

Wilmington Selectboard Agenda
April 20, 2021 at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of April 6, 2021 (5 minutes)
3. Action Items (5 minutes)
 - *The Selectboard to possibly accept the resignations of Alex Struzinski and Brian Hammill from the Trails Committee.*
 - *The Selectboard to possibly appoint Carlotta Gladding to the Trails Committee for the remainder of a 4-year term expiring April 2022.*
4. Twin Valley Unified Union School District Vacancy (10 minutes)
 - *The school district clerk to consult with the Selectboard on the appointment of Jason Hartnett to the TVUUSD board.*
5. Paving Bids (5 minutes)
 - *The Selectboard to possibly accept the paving bid from Springfield Paving.*
6. South Main St Bridge (15 minutes)
 - *The Selectboard to possibly approve a quote to repair the South Main St bridge along the sidewalk at Shafter St.*
7. Public Safety Facility Bond (15 minutes)
 - *The Selectboard to possibly approve the state auditor's checklist required for the bond application and bond.*
 - *The Selectboard to authorize the town manager to sign the bond application and submit to the Vermont Bond Bank.*
8. Liquor Commission (5 minutes)
 - *The Liquor Commission to possibly approve a First- and Third-Class License and Outside Consumption Application for TimTom LLC dba Alpenglow at 9 West Main St.*
9. Other Business
10. Select Board Members Comments
11. Town Manager's Updates (10 minutes)
12. Executive session
 - *The Selectboard to possibly enter into executive session to review the Breadloaf contract and discuss borrowing in advance of a bond note.*
 - *The Selectboard to possibly authorize the town manager to execute any documents related to the BreadLoaf contract*
 - *The Selectboard to possibly authorize the finance officer to sign a BAN for \$1.8M.*

Wilmington Selectboard Meeting Minutes

April 6, 2021

Present: Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

Others Present: Scott Tucker, Jessica DeFrancesco, Gretchen Havreluk, Charlie Foster, Ann Manwaring, Therese Lounsbury, Chrystal Holt, Amelia Nick, Mike Tuller, David Soens, Jessica Lee Smith

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda

- Under #7, expand to include town buildings and meetings
- Under #8 add a First- and Third-Class and Outside Consumption renewal for Southern Vermont White House Inn LLC dba Southern Vermont White House at 178 RT 9 E.

2. Approve Minutes of March 16 and 23, 2021

- Gannon moved to approve the minutes of March 16, 2021, Rice second; 4-0, Fisher abstained.
- Gannon moved to approve the minutes of March 23, 2021, Rice second; all in favor.

3. Action Items

- Manwaring gave an update on DV Fiber, and the different sub-committees that have been formed. Fitzgerald moved to re-appoint Ann Manwaring as representative to DV Fiber, and Alan Baker and Gretchen Havreluk as alternates, Rice second; all in favor.
- Holt found the DRB process very interesting when she had to appear for her small business. Gannon moved to appoint Chrystal Holt to the DRB, Rice second; all in favor.
- Gannon moved to accept, with regret, the resignation of Randy Knaggs from the Recreation Committee, Rice second; all in favor.

4. Windham Solid Waste District Recycling Containers

- WCSWMD will no longer be loaning recycling containers to towns. Rice moved to approve the MOU and bill of sale accepting ownership recycling containers previously loaned to the Town, Tribuno second; all in favor.

5. Sidewalks

- Havreluk received a VTrans Alternative grant for both sides of South Main St. Only two bids were received for the design RFP. Performance and knowledge are main criteria, with a point system for the committee to choose a grantee. Gannon moved to authorize the town manager to enter into and sign a contract with Dufresne Group for the North Main St sidewalk project, Rice second; all in favor.
- The East Main St sidewalk project is still ongoing. Utility poles are being moved with Green Mountain Power. The state grant advisor is requiring the town to redo all but one easement; a number of properties have new owners. New owners add a slight challenge to this ongoing project. There are some issues with water and sewer line placement requiring additional engineering work.

6. Electric Vehicle Charging Stations

- David Soens of BLINK discussed the proposed placement of two fast and one long term electronic vehicle charging stations in the Dixon Lot. Each unit will have two connectors. The grant has a 7-year agreement, though they would like a 10-year agreement if amenable. BLINK handles the maintenance and upkeep of the equipment. They will pay the electric bill until there is a revenue; the Town receives a percentage of the net revenue. The spaces in the parking lot will need to be deemed as EV spaces only. Jessica Smith asked what percentage of cars in town are electric. Gannon moved to approve the design of the BLINK EVC stations at the park & ride and to authorize the Town Manager to sign a contract pending a DRB hearing and permitting, Fisher second; all in favor.

