

## **Wilmington Selectboard Meeting Minutes February 15, 2022**

**Present:** Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

**Others Present:** Scott Tucker, Jessica DeFrancesco, Meg Staloff, Gretchen Havreluk, Amelia Nick, Sheldon Brassor, Cory Ross, Gabrielle Sellei, Bob Bois, Nicki Steel, Therese Lounsbury, Jessica Lee Smith

### **Meeting called to order at 6:05 pm**

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of February 1, 2022
  - Fisher moved to approve the minutes of February 1, 2022, Rice second; all in favor.
3. Action Items
  - Fitzgerald moved to approve the annual certificate of compliance for town road & bridge standards, Rice second; all in favor.
4. East Dover Rd
  - The town will be applying for a grant, but there is a possibility of not receiving it. ANR did reduce the size of the culvert necessary, which will be a cost savings. The bid Brassor would like to go with is from Renaud which includes the setting and assembly of the culvert plus the crane needed. Fisher moved to approve using the Highway Capital fund for the replacement of a culvert on East Dover Rd in case grant funding is not received, and approve the recommendation of Renaud Bros, Rice second; all in favor.
5. 1% Local Option Tax Fund Request
  - The program is hoping to offer more hours for earlier mornings and later evenings, as well as offer a slightly higher wage. Fisher moved to approve a 1% request in the amount of \$2965.39 for the Lake Raponda Greeter Program, Tribuno second; all in favor.
6. Downtown Designation
  - The Program has moved to an 8-year renewal with a 4-year review. Projects completed in the past 4 years includes the South Main St sidewalk and lighting, COVID-19 business recovery help, Beaver St Art Project, VT Everyone Eats and Winter Place. Working on finding the "gaps" in Wilmington and filling them, and utilizing the OSEC space are plans in the works. Tribuno commented that public restrooms and ample parking are some of the biggest struggles and could maybe be a focus.
7. Lake Raponda Dam Kayak
  - The Selectboard discussed a letter regarding a missing kayak from Lake Raponda that was moved for dam maintenance. The town insurance company denied the claim. The owner of the kayak felt that the town had responsibility for her property once it was removed from the dam site and placed in a nearby parking area. Fitzgerald commented that our insurance company denied the claim, stating that the town is not legally liable for a theft or missing kayak.

8. Face Coverings in Town

- Tribuno moved to rescind the resolution requiring masks be worn in all public buildings and town owned buildings effectively immediately, Fisher second; all in favor.

Fitzgerald moved to enter into Liquor Commission at 6:52 p.m., Tribuno second; all in favor.

9. Liquor Commission

- Tribuno moved to approve a Second-Class License Renewal for Bearclaw Holdings LLC dba River Valley Market at Mt Snow, Rice second; all in favor.

Out of Liquor Commission at 6:53 p.m.

10. Other Business/Correspondence

- March Meetings; cancel Selectboard meeting on March 1<sup>st</sup>; meet again on March 15<sup>th</sup>.
- Assign Town Meeting articles

11. Selectboard Members Comments

- Gannon stated that Wilmington may be moving into the Windham County Senator area.

12. Town Manager’s Updates

- Hall Road dam removal and channel restoration project is taking place this year.
- Eat, Sleep, Shop Local 2021 Christmas holiday season program was a success.
- Bylaw Modernization Grant agreement with Windham Regional Commission was signed; in progress, to completion by January 31, 2024.

13. Executive Session

- Fitzgerald moved to find that premature general public knowledge of the sale of town owned property would place the town at a substantial disadvantage, Rice second; all in favor.
- Fitzgerald moved to enter into executive session at 7:19 pm, to include the Town Manager, to discuss the possible sale of town owned property, Rice second; all in favor.

Out of executive session at 7:25 pm

- Fitzgerald moved to approve the Authorizing Resolution and Consent of the Town of Wilmington Selectboard to sell Parcel ID HSOVERLO.020 and HSOVERLO.062 to VT Golf Real Estate LLC for \$6,325.22, Rice second; all in favor.
- Fitzgerald moved to approve the Legal Notice to convey certain real estate property by Quitclaim Deed to VT Golf Real Estate LLC, Rice second; all in favor.

Meeting adjourned at 7:30 pm.

Respectfully Submitted,  
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Tony Tribuno