

## Wilmington Public Safety Facility Meeting

March 11, 2021

Present: Chuck Clerici, Chief Moore, Chief Murano, Dennis Richter, Jeremy White, Melanie Lopez  
NBF Architects: Casey Gecha  
Public Present: Scott Tucker, Bill Spirka, Jessica DeFrancesco, Jessica Lee Smith, Gretchen Havreluk

Meeting called to order at 2:01 p.m.

### Approve Minutes

Mel motions to approve the minutes of 1/7, 1/14 @ 2pm, 1/14 @ 6pm, 1/28, 2/11 & 2/25/2021. Jeremy seconds, all in favor.

### Review Proposals for Clerk of the Works

Two proposals were received:

- Scott McKusick \$78,000 (\$75/hr)
- VISCC \$82,080 (\$72/hr)

Committee briefly reviews both proposals. Neither proposal has insurance requirement recommended. Discussion on differences between bids, including travel needs and general availability. NPF has worked with Scott McKusick before, and recommend him as clerk of the works. Chief Moore hears he is highly recommended by Brian Johnson (deputy fire marshall for the state).

Chuck asks committee to finish reviewing bids and get score sheets back to him by the next day at 5pm. Committee along with Scott Tucker to interview both candidates. Committee to come up with a recommendation after ranking and interviews to the Selectboard in time for Tuesday's meeting.

### Terms Renewal

All members of the committee have been reappointed.

The committee will serve as a sounding board for Chiefs to help make decisions going forward. Will most likely be meeting monthly in the future- meeting frequency can be adjusted during April reorganization.

### Permits

Fire Safety Building permit application – Casey has been working with Scott Tucker to complete. Will be mailed soon. Once received, reviewed within 30 days. Brian from DeWolf has been dealing with stormwater/wastewater permits.

Meeting adjourned @ 2:46 pm

Next meeting is scheduled for Thursday, March 25<sup>th</sup>, 2021 at 6pm.

Respectfully submitted,  
Melanie Lopez  
Secretary