

Wilmington Trail Committee

Minutes for January 13, 2022

Members Present; *In Person*: Bob Fisher, Chair; Geri Kogut, Vice Chair, Jeff Menges

Present by Call-In: Joanne Yankura; Carlotta Gladding

Guests: None

Meeting Called to Order at 6:07 pm by Chairman Bob Fisher.

Minutes:

1. **Acceptance of December 2021 Minutes** postponed until the February 10, 2022 meeting:
2. **No Public Participation:**
3. **Main Agenda Item:** Review and discussion of any RFPs received for the Hoot, Toot & Whistle Trail Improvement Project. Three proposals were submitted:
 - a. MSK Engineers, Bennington, VT
 - b. Weston & Sampson, Waterbury, VT
 - c. Summit Contracting and Property, Lyndonville, VT
4. The Trail Committee did have a Score Sheet available to help in decision making as each member read through each proposal for this Phase I of this project. Members discussed and shared their thoughts on each proposal submitted. Members discussed each company's project experience especially noting experience each company had with the trail work we had in mind. Staff experience was reviewed and the overall cost of the proposal project.
5. Members ended discussion with a plan to check on references & developed specific questions to ask the references or actually view some of the completed projects companies had been involved with.
6. Next Steps – those members assigned to talking with references will share information with the Committee. Two potential Companies were being considered though further discussion will be done after the reference checks and then the TC will submit the TC ideas to the Selectboard.
7. Maps – Jeff shared there was one correction. He was meeting with the printer next week.
8. Bob mentioned some trees needed to be cut on Shearer Hill Rd.
9. Jim Bogart had passed away, noted by Joanne Y.
10. **Meeting Adjourned:** at 6:43pm.
11. **Next meeting is Thursday, February 10, 2022.**

Respectfully submitted,

Geri Kogut, Vice Chair