

TOWN of WILMINGTON
Minutes of the Development Review Board

Meeting Date: 1 November 2021

DRB Members:

Cheryl LaFlamme
Charlie Foster
Chrystal Holt
Diane Abate

Others Present:

Mike Tuller (ZA)
Steven Kokinos
Elizabeth Herrmann
Abby Skidmore

General Business:

1. The meeting was called to order at 5:03pm by Cheryl LaFlamme
2. Additions to the agenda-
 - Administrative Notes – cancel meeting for 15 November.
 - Next meeting December 6
3. Approval of minutes from Sept 20th meeting- motion made by Chrystal Holt, second by Cheryl LaFlamme, motion carries unanimously.
4. Begin Hearing for Application #2021-078
Owner: Steven and Deborah Kokinos; Agent- Elizabeth Herrmann
Address: 21 Island Drive, Wilmington
Applicant proposes demo of existing garage and construction of a new garage in approximate existing location. New garage to align parallel to already approved new residence.

Applicable Code Sections:

Article II- Sections: 222, 223, 224, 226, 227, 229, 231, 234
Article IV- Sections: 430, 431, 440, 441, 450 C
Article VII- Sections: 705, 706, 710 A B, 720, 721 F, 730 F H

5. Meeting went into hearing at 5:08pm
 - Administered oath to Steven Kokinos and Elizabeth Herrmann
 - No conflicts of interest on board
 - Cheryl LaFlamme read the application information
 - Diane Abate reviewed the applicable ordinances
 - Testimony received from Steven Kokinos and Elizabeth Herrmann

6. Motion to close this case at 5:45pm made by Chrystal Holt, second by Charlie Foster, motion carries unanimously.
7. Open Hearing for Application #2021-082
Owner: Crafts Inn Owners Association, Alice Richter; Agent Abby Skidmore
Address: 10 West Main Street
Applicant proposes a change of use to operate a spa within the Inn property utilizing a small room in the basement to provide massages and body wrap services.

Applicable Code Sections:

Article II- Sections: 222, 223, 224, 226, 227

Article IV- Sections: 420, 423, 440, 450 B

Article V- All Sections

Article VI- Sections 602, 604, 606, 610 A L

Article VII- Sections: 710, 730 A L

Article VIII- All Sections

8. Meeting went into hearing at 5:48pm
 - Administered oath to Abby Skidmore
 - No conflicts of interest on board
 - Cheryl LaFlamme read the application information
 - Chrystal Holt reviewed the applicable ordinances
 - Testimony Received from Abby Skidmore
9. Motion to close the hearing at 6:12pm by Charlie Foster, second by Chrystal Holt, motion carries unanimously.
10. Motion to move to deliberation at 6:15pm by Chrystal Holt, second by Diane Abate, motion carries unanimously.
11. Motion to end deliberation at 6:38pm made by Chrystal Holt, second by Cheryl LaFlamme, motion carries unanimously.
12. Motion to approve Application #2021-078 with conditions made by Cheryl LaFlamme, second by Chrystal Holt, motion carries unanimously.
13. Motion to approve Application #2021-082 by Cheryl LaFlamme, second by Chrystal Holt, motion carries unanimously.
14. Motion to adjourn meeting at 6:40pm by Charlie Foster, second by Cheryl LaFlamme, motion carries unanimously.

Respectfully submitted,
Chrystal Holt
Clerk