

## **Wilmington Selectboard Meeting Minutes March 15, 2022**

**Present:** Tom Fitzgerald, John Gannon via zoom, Vince Rice, Sarah Fisher, Tony Tribuno  
**Others Present:** Scott Tucker, Jessica DeFrancesco, Sheldon Brassor, Therese Lounsbury, Amelia Nick, Joanne Yankura, Jessica Lee Smith, Stacey Skwirut, Connor Sprague

Meeting called to order at 6:01 pm

### 1. Re-Organization

- Rice nominated Tom Fitzgerald as Chair; all in favor; Rice nominated John Gannon for Vice Chairperson; all in favor, Tribuno nominated Vince Rice for Clerk; all in favor.
- Other Actions and Appointments  
Deerfield Valley News as official paper.  
Ex-Officios; Planning-Sarah Fisher, DRB-Tom Fitzgerald, Bi-Town- Tom Fitzgerald, Trails-John Gannon  
Fitzgerald moved to adopt the Conflicts of Interest Policy, and Rules of Procedure, Tribuno second; all in favor.

### 2. Visitors, Public Comments, Possible Changes to the Agenda

- Under action items- possibly approve expenditure for bridge repair
- Three additional liquor license renewals

### 3. Approve Minutes of February 15, 16 and 23, 2022

- Rice moved to approve the minutes of February 15 and 16, 2022, Fisher second; all in favor.
- Fitzgerald moved to approve the minutes of February 23, 2022, Fisher second; 4-0, Rice abstained.

### 4. Action Items

- Fitzgerald moved to approve the road posting for spring 2022, Rice second; all in favor.
- Fitzgerald moved to approve the annual highway financial plan for FY23, Rice second; all in favor.
- Fitzgerald moved to approve the amended agreement with Great River Hydro for the Hoot, Toot and Whistle Trail, Rice second; all in favor.
- Bridge 14 on Higley Hill is rapidly deteriorating. The rebar is exposed and concrete is falling into the river. Next year another nearby structure will need to be repaired as well. Tribuno moved to approve the quote from Cold River Bridges in the amount of \$98,755 for repairing a bridge on Higley Hill Rd, Rice second; all in favor.

### 5. 1% Local Option Tax Fund Request

- Three bids were received; one didn't follow the instructions so it was not considered. After Trails Committee reviewed the other two, one company stood out. Rice moved to approve the bid from Weston & Sampson for design and engineering improvements of the Hoot, Toot and Whistle trail in the amount of \$16,000, Tribuno second; 4-0, Fisher abstained.

6. Equalization Study

- Fitzgerald moved to join PVR of the Tax Dept. in stipulating that the Equalized Education Property Value, CLA and COD has been determined and accept the results as of April 1, 2021 and will not pursue any further appeals and/or seek any further changes in stated values, Tribuno second; all in favor.

7. Appointments

- Tribuno moved and Fitzgerald second to appoint the follow members for listed terms:

|   |                   |
|---|-------------------|
| <b>Tree Warden</b> -----                                    | Fred Skwirut/1    |
| <b>Energy Coordinator</b> -----                             | Chuck Clerici/1   |
| <b>Surveyor of Wood &amp; Shingles</b> -----                | Fred Skwirut/1    |
| <b>Green Up Co-Chair</b> -----                              | Kathryn Larsen/1  |
| <b>Green Up Co-Chair</b> -----                              | Rebecca Sweeney/1 |
| <b>Windham County Solid Waste District Supervisor Board</b> | Merrill Mundell/1 |
| <b>Windham Regional Commission Rep</b> -----                | Mike Tuller/1     |
|   | Ann Manwaring/1   |
| <b>Planning Commission</b> -----                            | Brian Holt/4      |
| <b>DRB</b> -----  | Diane Abate/3     |
| -----   | Chrystal Holt/3   |
| <b>Trails Committee</b> -----                               | Alan Baker/4      |

Fitzgerald moved to enter into Liquor Commission at 6:34 pm, Rice second; all in favor.

8. Liquor Commission

- Fitzgerald moved to approve a Second-Class License Renewal for Vermont Staples Good Co, Inc dba River Bend Farm Market (Wilmington), Brockton Corp dba Shaw’s Beer & Wine, Walgreens Eastern Co Inc dba Walgreens #17379 and Red Fox Shop LLC
- A First- and Third- Class and Outside Consumption Renewal for the La Casita LLC, WI Foster LLC dba Wilmington Inn, Tim Tom LLC dba Alpenglow and WHVT LLC dba White House Inn.
- A First- and Third- Class Renewal for Maple Leaf Tavern
- A First-Class and Outside Consumption Renewal for Folly Eats
- An Open Container Exemption Permit for the Beer and Chili Stroll on April 1, 2022 at Memorial Hall, Ratus, Bartleby’s Books, Incurable Romantic, 1836 Country Store, and Chapman’s Antiques, Rice second; all in favor.

Out of Liquor Commission at 6:40 pm

9. Other Business

10. Select Board Members Comments

11. Town Manager’s Updates

- Battle of the Badges is Sunday at noon at OSEC.
- Tax sale and water shut off notices are going out.
- Voter-backed petition asking for a revote is out for signatures regarding the retail cannabis article that was passed at town meeting.
- Highway HVAC system is not working properly; a tech has looked it over and we are waiting for a follow-up.
- Rec Committee is working on a 100% reimbursable grant for after-school and summer programs.

12. Executive Session

- Fitzgerald moved to find that premature general public knowledge of the potential sale of town owned property would place the town at a substantial disadvantage, Rice second; all in favor.
- Fitzgerald moved to enter into executive session at 6:50, to include the Town Manager, to discuss the possible sale of town owned property, Rice second; all in favor.

Out of executive session at 7:02 pm

Meeting adjourned at 7:02 pm

Respectfully Submitted,  
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Tony Tribuno