

**Wilmington Selectboard Agenda
November 16, 2021 at 6:00 pm**

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of November 2, 2021 (5 minutes)
3. Social Services (30 minutes)
 - *Windham County Humane Society*
 - *Senior Meals*
 - *SASH*
 - *VNH*
 - *VT Bar*
4. Action Item(s):
 - *The Selectboard to possibly approve the Grants in Aid Equipment Purchase Letter of Intent for FY22.*
5. Deerfield Valley Fiber (15 minutes)
 - *Deerfield Valley Fiber members to update the Selectboard on their project.*
6. Ray Hill Rd (20 minutes)
 - *The Selectboard to discuss the Ray Hill Rd traffic.*
7. Stump Jumpers (15 minutes)
 - *The Selectboard to possibly approve the annual request by the Deerfield Valley Stump Jumpers for use of town road for snowmobile access.*
8. American Rescue Plan Act (15 minutes)
 - *A discussion on ARPA funding for the Town.*
9. Other Business
10. Selectboard Members Comments
11. Town Manager's Updates (5 minutes)

Wilmington Selectboard Meeting Minutes November 2, 2021

Present: Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

Others Present: Scott Tucker, Jessica DeFrancesco, Heidi Taylor, Terrie Dumaine, Meg Streeter, Christine Richter, Merrill Mundell, Michael Mannhaupt, Amelia Nick, Diane & Lenny Chapman, Therese Lounsbury, Jessica Lee Smith, Janet Sherman

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
 - DV Fiber will be moved to the November 16th meeting
2. Approve Minutes of October 19, 2021
 - Rice moved to approve the minutes of October 19, 2021, Fisher second; all in favor.
3. Action Item(s):
 - Gannon moved to American Rock Salt's quote for rock salt for the 2021-22 season at \$77.00/ton delivered, Rice second; all in favor.
4. Windham Solid Waste
 - Merrill Mundell gave the Selectboard an update on the Windham Solid Waste District. The solar array is performing well; credits are at around \$50,000/quarter. The compost is turning out a high-quality compost. The site is maxed out and the upgrade is a \$500,000 expenditure. The district is working to keep costs at or below the need to increase assessments. As Wilmington's population has increased, the assessment will be increasing.
5. Social Services
 - Deerfield Valley Rescue; ended up \$280,000 short of their \$600,000 goal, so they now have a mortgage. Call amounts have fluctuated throughout the pandemic. There are 5 full-time employees, including a night shift. They didn't reach their budget in transport fees. A new ambulance had to be purchased which was about \$190,000. Subscriptions increased last year. Wilmington is about 38% of DVR's call volume. They have \$45,000 of uncollectible fees.
 - Senior Meals; wasn't available, will reschedule.
6. Financial Update
 - The Finance Officer gave an update on the current budget. Highway expenditures are at about 40%, including capital. Most regular line items are around 25%. Resurfacing has been maxed out because paving happens at the start of the fiscal year. Sewer revenue is at 51%. The expenditures on truck maintenance are a little high, but he's had to do some work on his truck which is a 2014. Water is at 20% for revenue. Expenditures are at 12%. Collected \$9 million of the \$16 million in taxes so far. Zoning fees, land sales, town clerk fees, transfer stations fees are all up from last year. Town Clerk is at 31% which is a little high, TM postage is high-envelopes and stamps bought at start of year and in large amounts, Fire is at 15%, Green Mountain Beach expenses are higher due to replacing a damaged handrail. VLCT is expecting insurance rates to decrease for 2022. Healthcare rates are also proposed to decrease next year. Transfer Station is at 34%; trash and recycling removal costs are up. County Court is paid for the year and came in under budget.

- BCBS Platinum is going down 5.5% for 2022, rather than increasing like we typically see. The initial deductible is increasing slightly, but out-of-pockets costs will remain the same. This would be a \$39,000 savings for the town. Gannon moved to approve the BCBS Platinum plan for 2022, Rice second; all in favor.

7. 1% Local Option Tax Fund Request

- OSEC is requesting \$100,000 for a new heating system. It is two very large boilers, and it doesn't always start automatically. The estimate includes removing the current boilers and some asbestos removal. The Board will revisit the request when OSEC has a more solid figure. John suggested asking other towns for support as more than Wilmington is benefitting from it.

8. Deerfield Valley Fiber

- Moved to November 16th meeting

9. Other Business

10. Selectboard Members Comments

- Gannon noticed a gravestone at the top of the stairs in the cemetery. And in bushes there are two square posts. A public discussion about the ARPA funds would be great.

11. Town Manager's Updates

- 9 South Main will be replacing a sewer pipe; the road will be closed for 3-4 days starting November 8th.
- Planning Commission has been working on a vacant building ordinance. The town attorney agrees that it should be a stand-alone ordinance; not a zoning ordinance.
- November 5th there is a meeting with Somerset Administrator
- Chief Murano had a meeting with Ray Hill residents. Speed data shows travelers using an acceptable speed; the amount of traffic has increased significantly.
- Efficiency Vermont has outlined some projects for the garage, town hall and police department with incentives; our cost will be about \$12,000 with energy savings starting at \$2400.
- Winter season sand will be relocated to Church St along the water building.

Meeting adjourned at 8:03 pm

Respectfully Submitted,
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno

**Windham County Humane Society
Wilmington Town Report July 1, 2020 to June 30, 2021**

Description of Services:

The Windham County Humane Society (WCHS) is a non-profit organization serving all residents of the towns of Windham County, Vermont. The mission of WCHS is to ensure the safety and well being of animals as well as enhancing the relationship between individuals and pets through adoption, education, advocacy, compassion and promotion of animal welfare.

Animal Intake numbers 2,208 animals were served by WCHS

- 1,627 animals were seen at our Wellness & Spay/Neuter clinics
- 196 animals were surrendered by their owners
- 15 animals that were adopted out were returned to WCHS
- 9 animals were seized by law enforcement
- 209 animals were brought in as strays
- 152 animals came as transports from regions of the country where the euthanasia rate is high due to overpopulation

Outcomes

- 393 animals were adopted
- 76 animals were reunited with their owner
- 37 animals (7%) were euthanized for health or behavior issues. *WCHS does not euthanize for time or space.*
- 51 Animals were euthanized for owners who could not afford veterinary clinic fees for this service
- 6 animals died in care
- 6 animals were transferred to other animal welfare organizations
- 5 animals were dead on arrival.

The average length of stay for animals was 16 days. Total expenses were \$506,679

Spay/Neuter

WCHS hosts spay/neuter clinics for income eligible residents of Windham County. A simple application is required. WCHS provides financial assistance to applicants who can't afford the fees and provides spay/neuter at no charge for free-roaming, un-owned cats. All animals adopted out from WCHS are spayed/neutered, up-to-date on vaccines and microchipped. **In 2020-21, WCHS spayed/neutered 718 cats, 176 dogs and 21 rabbits owned by Windham County residents as well as 52 un-owned community cats.**

Pet Care Assistance

This program provides veterinary care at low-to-no cost to income eligible pet owners. During COVID-19, we extended this service to pet owners who could not get into a full-service veterinary clinic. Clients must apply and provide proof of financial need and of residency in Windham County. **In 2019-20, 1,082 pet owners received veterinary care for their pets at the Windham County Humane Society.**

From July 1, 2019 to June 30, 2020, WCHS served 29 residents and 43 pets as follows:

- Spay/neuter provided for 21 cats and 5 dogs
- Distemper vaccines for 8 dogs and 22 cats
- Rabies vaccines for 30 pets
- 7 diagnostic tests
- 1 resident used the PCA program for humane euthanasia and cremation of an elderly pet
- 1 dog and 5 cats were surrendered to WCHS
- 1 resident was reunited with their lost dog
- 9 residents adopted 2 dogs and 10 cats
- Parasite prevention products, free pet food, prescription food and medications

Senior Meals Program

The Senior Meal program taking place in Jacksonville has been a challenge this year as we transitioned back to in person dining. With Carona Virus restrictions lifting and many of our seniors having been vaccinated we have been servicing our Seniors with in door dining. Some still feel unsure, and for those we still offer pick up. This program services the communities of Jacksonville, Whitingham, Readsboro, Halifax, Wilmington, Searsburg, Marlboro and Dover. We are thankful for your support of this much needed program in our valley.

We serve a noon time meal at the Jacksonville site on Tuesday's and Thursdays for a suggested donation of \$4 for each nutritional meal. We provide approximately 45 meals on Tuesday and Thursday at the Jacksonville Site. We coordinate the delivery of an average of 170 meals each week for Meals on Wheels program. There are 7 regular volunteers that cook, clean and serve the meals, and 5 regular volunteer drives that deliver Meals on Wheels.

We are asking the communities in the valley to help with the expense of this program. We received approximately \$31,000 in State Aide, Seniors individual contribution and Town support. The cost to run the program was approximately \$33,500 in utilities, raw food cost, and supplies.

We are requesting \$2,000 from the Town of Wilmington. This essential program would not be possible without community support.

Terrie Dumaine, Senior Meal Coordinator



October 01,2021

To the Town of Wilmington for town report

Shires Housing is a nonprofit housing organization serving housing needs in Bennington County. We are the DRHO – Designated Regional Housing Organization that manages the Deerfield and Butterfield SASH panels. SASH coordinates the resources of social-service agencies, community health providers and nonprofit housing organizations to support Vermonters who choose to live independently at home.

SASH provides wellness visits and/or calls upon request, for those residents that may not want to participate in SASH, but would benefit from an occasional call or visit. The Shires Housing SASH have collaborated with the VT Foodbank for a monthly drop location here in the valley for the past 6 years. We have recruited 4 volunteer drivers, who currently box up and deliver donated food items to over 38 community members who cannot get to the drop site to pick up for themselves.

Last year we contacted the local police departments and assisted with regular contact with those most at risk. We were making sure older residents had what they needed to remain isolated if they wished. We continued to partner with Wilmington Works for the VT Everyone Eats program. This program helped our restaurant during the pandemic as well as help to feed Vermonters. We, as a group, distributed 750 meals a week throughout the valley, including those identified by the schools, the police and the health center through the end of June 2021. We continue to partner with the VT Foodbank to bring Veggie Van Go to the valley. Monthly the truck sets up at Twin Valley High School to bring fresh fruit and produce to the residents of Deerfield Valley. From January until present, we have distributed 37,817 lbs of produce and fruit. This program is open to all towns in the valley.

We have been very vocal about getting transportation to Butterfield Commons. The Moover listened. Randy Schoonmaker has approved an hourly stop at that location, daily year round. This is exciting news not only for the residents of Butterfield Common but the valley.

These are just a few benefits for the towns of the valley and their residents. We never could have predicted that this pandemic would still be here. Since the start, we have been out in your community helping those in need as well as our SASH participants. With the pandemic happening, many are feeling socially isolated and we are trying to help combat that any way we can.

Becky Arbella

Shires Housing /SASH Implementation Manager becky.arbella@shireshousing.org



Dartmouth-Hitchcock Health

9/29/2021

Town of Wilmington
PO Box 217
Wilmington, VT 05363

Dear Council Members and Citizens of Wilmington:

We at Visiting Nurse and Hospice for Vermont and New Hampshire's (VNH) would like to offer our heartfelt thanks for the opportunity to have our appropriation request included in 2022 funding. **VNH respectfully requests a \$6,000 appropriation. This represents level funding from last year's request.**

As an integral part of the community healthcare system in, VNH serves to breach an otherwise significant gap in the community's continuum of care. Last year, VNH provided 717 visits to 51 Wilmington residents of all ages and at all stages of life. VNH is also the foremost team of hospice and home health experts for over 140 communities in Vermont and New Hampshire. We deliver nursing, hospice, and rehabilitation services at home with proven effectiveness, integrity and compassion. Just as local families have counted on us since 1907, you can count on us today.

Having our patients maintain their independence is key. Our nurses, therapists, and social workers provide assessments, medical care, and education to assist people in leading a more self-sufficient life. This includes patients who are frail, elderly, and disabled, people with terminal illness, those recovering from major surgery or illness, and children with chronic medical needs. They all benefit by receiving the care they need in the familiarity and comfort of home.

Town funding is what allows us to bring down the cost of services provided to those in need. With adequate town funding, we are able to provide an affordable option for home healthcare in the Wilmington community. This includes a provider's tax, your money not only helps with the unreimbursed costs but also the tax we pay to provide providers in Vermont. To continue meeting these needs, we urge the Town of to Wilmington's budget continued financial support of Visiting Nurse and Hospice for Vermont and New Hampshire.

On behalf of the people we serve, we thank you for your consideration of this request.

With kind regards,

Hilary Davis
Vice President, Strategy Management

88 Prospect Street
White River Junction
Vermont 05001
1.888.300.8853
vnhcare.org

VISITING NURSE AND HOSPICE FOR VT AND NH
Home Health, Hospice and Pediatric Services Wilmington, VT

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is one of the oldest and largest non-profit providers of in-home healthcare services in the region. VNH is committed to providing the highest quality care throughout all stages of life, from maternal child care to end of life hospice care, and everything in between. Providing individuals and families with the care they need within the comfort of their own home allows them to maintain comfort and dignity throughout their time of care.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2020 and June 30, 2021 VNH made 717 homecare visits to 51 Wilmington residents. This included approximately \$24,311 in unreimbursed care to residents.

- **Home Health Care:** 286 home visits to 28 residents with short-term medical or physical needs.
- **Hospice Services:** 78 home visits to 3 residents who were in the final stages of their lives.
- **Long Term Care:** 16 home visits to 3 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- **Skilled Pediatric Care:** 48 home visits to 5 residents for well-baby, preventative and palliative medical care.

VNH serves many of Wilmington's most vulnerable citizens – the frail elderly and disabled, at-risk families, people with terminal illnesses, children with chronic medical needs, and the uninsured and underinsured. We are dedicated to delivering outstanding home health and hospice services that enrich the lives of the people we serve.

Over the past year this has included many telehealth visits for which we did not receive reimbursement. It is with your help that we are able to provide services like this to those in need. Wilmington's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support

Sincerely,



Hilary Davis, Vice President, Strategy Management (1-888-300-8853)



Vermont Bar Foundation

Promoting Equal Access to Justice for All Vermonters

October 26, 2021

Wilmington Select Board
Via email

Dear Wilmington Select Board members,

The Vermont Bar Foundation is a state-wide 501c3 organization that funds legal services for low-income Vermonters. Last year 93% of Vermonters facing eviction hearings, did so without a lawyer. We work to change that because access to justice should be a right, not a privilege.

We are asking the Wilmington Select Board to fund our request of a \$600 donation so that the Vermont Bar Foundation can continue to help the Vermonters who need it most.

