

## Wilmington Selectboard Meeting Minutes

April 6, 2021

**Present:** Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

**Others Present:** Scott Tucker, Jessica DeFrancesco, Gretchen Havreluk, Charlie Foster, Ann Manwaring, Therese Lounsbury, Chrystal Holt, Amelia Nick, Mike Tuller, David Soens, Jessica Lee Smith

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
  - Under #7, expand to include town buildings and meetings
  - Under #8 add a First- and Third-Class and Outside Consumption renewal for Southern Vermont White House Inn LLC dba Southern Vermont White House at 178 RT 9 E.
2. Approve Minutes of March 16 and 23, 2021
  - Gannon moved to approve the minutes of March 16, 2021, Rice second; 4-0, Fisher abstained.
  - Gannon moved to approve the minutes of March 23, 2021, Rice second; all in favor.
3. Action Items
  - Manwaring gave an update on DV Fiber, and the different sub-committees that have been formed. Fitzgerald moved to re-appoint Ann Manwaring as representative to DV Fiber, and Alan Baker and Gretchen Havreluk as alternates, Rice second; all in favor.
  - Holt found the DRB process very interesting when she had to appear for her small business. Gannon moved to appoint Chrystal Holt to the DRB, Rice second; all in favor.
  - Gannon moved to accept, with regret, the resignation of Randy Knaggs from the Recreation Committee, Rice second; all in favor.
4. Windham Solid Waste District Recycling Containers
  - WCSWMD will no longer be loaning recycling containers to towns. Rice moved to approve the MOU and bill of sale accepting ownership recycling containers previously loaned to the Town, Tribuno second; all in favor.
5. Sidewalks
  - Havreluk received a VTrans Alternative grant for both sides of South Main St. Only two bids were received for the design RFP. Performance and knowledge are main criteria, with a point system for the committee to choose a grantee. Gannon moved to authorize the town manager to enter into and sign a contract with Dufresne Group for the North Main St sidewalk project, Rice second; all in favor.
  - The East Main St sidewalk project is still ongoing. Utility poles are being moved with Green Mountain Power. The state grant advisor is requiring the town to redo all but one easement; a number of properties have new owners. New owners add a slight challenge to this ongoing project. There are some issues with water and sewer line placement requiring additional engineering work.

## 6. Electric Vehicle Charging Stations

- David Soens of BLINK discussed the proposed placement of two fast and one long term electronic vehicle charging stations in the Dixon Lot. Each unit will have two connectors. The grant has a 7-year agreement, though they would like a 10-year agreement if amenable. BLINK handles the maintenance and upkeep of the equipment. They will pay the electric bill until there is a revenue; the Town receives a percentage of the net revenue. The spaces in the parking lot will need to be deemed as EV spaces only. Jessica Smith asked what percentage of cars in town are electric. Gannon moved to approve the design of the BLINK EVC stations at the park & ride and to authorize the Town Manager to sign a contract pending a DRB hearing and permitting, Fisher second; all in favor.

## 7. Memorial Hall, Town buildings and public meetings

- The governor is moving into three phases. By July 4<sup>th</sup> there will be no mandates, just "universal guidance". In July we could take a look at the universal guidance and re-open. We are planning to put porta-potties back out this year, and we will supply Memorial Hall with extra cleaning supplies. One person every 100 square feet (for unvaccinated persons) per room is part of the second stage. The Board agreed to wait until July to start re-opening.

Fitzgerald moved to enter liquor commission at 7:28 pm, Rice second; all in favor.

## 8. Liquor Commission

- Rice moved to approve a First- and Third-Class License Renewal for Cask & Kiln Kitchen at 4 N Main St, and
- A First- and Third-Class, and Outside Consumption renewal for Southern Vermont White House Inn LLC dba Southern Vermont White House at 178 RT 9 E, Tribuno second; all in favor.

Out of liquor commission at 7:30 pm

## 9. Other Business

### 10. Selectboard Members Comments

- Fisher said the transfer station could use some clean-up now that the snow is gone. It is on Brandon's list.
- Gannon's committee has the legislative bill for the water district merger in his committee. Town meeting had a lot more participation this year by Australian ballot, and the future of town meetings should be discussed.

### 11. Town Manager's Updates

- Thanked the board for all of their support with the staff throughout COVID, based on their needs.
- Working on the Clerk of the Works contract, and waiting to hear back from BreadLoaf on their contract.
- Working on the bond bank application, and talking with local banks about borrowing in anticipation of the note, so we can move forward.
- VLCT has been talking about the American Rescue Plan. Winooski is receiving about \$2.1 million. Our estimate for funding is \$500,000. It is all based on census data. We will have three years to spend this on infrastructure (as an example).

Meeting adjourned at 7:48 pm

Respectfully Submitted,  
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Tony Tribuno