7. Memorial Hall, Town buildings and public meetings

- The governor is moving into three phases. By July 4th there will be no mandates, just "universal guidance". In July we could take a look at the universal guidance and re-open. We are planning to put porta-potties back out this year, and we will supply Memorial Hall with extra cleaning supplies. One person every 100 square feet (for unvaccinated persons) per room is part of the second stage. The Board agreed to wait until July to start re-opening.

Fitzgerald moved to enter liquor commission at 7:28 pm, Rice second; all in favor.

8. Liquor Commission

- Rice moved to approve a First- and Third-Class License Renewal for Cask & Kiln Kitchen at 4 N Main St, and
- A First- and Third-Class, and Outside Consumption renewal for Southern Vermont White House Inn LLC dba Southern Vermont White House at 178 RT 9 E, Tribuno second; all in favor.

Out of liquor commission at 7:30 pm

9. Other Business

10. Selectboard Members Comments

- Fisher said the transfer station could use some clean-up now that the snow is gone. It is on Brandon's list.
- Gannon's committee has the legislative bill for the water district merger in his committee. Town meeting had a lot more participation this year by Australian ballot, and the future of town meetings should be discussed.

11. Town Manager's Updates

- Thanked the board for all of their support with the staff throughout COVID, based on their needs.
- Working on the Clerk of the Works contract, and waiting to hear back from BreadLoaf on their contract.
- Working on the bond bank application, and talking with local banks about borrowing in anticipation of the note, so we can move forward.
- VLCT has been talking about the American Rescue Plan. Winooski is receiving about \$2.1 million. Our estimate for funding is \$500,000. It is all based on census data. We will have three years to spend this on infrastructure (as an example).

Meeting adjourned at 7:48 pm

Respectfully Submitted,
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno

Jessica DeFrancesco

From: alex <alex@theoriginalwhatsonmyroof.com>
Sent: Thursday, April 15, 2021 9:55 AM
To: Jessica DeFrancesco
Subject: RE: Email

Good morning everyone!

Apologies for my absence as a member on the trail committee. Working out of state has proposed more challenges than anticipated. I truly wish I could have been more of a help. You all do such a wonderful job with the trails. At this time, you may remove me as a member, as I am not doing any good taking up a chair.

Regards,
Alex Struzinski

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Jessica DeFrancesco <jdefrancesco@wilmingtonvt.us>
Date: 4/15/21 09:51 (GMT-05:00)
To: alex@theoriginalwhatsonmyroof.com
Subject: Email

Good morning Alex.

Thank you for the chat this morning regarding the trails committee.

You can just respond to this email and I will send it along.

Thank you so much.

Jessica DeFrancesco

Administrative Assistant

Town of Wilmington

PO Box 217

To the Wilmington Board of Selectmen:

I would like to be considered for the Wilmington Trail Committee. As a past member of the Wilmington Beautification Committee (Secretary) and Memorial Hall, I am eager to fill a vacancy on the WTC. My love of the outdoors extends to my active participation on the landscape committee in Chimney Hill where I have lived for 38 years. I do my part in helping to keep trails cleared of debris and litter and have participated in Green up Day over the years. We are indeed fortunate to have a wonderful trail system in Wilmington that we need to promote and take care of. I would be glad to do my part.

Respectfully Submitted,

Carlotta Gladding

TWIN VALLEY UNIFIED UNION SCHOOL DISTRICT
OFFICE OF THE SCHOOL CLERK

1 School St
Wilmington, VT 05363

March 23, 2021

Thomas Fitzgerald, Board Chairman
Wilmington Select Board
POB 217
Wilmington, VT 05363

Dear Tom:

This serves to inform the Wilmington Select Board that a Wilmington vacancy has remained on the Twin Valley Unified Union School District's Board after the March 2, 2021 Australian Ballot for the Annual Meeting. Per Act 154, Section B. 1117, the Twin Valley Unified Union School District will work to appoint a School Director in consultation with the Wilmington Select Board within 30 days of this notice.

Sincerely,

A handwritten signature in black ink, appearing to read "Therese Lounsbury". The signature is fluid and cursive, with a large loop at the end.

Therese Lounsbury
Twin Valley Unified Union School Clerk

Cc: Janna Ewart, TVUU Chair; Barbara Anne Komons-Montrol, Superintendent

Sec. B.1115 LENGTH OF 2020–2021 SCHOOL YEAR

Notwithstanding 16 V.S.A. § 1071(a), for the 2020–2021 school year, each public school shall be maintained and operated for not less than 170 student attendance days, except as provided in subsection (g) of that section, which allows for waivers of this requirement.

Sec. B.1116 2020–2021 SCHOOL YEAR; WAIVER OF ONLINE
TEACHING ENDORSEMENT

Notwithstanding 16 V.S.A. § 1694, for the 2020–2021 school year, the Standards Board for Professional Educators (SBPE) shall waive its requirement for a teacher to hold an endorsement for online teaching in order to teach online or implement remote learning.

Sec. B.1117 ELECTIONS; UNIFIED UNION SCHOOL DISTRICT

(a) Notwithstanding any provision of law to the contrary, the election of a director on the board of a unified union school district who is to serve on the board after expiration of the term for an initial director shall be held at the unified union school district's annual meeting unless otherwise provided in the district's articles of agreement.

(b) Notwithstanding any provision of law to the contrary, if a vacancy occurs on the board of a unified union school district and the vacancy is in a seat that is allocated to a specific town, the clerk of the unified union school district shall immediately notify the selectboard of the town. Within 30 days after the receipt of that notice, the unified union school district board, in

From: **Jason Hartnett** <jasonhartnett@hotmail.com>
Date: Sun, Apr 4, 2021 at 4:14 PM
Subject: School board open seat
To: lchampagne@wswsu49.org <lchampagne@wswsu49.org>

Hi Laura,

I write this email to show my interest in the open seat on the school board. I've been in contact with Kathy Larsen and we've discussed the role and responsibilities of a board member (via email), and I believe I'd be a good addition to the board. I believe I share similar or the same values with the school system and community, from what I've seen so far having lived in Wilmington for 4 years now. Aside from what I'm now doing professionally, I've held management positions for the last 13 years. I've worked with diverse groups of people and managed resources and budgets. I don't directly have any education system experience, aside from being an involved parent. I'd be happy to answer any questions you or the board may have for me during the vetting process.

Thank you,

Jason Hartnett
802-258-1350
JasonHartnett@hotmail.com

Springfield Paving

10 Caajm rd
Claremont, NH 03743

PROPOSAL

Proposal # 2921

(603) 763-5300 (802) 886-3300

jeremy@sunapeepaving.com

Proposal Submitted to:	Customer Phone	Date
Town of Wilmington 2 East Main St PO Box 217 Wilmington, VT 05363		4/13/2021
		Job #

We hereby submit specifications and estimates for:	Total
Milling South Main and Shfter St 2" approximately 3,172 SY	17,935.00
Price per ton will be \$67.56. Calls for 2,923 ton.	197,477.88
Price per ton will be \$67.56 for Higley Hill. Calls for 2,887 tons	195,045.72

WE PROPOSE hereby to furnish material and labor, complete in accordance with above specifications, for the sum of: **\$410,458.60**

Payment to be made as follows: Due upon completion

All material is guaranteed to be as specified. All work to be completed in a substantial workman-like manner according to specifications submitted per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature
Jeremy Zullo
Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified.

Payment will be made as outlined above.

Signature _____ Date of Acceptance _____



**PECKHAM
ROAD CORP.**

375 Bay Road, Suite 201, Queensbury, NY 12804
Tel: 518.792.3157 Fax: 518.792.3138
www.peckham.com

To:	Town of Wilmington	Contact:	Jessica DaFrancesco
Address:	Highway Department, PO Box 217 Wilmington, VT 5363	Phone:	
Project Name:	5655 - Town Of Wilmington, VT HMA Paving	Bid Number:	5655
Project Location:	Town Of Wilmington, Wilmington, VT	Bid Date:	4/14/2021