Last year twelve adults in Wilmington received free help for resolving civil legal issues. While twelve might not seem like a large number, think of the ripple effect this had. This could help twelve families stayed safely housed and remain in Wilmington. When parents get evicted, kids get evicted too; or twelve people who needed help with domestic violence issues and are now safer in their homes, or twelve people who were safer at their jobs, or had their benefits reinstated.

These are your neighbors, and our work allowed them to get the help they needed.

Here is a link (<https://vtbarfoundation.org/wp-content/uploads/2019/11/Economic-Impact-Study-Executive-Summary-and-Report-2.pdf>) to the Economic Impact Study VBF commissioned with the Vermont Supreme Court that shows for every \$1 invested in Vermont Low-Income Legal Services, the State and Vermonters see a rate of return of \$11, or a social impact return on investment of 1106%.

The Vermont Bar Foundation has been providing access to legal services for Vermonters since 1982. Our tax-exempt number is: 03-0285318.

Thank you so much for considering our request.

Sincerely,

Harry Parker President-Elect, Board of Directors, Vermont Bar Foundation
Chair, North Hero Select Board

**SFY22 MUNICIPAL ROADS GRANTS-IN-AID PROGRAM
EQUIPMENT PURCHASE**

TO: Vermont Municipal Officials
FROM: Jeff Nugent, Windham Regional Commission
RE: Letter of Intent to Participate in a **Municipal Roads Grants-in-Aid Program:**
Equipment Purchase

The Vermont Department of Environmental Conservation (DEC) offers select municipalities funding to purchase one piece of equipment that will support Municipal Roads General Permit (MRGP) implementation. Your municipality is eligible for equipment funding. Equipment eligible for purchase is described below.

Since your municipality was in compliance with the MRGP as of December 1, 2020, you are eligible to apply for this funding. Municipalities are encouraged to check their current MRGP compliance status [here](#) to maintain eligibility for future funding. Ongoing compliance with the MRGP includes submission of all fees, forms, and reporting. Questions regarding MRGP compliance should be directed to Jim Ryan, Municipal Roads Program Coordinator at 802-490-6140 or jim.ryan@vermont.gov. Details and information about the MRGP can be found [here](#).

DEC will reimburse up to 80% of the municipality's documented equipment cost, up to the State maximum award amount in the table below. If demand exceeds available funding, then equipment purchase will be prioritized for municipalities with the greatest number of hydrologically connected municipal road miles.

To request a grant for your municipality to purchase equipment, please fill out, sign, and return the Letter of Intent to Participate in the Equipment Purchase program on the following page by NOVEMBER 19, 2021. You will receive a NOTICE TO PROCEED letter if your request has been approved. Do not make any purchases before you receive that letter.

Municipalities may request to purchase one of the eligible types of equipment below:

Equipment type	Estimated equipment cost	State maximum award (80% of equipment cost)	Cash match required (20% of equipment cost)
Roller compactors for attachment to grader to improve road crown	\$7,500	\$6,000	\$1,500**
Leaf blowers to clean leaves and sediment from ditches and reduce culvert plugging	\$7,000	\$5,600	\$1,400
Hydroseeders to accelerate revegetation of disturbed soil areas	\$7,500	\$6,000	\$1,500
Plate or jumping-jack compactors to install drainage culverts	\$4,000	\$3,200	\$800
Tractor-mounted shoulder discs to remove high road shoulders	\$8,000	\$6,400	\$1,600**
Haybale shredder to distribute hay mulch on disturbed soil areas	\$8,038	\$6,430	\$1,608
Stone screener to clean out and replace stone in ditch	\$5,900	\$4,720	\$1,180**

**** If equipment was fabricated by the municipality, in-kind labor may be used in the calculation of required 20% match.**

If you have any questions about the Municipal Roads Grants-in-Aid Program equipment purchase, please contact jnugent@windhamregional.org.

Thank you, and we look forward to hearing from you soon.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeff L Nugent". The signature is fluid and cursive, with the first name "Jeff" and last name "Nugent" clearly distinguishable.

Jeff Nugent

**LETTER OF INTENT TO PARTICIPATE IN THE
MUNICIPAL ROADS GRANTS-IN-AID PROGRAM
EQUIPMENT PURCHASE**

We, the Legislative Body of the Municipality of _____ certify that
the municipality will:

- Upon a notice to proceed, purchase one piece of equipment, **indicated by check mark below**, to support MRGP implementation and provide 20% cash match for equipment purchase by the final completion date of **June 30, 2022**. Funds from other federal or state grant programs or local match for those other federal and state grant programs cannot be included as match.
- Indicate piece of equipment requesting to purchase (**check one**):
 - ☐ Roller compactors for attachment to grader to improve road crown (State maximum award amount \$6,000, cash match required \$1500 or 20% of equipment cost)
 - ☐ Leaf blowers to clean leaves and sediment from ditches and reduce culvert plugging (State maximum award amount \$5,600, cash match required \$1400 or 20% of equipment cost)
 - ☐ Hydroseeders to accelerate revegetation of disturbed soil areas (State maximum award amount \$6,000, cash match required \$1500 or 20% of equipment cost)
 - ☐ Plate or jumping-jack compactors to install drainage culverts (State maximum award amount \$3,200, cash match required \$800 or 20% of equipment cost)
 - ☐ Tractor-mounted shoulder discs to remove high road shoulders (State maximum award amount \$6,400, cash match required \$1,600 or 20% of equipment cost)
 - ☐ Haybale shredder to distribute hay mulch on disturbed soil areas (State maximum award amount \$6,430, cash match required \$1,608 or 20% of equipment cost)
 - ☐ Stone screener to clean out and replace stone in ditch (State maximum award amount \$4,720, cash match required \$1,180 or 20% of equipment cost)
- Purchase the equipment following relevant municipal procurement practices or policies.
- Submit a signed Transfer of Ownership Request & Operations and Maintenance Agreement letter (template to be provided).
- Work with your local Regional Planning Commission to complete the equipment reporting requirements including the final performance report form (to be provided), invoices/receipts, photos of equipment in use, and a copy of the maintenance manual OR a list of tasks needed to keep the equipment functional for at least 10 years.

_____ Date: _____

(Duly Authorized Representatives)

This signed letter is due by November 19, 2021

Return signed letter via email to the Municipal Roads Grants-in-Aid Program via the Northwest Regional Planning Commission at GIA@nrpcvt.com.



Deerfield Valley Communications Union District

2021 Annual Report

Draft: October 20, 2021

Contents

▪ 2021 Year in Review	2
▪ Financial Reports	
– 2021 Year-to-Date Revenues and Expenditures	4
– Statement of Financial Position	5
– 2021 Forecasted Statement of Activity	6
– Proposed 2022 Budget	7

Deerfield Valley Communications Union District

2021 Year in Review

At year-end 2020, DVFiber had 15 member towns, a business plan, and strong motivation to put the plan into action. Now, at year-end 2021, DVFiber has grown to include 24 towns in three counties, has selected its private sector vendor partner, and has obtained substantial grant funding to begin the work.

We have collectively accomplished a lot in this past year with the incredible work of representatives and alternates appointed by our member town Select Boards plus additional volunteers—some 60 people in all—who have applied technical, financial, and communications skills to keep us moving forward. We are ready to design and construct the fiber optic network that will make Internet access at gigabit speed a reality for nearly 8,000 homes and businesses on the grid that don't have it now.

What Are CUDs

Communications union districts (CUDs) are special purpose municipalities, just like water, fire, or sewer districts. Vermont had been struggling for many years through several governors of both parties to find a way to bring high-speed Internet service to the most rural parts of our state, areas that commercial providers found unprofitable to serve.

Beginning in 2015 and continuing through this past year, the Vermont legislature enacted legislation setting out the framework for the formation of municipal districts and giving them the tools to deliver service for all where there was none before. DVFiber is one of nine CUDs in Vermont.

Significant Events

Early on, our governing board, composed of representatives and alternates from all of our member towns, decided that the best path to achieve the required results would be to form a public/private partnership in which DVFiber, the public partner, would own the network, manage it for the benefit of our customers, and pay a private sector partner to construct and operate it on our behalf. To that end, DVFiber issued a Request for Proposals (RFP) in February, setting out the specifications for a partner.



We received eleven responses to the RFP and dedicated several months to evaluating their financial value and alignment with our mission, vision, and principles. The Operations and Finance and Audit Committees led these evaluations. In July, the governing board voted to select Great Works Internet (GWI) of Biddeford, Maine, a B Corporation. We signed a Memorandum of Understanding (MOU) with GWI and began to negotiate the full details of our partnership agreement.

At the same time, our Communications Committee worked to establish a relationship with our future customers and the community at-large by creating a website (DVFiber.net), a social media presence, and a quarterly newsletter. This committee also established the systems to provide good internal communication so that our volunteer organization would be well-coordinated. This was a considerable challenge because so many board and committee members have poor Internet service themselves.

Next Steps

The Vermont Community Broadband Board (VCBB) has just awarded DVFiber a \$4.1 million grant of federal funds to finance pre-construction work. This work includes a high-level design for all 24 member towns and a detailed engineering design for the six Phase 1 towns, the ones with the largest concentrations of poorly served homes and businesses. In addition, the grant pays for necessary work by Green Mountain Power to prepare its poles for the attachment of our fiber next year.

As GWI begins the pre-construction work, DVFiber will apply to the VCBB for additional federal funds to finance network construction. We expect these funds to become available for awards early next year. We are grateful for the federal funding and for the VCBB's consideration of our applications. This funding greatly speeds up the schedule for construction. We now expect to connect with our first customers in the second half of 2022, to expand construction to most other areas in 2023, and to complete, by 2024, construction to all locations that have been served poorly until now.

Our Thanks

We would like to thank all of our Select Boards for their support, for their appointments of such highly skilled delegates to our board, and for their patience while we roll out this technically complex and expensive but essential program. We are working as fast as we can to deliver on the promise of a community-owned, fiber optic broadband network that provides affordable, world-class service to everyone.

