at \$15,500, Rice second; all in favor.
  - The cost is good for one month. Each submission had a note regarding a cost influx. The plan is to do one smaller project before the end of the year with what's left in the budget. Rice moved to approve Pike Industries paving bid at \$84.12/ton, Fisher second; all in favor.
  - Rice moved to approve Mitchell Materials bid at \$20.85/yd for gravel, 1" ledge, and 1.5" ledge and \$23.60 for ditch stone, Fisher second; all in favor.
5. Budget Overview
  - 46 properties on tax sale list. \$271,000 in outstanding taxes. Land sales is high due to redeemed properties from last year's tax sale and properties the town has sold. Listers line is underspent but we are coming into their busy time. The state didn't end up charging dispatch fees this year, so that line is unspent. Health insurance premiums went down. The Water Merger loan, Look Rd Bridge, and garage bond are all paid off this year. Highway overtime was at 60%. Maintenance is high due to fixing their heating unit. Interest on delinquent water bills will take effect after July 1<sup>st</sup>. Sewer expenditures are where they should be; he has a little extra revenue.
  - Public Safety Facility Budget & Progress; Clerk of the Works believes there is a \$76,000 contingency left. A temporary certificate of occupancy may be coming soon, with a potential final COO May 13<sup>th</sup>. Personnel can move in with a final COO, furniture can be moved in on a temporary COO.
  - Fitzgerald moved that the Town of Wilmington make the one-time irrevocable decision to elect the "Standard Allowance" approach for our ARPA award in the amount of \$536,895.96,

the total amount to spend on the provision of government services throughout the period of performance of the grant, Rice second; all in favor.

6. 1% Local Option Tax Fund Request

- There is asbestos in the boiler room that will need to be removed, and the boiler system checked. W2D was the lowest bid at \$118,000. Jessica Smith asked about possible grants to help with the cost, looking at the public health aspect. Fitzgerald moved to approve a request from OSEC in the amount of \$118,351 for the replacement of their heating system, Rice second; all in favor.

Fitzgerald moved to enter into Liquor Commission at 7:09 pm, Rice second; all in favor.

7. Liquor Commission

- Tribuno moved to approve a First- and Third- Class and Outside Consumption Renewal for L&S Inc dba North Star Bowl and Jezebel's Eatery, Fisher second; all in favor.

Out of Liquor Commission at 7:10 pm.

8. Other Business

9. Select Board Members Comments

- Tribuno asked what the town can do about the graffiti on the foundation of the Cask & Kiln building along the river.
- Gannon finds it disturbing that someone who has never taken part in our informational sessions, is calling into question our voting process.

10. Town Manager's Updates

- Superintendent job interviews begin tomorrow. There are three candidates, the position is open until filled.
- Pre-town meeting informational meeting will be May 5<sup>th</sup> at 6 pm by zoom or in-person, followed by the special town meeting on May 10<sup>th</sup> from 7 am-7 pm by Australian ballot.
- Route 9 West blasting will resume soon, the blast window has been adjusted to 10 am-2 pm.
- Vida Holdings LLC went to the state board for findings. The hearing officer dropped the value and used a different CLA than what was agreed on in the hearing. We are waiting for the board of listers to meet and make a recommendation. The town attorney is reviewing it for possible appeal.

Meeting adjourned at 7:27 pm

Respectfully Submitted,  
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Tony Tribuno