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	South Main Street	236.00	TON	\$84.50	\$19,942.00
1	South Main Street Milling	1,965.00	SY	\$3.75	\$7,368.75
2	Mill Street	65.00	TON	\$115.00	\$7,475.00
3	Haskell Hill Road	162.00	TON	\$89.00	\$14,418.00
4	Ray Hill Road	826.00	TON	\$87.50	\$72,275.00
5	Milling Shafter St.	1,209.00	SY	\$4.35	\$5,259.15
5	Shafter Street	146.00	TON	\$90.00	\$13,140.00
6	Shearer Hill Road	1,680.00	TON	\$83.00	\$139,440.00
7	Haystack Road	403.00	TON	\$88.00	\$35,464.00
8	Higley Hill	3,104.00	TON	\$83.00	\$257,632.00
9	Mobilization	1.00	EACH	\$7,650.00	\$7,650.00

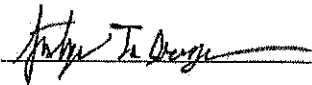
Total Bid Price: \$580,063.90

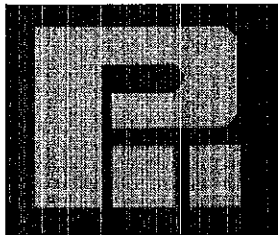
Notes:

- The above prices do not include Permits.
- NYSOGS Asphalt and Fuel Price Adjustments apply
- Quoted prices remain in effect for 30-days
- Customer to locate all Utilities, manholes, catch basins, water valves, etc...
- Peckham will carry out this contract in accordance to all guidance provided in NYSDOT memo issued by Wahid Albert on 3/19/20.

Payment Terms:

Payment due within 30 days of date of invoice, regardless of when payment is made by Owner.

ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: Peckham Road Corporation Authorized Signature:  Estimator: Justyn Granger (518) 727-9968 jfgran@peckham.com
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PIKE INDUSTRIES, INC.

249 Granger Rd., Barre, VT 05641
AN EQUAL OPPORTUNITY EMPLOYER

Phone: 802/223-8002
Fax: 802/223-3175

ESTABLISHED 1872

To:	Town Of Wilmington	Contact:	
Address:	PO Box 217 Wilmington, VT 05342	Phone:	
Project Name:	Town Of Wilmington	Bid Number:	
Project Location:		Bid Date:	4/14/2021

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
	Cold Planing 2" Cut (Town To Supply Trucks)	3,179.00	SY	\$4.00	\$12,716.00
	1. S. Main St.--680' X 26'				
	2. Shafter St.--640' X 17'				
	Machine Pave	6,200.00	TON	\$92.00	\$570,400.00
	1. S. Main St.--2" Type IV--222/ton				
	2. Shafter St.--2" Type IV--138/ton				
	3. Mill St.--1.5" Type IV--61/ton				
	4. Shearer Hill--1.5" Type IV--1,581/ton				
	5. Haskell Hill--1" Type IV--155				
	6. Haystack Rd.--1.5" Type IV--378/ton				
	7. Ray Hill--1.5" Type IV--777/ton				
	8. Higley Hill--1.5" Type IV--2,888/ton				

Total Bid Price: \$583,116.00

Notes:

- AC Price Adjustment shall be paid in its entirety to Pike Industries, Inc. per the Construction Contract. Price based on the April Liquid Asphalt Posting of \$518.00.
- Worldwide energy and petroleum markets continue to be volatile, consequently Pike Industries Inc. reserves the right to withdraw this quote if not accepted within 7 days. If we do not receive a response (acceptance subject to project award) to this quote in 7 days, it will become null and void.
- Pike Industries, Inc. reserves the right to adjust unit prices based on total revenues awarded.
- Price is valid through 2021 paving season
- Price includes all Items incidental to paving. **Town to supply trucks for cold planing.**
- Pike Industries, Inc. is not responsible for liquidated damages, or any disincentives associated with the work as quoted.
- Hot Mix Asphalt (HMA) as quoted is free of Refined Engine Oil Bottoms (REOB's). For more information regarding REOB's, a listing of states that have currently banned their use and potential detriments to HMA please go the following website:
<http://commonwealthmagazine.org/transportation/004-laying-it-down-testing-it-later/>

Payment Terms:

Net 30 Days

ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: Pike Industries, Inc. VT Authorized Signature: <i>Michael Mullin</i> Estimator: Mike Mullin <i>4-12-2021</i> mmullin@pikeindustries.com
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All States Construction, Inc.