2021 Year-To-Date Revenues and Expenditures

DVFiber Statement of Activity

January - September, 2021

	General Operations	Grants					Total YTD
		PSD COVID	VCF COVID Recovery	BDCC Tech Assist	H315	H360	
Beginning Balance	\$325	\$20,425	\$29,368	(\$4,843)			\$45,275
Revenue							
Contributions/Gifts	\$1,202						\$1,202
Grant Income				7,713	70,815	0	78,528
Grants Receivable					70,815		70,815
Interest Income	18						18
Total Revenue	\$1,219	\$0	\$0	\$7,713	\$141,630	\$0	\$150,562
Expenditures							
Operating Costs							
Administrative Support Reliable Virtual Assistants			(1,151)				(1,151)
Administrative Support Donor Perfect			(542)				(542)
Advertising & Marketing Administrative Software			0				0
Advertising & Marketing Social Media Mail Chimp			(90)				(90)
Bank Charges & Fees			0				0
Bookkeeper Services			(648)	(170)	(180)		(998)
Insurance			(250)				(250)
Legal Services	0	(3,192)	(4,170)	(2,700)	(120)		(10,182)
Internal Systems Management (google)			(728)		(252)		(980)
Web Site Web Design			0				0
Web Site Web Hosting			(250)				(250)
Web Hosting Web Maintenance			0				0
Professional Fees					0		0
Total Operating Costs	\$0	(\$3,192)	(\$7,829)	(\$2,870)	(\$552)	\$0	(\$14,442)
Pre-Construction Expense							
Pre-Construction Expense:Pole Study					0		0
Pre-Construction Expense:Professional Fees		(14,085)	(6,885)		0		(20,970)
Pre-Construction Expense:High Level Design	0				0		0
Pre-Construction Expense:Detailed Design					0		0
Pre-Construction Expense:Make Ready					0		0
Pre-Construction Expense:Other (contract contingency)					0		0
Total Pre Construction Expense	0	(14,085)	(6,885)	0	0		(20,970)
Total Expenditures	\$0	(\$17,277)	(\$14,714)	(\$2,870)	(\$552)	\$0	(\$35,412)
Net Revenue	\$1,219	(\$17,277)	(\$14,714)	\$4,843	\$141,078	\$0	\$115,149
Fund Balances	\$1,544	\$3,148	\$14,654	\$0	\$70,263	\$0	\$89,610

Statement of Financial Position

DVFiber Statement of Financial Position

As of September 30, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts100 BS&L Checking	\$89,609.30
Total Bank Accounts	\$89,609.30
Total Current Assets	\$89,609.30
TOTAL ASSETS	\$89,609.30
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Net Assets	45,275.22
Net Revenue	44,334.08
Total Equity	\$89,609.30
TOTAL LIABILITIES AND EQUITY	\$89,609.30

2021 Forecasted Statement of Activity

DVFiber Forecasted Statement of Activity as of 10/18/21

January - December, 2021

	General Operations	Grants					TOTAL
		BDCC Tech. Assistance	COVID Grant	H.315 Pre-Constr.	H.360 Construction	VCF COVID Recovery	
Beginning Balance	\$325	(\$4,843)	\$20,425			\$29,368	\$45,275
Revenue							
Contributions/Gifts	1,202						1,202
Grant Income		7,713		141,630	4,111,138		4,260,481
Interest Income	18						18
Total Revenue	\$1,220	\$7,713		\$141,630	\$4,111,138		\$4,261,700
Expenditures							
Operating Costs							
Transcription Services						703	703
Project Director				24,000			24,000
Grant Manager				10,000	16,667		26,667
Internal Software Licenses						542	542
Internal Systems Administration				2,000		1,428	3,428
Bookkeeper/Accounting Services		170			300	828	1,298
Auditing Services							
Insurance						253	253
Legal Services		2,700	3,192	9,600		4,290	19,782
Professional Services - CTC			14,085	36,000		6,885	56,970
Professional Services - RISI				12,000			12,000
CRM database creation				9,000			9,000
Mail Chimp License						87	87
Web Site Design, Maint., and Hosting						250	250
Operating Cost SubTotal		\$2,870	\$17,277	\$102,600	\$16,967	\$15,266	\$154,980
Contingency						848	848
Total Operating Costs		\$2,870	\$17,277	\$102,600	\$17,815	\$15,266	\$155,828
Pre-Construction Expense							
High Level Design					272,340		272,340
Pole Data - GPS					124,950		124,950
Pole Application Processing					13,241		13,241
Pole Application Fees (rolling)					150,185		150,185
Detailed Engineering Design					151,320		151,320
Make Ready (Ride Out)					26,481		26,481
Make Ready Payment (Rolling)					977,569		977,569
Estimated GMP Make Ready Subsidy					(270,230)		(270,230)
Underground Route Construction					20,000		20,000
Project Management Services					43,976		43,976
Preconstruction Expense SubTotal					\$1,509,832		\$1,509,832
Contingency				7,030	179,080		186,110
Total Pre Construction Expense				\$7,030	\$1,688,912		\$1,695,942
Total Expenditures		\$2,870	\$17,277	\$109,630	\$1,706,727	\$15,266	\$1,851,770
Net Revenue	\$1,220	\$4,843	(\$17,277)	\$32,000	\$2,404,411	(\$15,266)	\$2,409,931
Fund Balances	\$1,545		\$3,148	\$32,000	\$2,404,411	\$14,102	\$2,455,206

Proposed 2022 Budget

DVFiber Proposed District Budget for 2022

	General Operations	Grant Funds				Total Budget
		VCF COVID Recovery	H.315	H.360 Pre-Constr.	H.360 Construction	
Beginning Balance	\$1,152	\$11,000	\$32,000	\$348,933		\$393,085
Revenue						
Contributions/Gifts	10,000					10,000
Grant Income				2,055,659	11,795,095	13,850,754
Interest Income	25					25
Installation Fees	29,700					29,700
Subscription Revenue	198,778					198,778
Total Revenue	\$238,503			\$2,055,659	\$11,795,095	\$14,089,257
Expenditures						
Operating Costs						
Clerk Stipend				\$5,000		\$5,000
Treasurer Stipend				2,500		2,500
Transcription Services				4,000		4,000
Project Director			18,000	175,000		193,000
Assistant to Clerk & Project Director				26,000		26,000
Construction Grant Preparation				25,000		25,000
Grant Manager			10,000	100,000		110,000
Internal Systems - Software Licenses				3,000		3,000
Internal Systems Administration			4,000	18,000		22,000
Bookkeeper/Accounting Services				1,800		1,800
Auditing Services				40,000		40,000
Insurance				2,500		2,500
Legal Services				15,000		15,000
Professional Services - CTC						
Professional Services - RISI						
Dues & Subscriptions				1,000		1,000
Communications content creation specialist				10,000		10,000
CRM database creation & annual updates				20,000		20,000
Advertising and Branding				5,000		5,000
Direct Mailing				20,000		20,000
Digital Advertising & Social Media				10,000		10,000
Mail Chimp License				1,000		1,000
Newsprint advertising				5,000		5,000
Web Site Design, Maintenance and Hosting				4,400		4,400
Operating Cost SubTotal			32,000	494,200		526,200
Contingency				24,710		24,710
Total Operating Costs			\$32,000	\$518,910		\$550,910

(Continued)

(Continued)

		Grant Funds				
	General	VCF COVID		H.360	H.360	Total
	Operations	Recovery	H. 315	Pre-Constr.	Construction	Budget
Pre-Construction Expense						
Pole Data - GPS				342,600		342,600
Pole Application Processing				15,988		15,988
Pole Application Fees (rolling)				181,350		181,350
Detailed Engineering Construction Design				182,720		182,720
Make Ready (Ride Out)				31,976		31,976
Make Ready Payment (Rolling)				977,569		977,569
Estimated GMP Make Ready Subsidy				(270,230)		(270,230)
Project Management Services				43,859		43,859
Preconstruction Expense SubTotal				1,505,832		1,505,832
Contingency				178,880		178,880
Total Pre Construction Expense				\$1,684,712		\$1,684,712
Construction Expenditures						
Phase II Make-Ready					2,990,762	2,990,762
Less: Estimated GMP Make-Ready Subsidy					(996,921)	(996,921)
Net Make-Ready					1,993,841	1,993,841
Phase 1 Construction					8,503,186	8,503,186
Phase 1 Installations					1,298,068	1,298,068
Total Construction Expenditures					\$11,795,095	\$11,795,095
Operations Expense						
Network Insurance	9,870					9,870
Pole Rental	59,220					59,220
Network Maintenance	39,480					39,480
HUB RENTAL	4,500					4,500
Total Operations Expense	\$113,070					\$113,070
Total Expenditures	\$113,070		\$32,000	\$2,203,622	\$11,795,095	\$14,143,787
Net Revenue	\$125,433		(\$32,000)	(\$147,963)	(\$0)	(\$54,530)
Fund Balances	\$126,585	\$11,000		\$200,970	(\$0)	\$338,555

How are speed limits set?

Speed limits on state highways are set by the **Vermont Traffic Committee**, made up of the Secretary of Transportation, the Commissioner of Motor Vehicles, and the Commissioner of Public Safety, on the basis of an engineering study performed by the Agency of Transportation. A town's governing body (typically the select board) may request a change in speed limit on a state highway by writing a letter to the VTrans Traffic Operations Engineer, who is the staff coordinator for the Traffic Committee. The letter should include a description of the particular concerns, especially if they are seasonal or at a particular time of day. The Committee meets about three times per year, and the town and other interested parties may present testimony at the meetings.

Speed limits on town highways are set by the governing body of the town. Typically a request would be made to the select board or town manager, who would then arrange to have an engineering study done either by town employees, the regional planning commission, or a consultant engineer. The select board would then establish the speed limit based on the results of the engineering study.

