

## Wilmington Selectboard Meeting Minutes

March 9, 2021

**Present:** Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

**Others Present:** Scott Tucker, Jessica DeFrancesco, Christine Richter, Matt Murano, Chris Mays, Scott Moore, Jessica Lee Smith, Gretchen Havreluk, Stephanie Pohle

Meeting called to order at 6:02 pm

### 1. Re-Organization

- Rice nominates Fitzgerald as Chair, Tribuno second; 4-0 Fitzgerald abstained
- Rice nominates Gannon as Vice Chair, Tribuno second; 4-0 Gannon abstained
- Tribuno nominates Rice as Clerk, Fisher second; 4-0, Rice abstained
- Other Actions and Appointments

Fitzgerald moved to appoint the Official newspaper as Deerfield Valley, the schedule to remain the first and third Tuesday each month at 6 pm and to accept the Conflicts of Interest Policy, and Rules of Procedure, Rice second; all in favor

Ex-officio assignments:

Fitzgerald-DRB and Bi-Town

Fisher-Planning Commission

Rice-Recreation

Gannon-Trails

### 2. Visitors, Public Comments, Possible Changes to the Agenda

- add outside consumption for the Wilmington Village Pub and a First- and Third-Class application for 19 South Main St Restaurant
- Jessica Smith felt Rice should be nominated for Chair.

### 3. Approve Minutes of February 16 and 22, 2021

- Gannon moved to approve the minutes of February 16, 2021, Tribuno second; 4-0. Rice abstained
- Fitzgerald moved to approve the minutes of February 22, 2021, Fisher second; 4-0, Tribuno abstained

### 4. Taxes

- The Finance Officer gave an update on tax collections and delinquencies. Taxes were due February 26<sup>th</sup>. We ended with just about 480 properties not paid on time totaling near 1.2 million dollars. Some of this has to do with no tax sale last year, and some of the delinquent taxes are very large properties. Right now, there are 139 properties eligible for tax sale, totaling \$811,000. The process for tax sale will need to begin soon if we want to hold a tax sale this fiscal year.

### 5. Action Items

- Gannon moved to approve the roads to be posted for spring 2021, Rice second; all in favor.
- Gannon moved to approve the annual highway financial plan, Rice second; all in favor.

- Rice moved to authorize the town manager to submit the Division of Fire Safety Building Permit Application to the State of Vermont for the Public Safety Facility Project, with payment of \$37,920, Fisher second; all in favor.

6. Appointments

- Rice moved to appoint, second by Fitzgerald; all in favor;

<b>Tree Warden</b> -----	Fred Skwirut/1
<b>Energy Coordinator</b>	Chuck Clerici/1
<b>Surveyor of Wood &amp; Shingles</b> -----	Fred Skwirut/1
<b>Green Up Co-Chair</b> -----	Kathryn Larsen/1
<b>Green Up Co-Chair</b> -----	Rebecca Sweeney/1
<b>Windham County Solid Waste District Supervisor Board</b> -----	Merrill Mundell/1
<b>Windham Regional Commission Rep</b> -----	Mike Tuller/1
-----	Ann Manwaring/1
<b>Planning</b> -----	John Lebron/4
<b>Senior Solutions</b> -----	Geri Kogut/1
<b>DRB</b> -----	Charles Foster/3
-----	Cheryl LaFlamme/3
<b>Planning Commission</b> -----	Meg Staloff/4
<b>Trails Committee</b> -----	Jake White/4
<b>Old Home Week</b> -----	Nicki Steel
-----	DJ Boyd
-----	Scott Olmstead
-----	Mary Genella
-----	Julie Moore
-----	Deb Boyd
-----	Carl Swanson
-----	Stacie Brooks
-----	Barker Willard
<b>Public Safety Facility Committee</b> -----	Chuck Clerici
-----	Matt Murano
-----	Scott Moore
-----	Melanie Lopex
-----	Dennis Richter
-----	Jeremy White

Fitzgerald moved to enter into Liquor Commission at 6:34 pm, Fisher second; all in favor.

7. Liquor Commission

- Rice moved to approve a Second-Class License Renewal for Vermont Staples Good Co, Inc dba River Bend Farm Market (Wilmington) at 136 RT 100 N; A First- and Third- Class and Outside Consumption Renewal for the Wilmington Village Pub Inc at 7 S Main St, and a First- and Third-Class application for 19 South Main St Restaurant at 19 South Main St, Fisher second; all in favor.

Out of Liquor Commission at 6:37 pm.

8. Other Business

9. Select Board Members Comments

- Gannon has not seen the charter for the water district merger, he will follow-up.

10. Town Manager's Updates

- VT DOH will be using the OSEC gym for a clinic

- The tenant at CC Haynes has been notified that he will need to vacate the building
- The Police Dept has a contract, at no cost, between OSEC the PD and HCRS for a space for the social worker.

11. Executive Session

- Fitzgerald moved to find that premature general public knowledge of the policing contract would put the town at a substantial disadvantage, Rice second; all in favor.
- Fitzgerald moved to enter into executive session at 6:54 pm, to include the Town Manager and Police Chief, for the purpose of discussing a policing contract, Rice second; all in favor.

Out of executive session at 7:14 pm

- Gannon moved to allow the Town Manager to initiate a policing contract between the Town of Wilmington and Town of Whitingham, Fisher second; all in favor.

Meeting adjourned at 7:17 pm

Respectfully Submitted,  
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Tony Tribuno