All States Materials Group®

PO Box 91
Sunderland, MA 01035
413-665-7021
www.asmg.com

April 14, 2021

Jessica DeFrancesco
Administrative Assistant
Town of Wilmington
2 East Main Street
PO Box 217
Wilmington, VT 05363

Dear Ms. DeFrancesco:

We are pleased to submit the following proposal for the Town of Wilmington's Bituminous Concrete Pavement Bid. All work is for year 2022.

<u>Item</u>	<u>Est. Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
Vermont Type IV in Place	<u>6,100 TON</u>	<u>\$73.75 / TON</u>	<u>\$449,875.00</u>
Milling	<u>3,173 SY</u>	<u>\$3.95 / SY</u>	<u>\$12,533.35</u>
			<u>Total: \$462,408.34</u>

*Contractor shall supply flaggers and signage in accordance with MUTCD and State of Vermont regulations for traffic control.

*Contractor shall supply sweeper.

*This proposal allows for price adjustments based on the period price of asphalt by the Vermont Agency of Transportation. The price adjustment will be based on the variance in price for the asphalt cement component only from the Base Price to the Period Price. Posted price for this proposal is \$518.00 per ton.

We guarantee that all materials supplied and work done shall comply with the State of Vermont Agency of Transportation Standard Specifications for Highways and Bridges, as well as those of the Town of Wilmington.

We hope the attached will permit our being of service to you.

Very Truly Yours,

ALL STATES CONSTRUCTION, INC.

Alan L. Chicoine
Vice President

BAZIN BROS.

TRUCKING

EXCAVATING PAVING CRUSHING

2425 Back Westminster Road
Westminster, VT 05158
Phone: (802) 463-2077
Fax: (802) 463-2598

Date: 4/14/2021

Quotation

Project:	<u>2021 Paving</u>	Location:	Wilmington, VT
Customer:	Town of Wilmington PO Box 217 Wilmington, VT 05363		
Phone:	Email		

Following is our price quote for the above referenced project.

Quantity	Description	Price	Extension
1 LS	<u>Mobilization</u>	\$ 5,850.00	\$ 5,850.00
3325 SY	<u>Cold Plane (South Main & Shafter)</u> - Mill to a depth of 2-inches. - Traffic control included.	\$ 3.30	\$ 10,972.50
6210 TON	<u>Pave Shim and Overlay</u> - Mill start and stop joints and bridge joints. - Type IV for both shim and overlay. - PG58-28 liquid and no more than 10% RAP - Traffic control included - Tack applied at a rate of 0.03 gallons/SY	\$ 77.45	\$ 480,964.50
Total			\$ 497,787.00

Bazin Brothers Trucking, Inc.

2425 Back Westminster Road

Westminster, VT 05158

Phone: (802) 463-2077

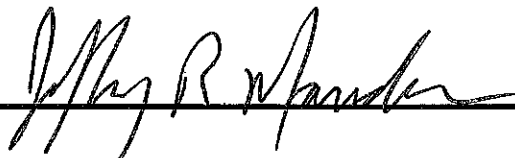
Fax: (802) 463-2598

Date: 4/14/2021

Project: 2021 Paving

1. Permits are by others.
2. Bazin Brothers will not be held responsible for puddles or areas slow to drain due to design issues creating areas with less than 2% slope.
3. Pricing for this project is based upon no retainage. If project is to have retainage, please contact us prior to award to discuss.
4. Price is based upon current liquid asphalt price of \$518/ton. Price to be adjusted to published liquid asphalt price at time of completion.
5. Traffic control included.
6. Shoulder gravel and/or loam at edges of new pavement by others.
7. Replacement of unsuitable sub-base not included.
8. One mobilization included in above price, \$5,850/each additional mobilization.
9. Compaction testing by others.
10. Customer acknowledges "Seasonal Weather Release" and that work performed after November 1st will not be guaranteed by Bazin Brothers. Work performed after November 1st will be at Customer's sole risk.
11. This quote is valid for 15 days.
12. Payment terms are 15 days.
13. Mill in all start and end joints at bridges included.
14. Sweeping included.
15. Frames and covers reset/replaced by others.
16. Frames and grates reset/replaced by others.
17. Valve box covers reset/replaced by others.

Authorized Signature:



Date:

4/14/2021

The above prices, terms and conditions are accepted.

Authorized Signature:

Date:

Jessica DeFrancesco

From: Scott Tucker
Sent: Friday, April 16, 2021 9:22 AM
To: Jessica DeFrancesco
Subject: FW: Castle hill bridge

From: Matthew Belden <MBelden@neilhdaniels.com>
Date: April 15, 2021 at 11:52:29 AM EDT
To: Sheldon Brasseur <brassorsheldon@gmail.com>
Cc: Scott Sweet <ssweet@neilhdaniels.com>
Subject: RE: Castle hill bridge

Hi Sheldon,

Between the pictures and dimensions you sent to me and reviewing the State's inspection report I have everything I need to work up a number.

It looks like the first 15' or so of rail should be repaired/replaced and then the bottom of the rail should be repaired for the remainder of the length. We'd need to reduce the width of the bridge to one lane and install temporary barrier where we'd be replacing the first 15' of rail and we'd have to close the sidewalk to pedestrian traffic during construction. We'd also need to set up & remove scaffolding behind the rail and these aspects add to the duration and to the cost. We should be able to complete this project in 4 weeks and our price would be \$95,000.00. I will be returning to work sometime next week, if you need a more formal proposal I can send you one at that time.

Matt Belden

Vice President – Structures
Daniels Construction
802-356-5798 (mobile)

From: Sheldon Brasseur <brassorsheldon@gmail.com>
Sent: Tuesday, April 13, 2021 8:26 AM
To: Matthew Belden <MBelden@NeilHDaniels.com>
Subject: Castle hill bridge

Bridge is 60'. 8" off sidewalk to top of pour, back needs fixing on sections
Thanks Sheldon



April 9, 2021

Town of Wilmington

Attn: Sheldon Brassor Road Foreman

Re: Bridge Rail repair

Sheldon

We are pleased to quote the Bridge Rail repair as discussed yesterday at the site. This will include the casting of a rail toe repair similar to the one on the opposite side of the Bridge. We also include repairing the first panel on the north side of the bridge.

Our price \$29,770.00

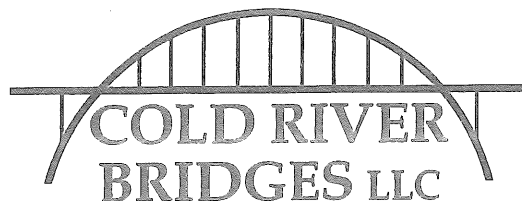
We exclude the following: any all engineering/testing service/permits/paving.
any additional work beyond the limits shown

We would recommend the Town consider pressure washing the existing bridge rails and applying a Vtrans approved silane sealer to help preserve the existing Concrete. Also we would recommend reseal the deck shrinkage cracks with and epoxy crack sealer and Silane seal of the Bare deck.

Please feel free to contact me for any clarifications or if an additional meeting is desired. Cold River Bridges is prequalified in both NH and Vt and maintains experienced crews for all Bridge/Culvert repairs/replacements. Crew availability may be limited this season due to the current pandemic and work load. We are scheduling as best we can on a first come/first serve basis.

Sincerely:

Jim Hollar



Jim Hollar, President
p: (603) 756-9300 x1
c: (603) 209-6027
jhollar@coldriverbridges.com

10 Lanbro Lane
Unit 2
Walpole, NH 03608



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[Borrowers](#)

[Investors](#)

Please review your application before submitting

Loan Application Form

1 2 3 4 5 6 7 8 9 10 11 12

Review & Submit

Contact

Borrower

Town of Wilmington

Contact

Scott A Tucker

Title

Town Manager

address

PO Box 217
2 East Main Street
Wilmington, Vermont. 05363

Phone #

[8024648591](tel:8024648591)

Fax #

[8024648477](tel:8024648477)

Email



Vermont
Bond Bank

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[Borrowers](#)

[Investors](#)

Please review your application before submitting

Local Bond Counsel Firm

Monaghan Safer Ducham PLLC

Local Bond Counsel Email

bmonaghan@msdvt.com

Sources & Uses

Uses of Funds

PROJECT 1: Public Safety Facility Project

Total Project(s) Cost

\$5,500,000

Type of Application

Governmental Activities

Have all required permits and/or regulatory approvals been received?

Yes

Sources of Funds (Include Dollar Amounts)

VBB LOAN REQUEST: \$5,500,000 (Five million, five hundred thousand dollars)

**TOTAL SOURCES OF FUNDS (SHOULD
EQUAL TOTAL PROJECT COST FROM \$5,500,000
ABOVE):**

Will Refinance a Ban?