Speed limits must, by law and in accordance to the federal **Manual on Uniform Traffic Control Devices (MUTCD)**, be set on the basis of an engineering study. The study will take into account the current speeds, particularly the 85th percentile speed, which is the speed below which 85 percent of the drivers are traveling. In a sense, drivers "vote" with their right foot. The speed limit should be set at the 85th percentile speed, rounded to the nearest 5 mph, unless there are other factors that necessitate a different speed limit (hazards that drivers are not perceiving correctly, for which other mitigation measures have already been implemented or are not feasible). Such factors include roadway geometry such as curves or limited sight distance, parking or pedestrian activity, or a high occurrence of crashes related to excess speed. Other mitigation measures could include improving sight distance, adding warning signs, increasing enforcement activities, installation of radar speed feedback signs, restricting parking, or improving pedestrian facilities. An

engineering study can result in a recommendation to raise the speed limit, based on the prevailing speeds and an absence of crash history due to excessive speed.

As a gut check, we often recommend a test drive with a friend. Ask the friend to drive at a comfortable speed in both directions, without looking at the speedometer (you can check it from the passenger seat). Then ask the friend to drive at the proposed speed limit, and see if they can maintain it without looking at the speedometer, and see whether the speed feels slow. The reason for this gut check is that drivers typically drive by feel, and not by what the signs say, so changing the speed limit may or may not affect driver behavior to the desired degree.



Deerfield Valley Stump Jumpers Snowmobile Club

P. O. Box 1329 Wilmington, VT
05363-1329

October 28, 2021

Scott A. Tucker, Town Manager
P. O. PO Box 217
Wilmington, VT 05363-0217

Dear Scott,

The Deerfield Valley Stump Jumpers Snowmobile Club (DVSJ) along with the Vermont Association of Snow Travelers (VAST) request permission to operate snowmobiles along portions of town roads in Wilmington, Vermont for the winter season of 2021-2022. We are requesting the same permissions be granted as in the past year's request.

Davis Dr.	In its entirety (For access to VAST trail).
Haynes Rd.	From Costello Property crossing Higley Hill Rd. (The potential reroute for VAST Trail 100 South)
Higley Hill Rd.	Crossing at Haynes Rd.
Look Rd.	From Cold Brook Rd. to Nordic Hills Lodge (For Access to VAST Trail)
Brown Rd.	From Jim Knabe's driveway approx. 500ft. down Brown Rd. (VAST Trail 100 South)
Lisle Hill Rd.	From John Zach's Driveway along town trail TR#61 to VAST trail.
Poplar R.	About 20 yards (For access to VAST trail).
Woods Rd.	From VT Rte. 9 to gait at picnic area (For access to VAST trail).
Wilmington Heights Rd.	From lower portion east to Heights Spur (For access to VAST trail).
Sun & Ski Rd.	Approx. 300 ft. @Horizon Inn intersecting with Sun and Ski Rd. (For access to VAST trail).
Top of the Hill Rd.	From Stowe Hill Rd. to the end of Top of the Hill Rd. (For access to VAST trail).

CHIMNEY HILL DEVELOPMENT (for access to VAST trail).

Rock Split Way. In its entirety (for access to VAST trail).

Upper Dam Rd. From Shincracker Way to access trail #445 Splatter Foot Close.

Upper Dam Rd. From Rock Split Way to GMNF trail head (for access to VAST trail).

Splatter Foot

Close: In its entirety (For access to VAST trail).

Twin Brook Rd: From Lot #648 to Chimney Hill Rd. (for access to VAST trail).

Beebe Rd: From Lot #B-34 to West Rd. (for access to VAST trail).

West Rd: From Lot #B-30 to Birch Loop (for access to VAST trail).

K-Loop & Bullet

Hole Rd: From Lot #12 to Pond Loop (for access to VAST trail).

Pond Loop: From Bullet Hole Rd. to CHOA trail (for access to VAST trail).

Spruce

Grove Rd: From Lot #312 to Chimney Hill Trail (for access to VAST trail).

Town Farm Rd: From Valley View to Haystack Rd. (for access to VAST trail).

Big Bend Loop: (for access to VAST trail).

Low Land Loop: In its entirety (for access to VAST trail).

East Brook

Crossing: (For access to VAST trail)

North Rd: From east corner of Corner Lane to West Rd. (for access to VAST trail).

Chimney

Hill Rd: From entrance to Chimney Hill Club House Parking Lot (for access to VAST trail).

Snowmobiles will operate for access only to DVSJ and VAST snowmobile trails and only at times when the trails are officially open.

Please feel free to contact me at (860-759-8811) or e-mail march0101@comcast.net should you have questions regarding this request or for that matter any concerns throughout the season. Thank you for your consideration of this request.

Sincerely, Fred March, DVSJ President

cc: Michael Garber, DVSJ Vice President (845-807-1054) partridgerunskihouse@gmail.com

Lorraine Tully, DVSJ Secretary (914-216-3981) lmt194@optonline.net

Philip Manzi, DVSJ Treasurer (718-614-2766) pmmsnzi@aol.com

Luke Ferrio, DVSJ Director, Trail Coordinator (203-610-7667) Stratton7667@yahoo.com

Joe Mistretta, DVSJ Director (631-275-3544)

Cc: Chief Matthew Murano
Mathew.Murano@Vermont.gov