

**TOWN OF WILMINGTON
BOARD OF CIVIL AUTHORITY
WEDNESDAY, JANUARY 6, 2021 at 5:30pm
MINUTES**

Called to order at 5:33pm.

IN ATTENDANCE: Selectboard – Tom Fitzgerald (also as JOP), Sarah Fisher, Vince Rice, and John Gannon; Justices of the Peace – Elizabeth McEwen, Rhea Clark, and Linda Green; Town Clerk - Therese Lounsbury. Absent: Tom Consolino, Tony Tribuno, and Fred Houston.

FOR THE LISTERS: Jerry Osler, Deb Kingsley, and Brian DeCesare

FOR THE APPELLANTS: Heather Frost, Jeff & Linda Borges, Bob & Fran Flynn, David Manning

Also Present: Len Chapman, Jessica Lee Smith (left at 6:15pm)

1. CALLED TO ORDER - Chair Elizabeth McEwen gave a brief explanation of the quasi-judicial hearing process and information was shared on how to participate in the virtual meeting.

2. CHANGES TO AGENDA – Added discussion of value error on Gold decision.

3. MOTION TO APPROVE minutes of December 16, 2020 made by Linda Green, seconded by Vince Rice. Motion carried.

4. CONFLICTS OF INTEREST: Sarah Fisher recused herself from Flynn, and Tom Fitzgerald recused himself from Manning.

5. OATHS were administered to appellants, witnesses, and agents; and the Board was reminded of their oath.

6. TAX ASSESSMENT APPEALS were heard for the following:

Property Owner	Street Address	Tax ID#	Span#	Value	Hearing Time
Jeff & Linda Borges	297 Haystack Rd	00601003.000	762-242-12129	\$292,870	5:38pm
Bob & Francine Flynn	10 Fern Lane	00CHM262.000	762-242-12888	\$228,800	5:53pm
Heather & Todd Frost	286 Old Mill Lane	00901054.000	762-242-11282	\$126,780	6:02pm
David & JoAnn Manning	18 New England Power Rd	00502004.000	762-242-12125	\$595,000	6:23pm

In lieu of COVID restrictions for on-site inspections, the Town Clerk will share invites to each appellant to upload photos or video to DropBox. Photos should represent each room of the home interior and exterior as if listing the house on a service. BCA members will do a drive-by of each property.

7. COMMITTEE REPORTS – Elizabeth McEwen read the Palombo report, Tom Fitzgerald read Shriberg, Sarah Fisher read Wishik, and John Gannon read Hartje.

8. DELIBERATIVE SESSION – Motion to enter deliberative session was made by Vince Rice and seconded by Rhea Clark. Motion carried. The Board entered deliberative session at 7:13pm. The Board returned to regular session at 7:26pm.

Motion made to correct the math error in the Gold decision value breakdown and resend it to the appellant. Motion made by Tom Fitzgerald, and seconded by Linda Green. Motion carried.

Committees were established as follows, first name is lead writer: Borges – Tom F, Vince, Rhea; Flynn – John, Elizabeth, Linda; Frost – Sarah, Elizabeth, Therese; Manning – Linda, Elizabeth, Therese; Spain – Rhea, Tom F, Sarah; Johnson – Elizabeth (replace Tom C), Vince, Sarah; Lane – Tom F (replace Sarah), Tony, Elizabeth.

COMMITTEE DUE DATES:

Amendment on Gold decision – Therese to complete and mail out.

Inspection reports due for Johnson, Lane, and Zahringer on January 13, 2021.

Decisions for Palombo, Shriberg, Hartje, and Wishik due to Therese by January 20, 2021.

Inspection reports due for Borges, Flynn, Frost, Manning, and Spain on January 20, 2021.

The Board recessed at 7:52pm, until its next meeting on January 13, 2021.

TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, THESE MINUTES ARE A TRUE AND OFFICIAL RECORD OF ALL ACTION TAKEN AT THE BOARD OF CIVIL AUTHORITY MEETING HELD JANUARY 6, 2021.

ATTEST: _____
 Therese M. Lounsbury, Wilmington Town Clerk

DATE: JANUARY 7, 2021

TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, THESE MINUTES ARE A TRUE INDICATION OF THE BUSINESS OF THE BOARD OF CIVIL AUTHORITY MEETING HELD JANUARY 6, 2021.

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