Yes

Ban Details

BANS: Amount: 1800000

Expenditure of Loan Proceeds

Yes

Financial

Desired Principal/Interest Payments

Loan Amount: 5500000

Total Loan Term: 20



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Please review your application before submitting

impact revenues and expenditures?

No.

Impact

Facilities

NEW BUILDING CONSTRUCTION:

Indicator #1: 16,034

Indicator #2: 4,874 Police Dept

Indicator #3: 11,160 Fire Dept + Mezzanine 965

ROOF: **Indicator #1:** 11,266

Transportation

PARKING:

Indicator #1: 23

Indicator #2: 2 accessible spaces

Water

WATER IMPACT: **Indicator #1:** 159' new water service line

WASTEWATER: **Indicator #1:** 106' new sewer service

STORMWATER: **Indicator #1:** none

Land Acquisition

BUILDING SITE:

Indicator #1: 1.5

Indicator #2: Town Owned

Indicator #3: Former Highway Building Site

Population

DIRECT POPULATION 5,768 (2010 census population at 1,876 + 2nd homeowner population at

SERVED: 3,892 (conservative calc. at 2.5 persons per home)

Debt

Upload Debt Service Schedule File

[DebtServiceApplication_20200318.xlsx](#)

Do you have any pending litigation in excess of \$10,000? If yes, please describe the case and the limits of insurance coverage, if any

No



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List your five largest municipal taxpayers or ratepayers

Payer Name: Mount Snow

Type of Entity: Ski Resort

Amount: 117741

% of Total: 1

Payer Name: Hermitage RealEstate

Type of Entity: Ski Resort

Amount: 172897

% of Total: 1

Payer Name: Great River Hydro

Type of Entity: Electric

Amount: 111398

% of Total: 1

Payer Name: Green Mt Power

Type of Entity: Electric

Amount: 271199

% of Total: 2

Payer Name: Robert Grinold

Type of Entity: Landlord

Amount: 98586

% of Total: 1

List your five largest employers

Name of Employer: Windham Southeast Supervisory Union

Type of Business: Education

Number of Employees: 58

Name of Employer: Hermitage Members Club at Haystack

Type of Business: Resort

Number of Employees: 50

Name of Employer: Shaw's

Type of Business: Grocery

Number of Employees: 40

Name of Employer: Town of Wilmington

Type of Business: Municipality

Number of Employees: 30

Name of Employer: Southeast Vermont Transit (MOOver)

Type of Business: Transportation

Number of Employees: 25

Please provide any notes on past or projected financial performance that would be useful

Windham Southeast Supervisory Union is made up of multiple schools headquartered in Wilmington and a strong employer in the region. Hermitage Members Club is a private club at Haystack Mountain comprised of members of the former Hermitage Club (previous owner - Jim Barnes) that was bank foreclosed, then forced into federal bankruptcy and sold at auction. This is HMC's first ski season and the prospects are strong - HMC Board and Management intend to be excellent partners with the town. Shaw's likely saw an increase in revenues this past year, since the town believes a majority of second



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Last Year: 1

This Year: 5

Municipal Tax Rate at Year End

2 Years Ago: .5243

1 Year Ago: .5519

This Year: .5832

Next Year: .5908

Property Taxes (\$)

4,245,616

Intergovernmental Revenue

9,500

Other Revenue

27,301

Total Revenue

4,282,417

Budgeted Expenses

5,241,315

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✉️ bond-bank@vtbondagency.org

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SHORT TERM DEBT <1 YEAR

ID	Closing Date	Original Amount	Amount Outstanding	Purpose	Lender	Direct or Self Supporting	Final Maturity (MM/DD/YYYY)
85	7/1/2011	\$ 340,000.00	\$ 30,000.00	New Highway Garage	VMBB	Direct Debt	11/1/2021
WPL-208	2/20/2013	\$ 4,951.10	\$ 4,951.10	Water Merger	VMBB	Direct Debt	12/1/2021
9806880-00012	4/7/2017	\$ 444,000.00	\$ 444,000.00	Look Rd Bridge	People's Bank	Direct Debt	4/1/2022

LONG TERM DEBT (INCLUDING CAPITAL LEASES) > 1 YEAR

[illegible]