

Wilmington Selectboard Meeting Minutes June 1, 2021

Present: Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

Others Present: Scott Tucker, Jessica DeFrancesco, Nicki Steel, Gretchen Havreluk, Julie Koehler, Matt Murano, Kathy Rapp, Deb Boyd, Cindy Hayford, Amelia Nick, Leigh Thomson, Jessica Lee Smith, Steve Goldfarb, Meg Streeter, Diane Chapman, Eithne Eldred, Charlie Foster

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of May 18, 2021
 - Gannon moved to approve the minutes of May 18, 2021, Rice second; all in favor.
3. Action Items
 - Fitzgerald moved to accept, with regret and many thanks, the resignation of Tom Consolino from the Planning Commission, Rice second; all in favor.
4. Old Home Week
 - Nicki Steel of the Old Home Week Committee gave an update on their upcoming event, August 5–8, 2021. The committee has been really busy getting those who are heading up events back in motion. They have about 500 followers on Facebook. Donations and sponsorships are being handled by Monique White, Dover is sponsoring a band, Nido's has made a generous donation. The schedule of events is being worked on, a mailing will be going out this month, to include an order form for memorabilia.
5. 1% Local Option Tax Fund Request
 - Beaver Brook Children's School is hoping to fill a need of affordable, high-quality childcare, which will provide up to 10 new jobs; Julie Koehler, M.Ed. as director. They would be offering weekend care to accommodate schedules. It is on the MOOver route which is a help to some families. Kathy Rapp from the WSSU stated that Wilmington only has a 4-year-old pre-K program, leaving the 3-year-olds without pre-K. Smith commented that this is very necessary for the valley. One of the grantors met with her and thinks it is a great project. Gannon moved to approve the request of \$40,000 from Beaver Brook Children's School, Inc. for renovations and construction at OSEC with the understanding that Julie will report back to the Board at their first meeting in October on their progress, Rice second; all in favor
6. COVID Guidelines
 - The Selectboard discussed their May 2020 resolution; COVID-19 Emergency Order-Wearing Face Coverings in Town Owned Buildings and Businesses Open to the Public Within the Town of Wilmington. The Board received correspondence favoring both sides. Smith is in favor of the resolution being removed, as is Foster from the Wilmington Inn, saying it should be up to the businesses, if they want to enforce masks. Gannon clarified that the Governor's executive order says that unvaccinated people still need to wear masks. Gannon moved to rescind the May 20th resolution with respect to the COVID-19 Emergency Order-Wearing Face Coverings in Town Owned Buildings and Businesses Open to the Public Within

the Town of Wilmington, Tribuno second; all in favor. Steel wanted clarification on when meetings can resume in-person. Tucker will send out a letter to clarify.

Fitzgerald moved to enter into Liquor Commission at 6:52 pm, Rice second; all in favor.

7. Liquor Commission

- Gannon moved to approve an Outside Consumption Permit for 19 South Main St Restaurant LLC dba 19 South Main St; and
- a First and Third- Class and Outside Consumption application for The Sitz BBQ dba Sitz BBQ at 54 East Dover Rd, Rice second; all in favor.

Out of Liquor Commission at 6:57 pm.

8. Other Business

9. Select Board Members Comments

- Tribuno had a visit from his neighbor who had an issue. He referred him to Tucker and it appears Tucker handled the issue satisfactorily.
- Fisher is excited for the childcare program

10. Town Manager's Updates

- Waiting for governor to sign the water district merger
- Public Safety Facility project is getting ready to pour concrete
- Rec, DRB, Windham Solid Waste Rep and Trails committees have volunteer positions open
- E Main St. sewer construction will need to be discussed soon as costs have increased
- Schlatka, Lane appeals in Superior Court; Schriberg, Flynn appeals are in PVR.

11. Executive Session

- Fitzgerald moved to find that premature general public knowledge of a Police Dept. employment contract, would put the town at a substantial disadvantage, Rice second; all in favor.
- Fitzgerald moved to enter into executive session at 7:12 pm, to include the town manager and police chief, to discuss a Police Dept. employment contract, Rice second; all in favor.

Out of executive session at 7:20 pm

- Fitzgerald moved to authorize the town manager to enter into an employment contract for a part-time police officer, Rice second; all in favor.
- Fitzgerald moved to find that premature general public knowledge of a revolving loan application would put the town at a substantial disadvantage, Rice second; all in favor.
- Fitzgerald moved to enter into executive session at 7:22 pm, to include the town manager and economic development coordinator, to discuss of a revolving loan application, Rice second; all in favor.

Out of executive session at 7:48 pm

- Gannon moved to approve the revolving loan application to TimTom LLC for five years with payments beginning 8/1/21 in the amount of \$20,000, Tribuno second; all in favor.
- Fitzgerald moved to find that premature general public knowledge of the Schlatka litigation would put the town at a substantial disadvantage, Rice second; all in favor.
- Fitzgerald moved to enter into executive session at 7:49 pm, to include the town manager, to discuss a the Schlatka litigation, Rice second; all in favor.

Out of executive session at 8:06 pm; no action taken.

In-person meetings will start in July.

Meeting adjourned at 8:08 pm

Respectfully Submitted,
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno