

Wilmington Selectboard Meeting Minutes June 15, 2021

Present: Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher (left at 7:31 pm), Tony Tribuno (6:07 pm)

Others Present: Scott Tucker, Jessica DeFrancesco, Christine Richter, Gretchen Havreluk, Amelia Nick-DVN, Jessica Lee Smith, Therese Lounsbury

1. Visitors, Public Comments, Possible Changes to the Agenda
 - Under #3, add the approval of a letter of intent to participate in the Municipal Roads Grants-In-Aid Program; Liquor commission—a special event permit for Lawsons Finest Liquids LLC for an event on July 3, 2021 at Hermitage Club at 183 Gatehouse Trail
2. Approve Minutes of June 1, 2021
 - Gannon moved to approve the minutes of June 1, 2021, Rice second; all in favor. (4-0)
3. Action Items:
 - Gannon moved to appoint the town manager as its authorized representative to request ARPA funding and certify that the community will follow the “U.S. Department of the Treasury Coronavirus Local Fiscal Recovery Fund Award Terms and Conditions.” Rice second; all in favor. (4-0)
 - Gannon moved to approve a letter of intent to participate in the Municipal Roads Grants-In-Aid Program, Fisher second; all in favor. (4-0)
4. Financial Review
 - General Fund revenue is at 99% with \$267,000 that should be collected by end of the month. Miscellaneous grants line has about \$42,000 from the LGER grant. Miscellaneous income is \$33,000 higher due to water district reimbursement for Chris Lavoy becoming a town employee sooner. The Town Clerk fees have increased due to the increase in home sales and refinancing. Transfer station revenues are up.
 - CTCL grant expense was a Town Clerk grant for the extra work for town meeting and voting by mail. Listers are below budget with just grievance left for this year. Computer line is overspent due to the need to purchase additional equipment to support working from home. The PD did purchase a cruiser this year. PD expenditures are at 89% with two weeks left. Fire is at 91% so far. We should be getting a refund for workers comp, but it may not come in until next fiscal year. Transfer station is over budget, which is expected due to the increase in usage. We will be able to recoup most of what we paid out in legal fees for tax sale. The General Fund should end with a surplus this year.
 - Highway had LGER grant funding at around \$23,000 and \$37,000 in lieu of annual grant funding. The gravel/stone/fabric still has some funds as does crack sealing and Castle Hill Bridge, which should be spent this week. Fuel has a surplus due to a mild winter and lower fuel costs. They should also end with a surplus.
 - Wastewater revenues are on point, and expenditures will end with a small surplus.
 - The Selectboard reviewed the tax sale list. There are a number of properties with large delinquencies. Some of them are in good locations, and will most likely get bid on. There are some properties that are raw land, may not be developable, that would be worrisome properties.

Gannon moved to enter into sewer commission at 6:36 pm, Rice second; all in favor.

5. East Main St Sewer Expansion

- There was a glitch with the sewer main. VTrans wouldn't allow a diagonal strip across Rt 9 to connect to the sewer main. Now they have to dig directly across Rt 9 and then down the street which increases costs. Gannon moved to approve additional funding for the design plan with VHB in the amount of \$5,052 for the East Main St sewer expansion project, Rice second. Gannon amended his motion to approve additional funding for the design plan with VHB in the amount of \$5,052 for the East Main St sewer expansion project from the sewer capital account, Rice second; all in favor.

Out of sewer commission at 6:51 pm.

Gannon moved to enter into Liquor Commission at 6:51 pm, Rice second; all in favor.

6. Liquor Commission

- Gannon moved to approve a special event permit for Lawsons Finest Liquids LLC at Hermitage Club, 183 Gatehouse Trail on July 3, 2021 from 3-6 pm, Tribuno second; all in favor.

Out of Liquor Commission at 6:54 pm.

7. Other Business

8. Select Board Members Comments

9. Town Manager's Updates

- VT Bond Bank Board will be meeting to consider applications and ours is in there.
- The Governor has rescinded the state of emergency and all orders put into place during the emergency. Public transportation will still require a mask until September.
- The town nurse has retired after 39 years of service and we thank her for her service.
- VT 100 in W Dover is closed today until June 17th to replace a deep culvert.
- The Lake Raponda Assoc and Greeters are asking about boats being stored along the dam. The LRA is also taking an interest in the dam, inspection, and dam safety.
- The water district merger went through and was approved, awaiting a state permit.
- Part-time patrol officer Kayla Healy was sworn in this morning.

10. Executive Session

- Fitzgerald moved to find that premature general public knowledge of the economic development consultant's contract, the Lane BCA appeal in Superior Court, GMP easement & agreement would clearly place the town at a disadvantage, Rice second; all in favor.
- Fitzgerald moved to enter into executive session at 7:14 pm, to include to town manager, to discuss the economic development consultant's contract, the Lane BCA appeal in Superior Court, GMP easement & agreement, Rice second; all in favor.

Out of executive session at 7:28 pm

- Fitzgerald moved to authorize the town manager to execute the easement and agreement with GMP at 40 Beaver Street and pay their standard fee of \$15,830.59, rice second; all in favor.
- Fitzgerald moved to renew the economic development consultant's contract for FY-2022 for \$71,400, Gannon second; all in favor. Fitzgerald moved to authorize the town manager to execute the economic development contract, Rice second; all in favor.

- Fitzgerald moved to find that premature general public knowledge of confidential attorney client communications for the purpose of providing legal services to the body would clearly place the town at a substantial disadvantage, Tribuno second; all in favor.
- Fitzgerald moved to enter into executive session at 7:32 pm, to include the town manager, to discuss confidential attorney client communications, Tribuno second; all in favor. Fisher conflicted out.

Out of executive session at 7:56 pm; no action taken.

Meeting adjourned at 7:57 pm

Respectfully Submitted,
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno