

Wilmington Selectboard Meeting Minutes

March 16, 2021

Present: Tom Fitzgerald, John Gannon, Vince Rice, Tony Tribuno **Absent:** Sarah Fisher

Others Present: Scott Tucker, Jessica DeFrancesco, Meg Staloff, Chuck Clerici, Gretchen Havreluk, Jessica Lee Smith, Angela Yakovleff, Therese Lounsbury, Ethan Schoonmaker, Mike Tuller, Matt Murano, Amelia Nick-DVN, Dennis Richter, Scott Moore, Christine Richter

1. Public Hearing for Zoning Ordinance Changes

The public hearing was opened at 6:03 pm

Staloff reviewed the changes that had been made. In the introduction to Article IV, the Village Design Review District should be listed. It should also state that there are 3 overlays, not 2. These are not big changes; they were just omitted previously. Article VIII has a change to window signage, allowing maximum displays potential. The window display size was moved from section 823 K so a business can have 30% of its windows covered by signage rather than the previous 6 sq feet per side. Tuller feels this could be a disadvantage for some, but an advantage for others.

Hearing closed at 6:18 pm

2. Visitors, Public Comments, Possible Changes to the Agenda

- Jessica Lee Smith inquired how the auctioneer could be helped. Why does he have to leave so that the lot could be used for a green space, when there is a park across the street. Moore commented that the trucks need line of sight coming and going.
- After item #4, add a Financial Update
- Under other business, recommend a special meeting next Tuesday at 8 am

3. Approve Minutes of March 9, 2021

- Gannon moved to approve the minutes of March 9, 2021, Rice second; all in favor.

4. Zoning Ordinance Approval

- Gannon moved to approve the proposed changes to zoning articles IV and VIII as presented, with the one addition presented tonight, Rice second; all in favor.

5. Public Safety Facility

- VIS is recommended for Clerk of the Works. The rate is slightly lower, and they have quite a bit of experience with projects of this magnitude. Gannon moved to approve the Public Safety Facility Committee's recommendation for Clerk of the Works, and give the Town Manager authority to execute the contract, Tribuno second; all in favor.
- Gannon moved to approve a letter of authorization to BreadLoaf to move the project forward pending the AIA contract legal review, Rice second; all in favor.

6. Financial Update

- The general fund revenues are at about 70%. Town Clerk fees are up as are transfer station fees.
- The general fund expenditures are at 65%, which is on target. Fire Dept looks high, but they have more, such as volunteer stipends that they pay out earlier in the year.

7. Bi-Town Marketing Funding

- Bi-Town Marketing gave an overview on how they are utilizing the Charette plan that was presented previously. Fitzgerald questioned the results we are seeing from the funds already given. Gannon is concerned about the amount of money to re-build the website. Smith commented that a website of a certain platform is inexpensive and simple, and shouldn't cost that much money. Fitzgerald moved to approve funding for Bi-Town Marketing in the amount of \$48,250, contingent on Dover Selectboard approving the same amount, Gannon second; vote 3-1.

Fitzgerald moved to enter into liquor commission at 6:59 pm, Rice second; all in favor.

8. Liquor Commission

- Rice moved to approve a First-Class License and Outside Consumption Renewal for L&W Hospitality dba The Vermont House at 15 W Main St and dba the Nutmeg Inn at 153 W Main St; A First- and Third- Class and Outside Consumption Renewal for Jim's Bistro at the Roadhouse at 4 Old Ark Rd, second; all in favor, Tribuno second; all in favor.

Out of liquor commission at 7:01 pm

9. Other Business

- Special meeting Tuesday, March 23rd at 8 am

10. Select Board Members Comments

- Tribuno saw the article in the DVN regarding the recent Police Dept incident. He is happy when there is action against crime.

11. Town Manager's Updates

- Working on contracts for the Public Safety Facility project.

Meeting adjourned at 7:08 pm

Respectfully Submitted,
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno