

**TOWN OF WILMINGTON
BOARD OF CIVIL AUTHORITY
WEDNESDAY, JANUARY 20, 2021 at 5:30pm
MINUTES**

Called to order at 5:43pm, extra time allotted for appellants to appear.

IN ATTENDANCE: Selectboard – Tom Fitzgerald (also as JOP), Vince Rice, Tony Tribuno, and John Gannon; Justices of the Peace – Elizabeth McEwen, Rhea Clark, and Linda Green; Town Clerk - Therese Lounsbury. Absent: Tom Consolino, Sarah Fisher, and Fred Houston.

FOR THE LISTERS: Jerry Osler, Deb Kingsley, and Brian DeCesare

FOR THE APPELLANTS: Tom Cavaliere

1. **CALLED TO ORDER** - Chair Elizabeth McEwen gave a brief explanation of the quasi-judicial hearing process and information was shared on how to participate in the virtual meeting.
2. **CHANGES TO AGENDA** – Therese asked to add the election of a Vice Chair to replace Tom Consolino; Therese noted changes to the appellant lineup for the evening.
3. **MOTION TO APPROVE** minutes of January 13, 2021 made by Linda Green, seconded by Rhea Clark. Motion carried.
4. **CONFLICTS OF INTEREST:** Elizabeth McEwen recused herself from the Houston hearing.
5. **OATHS** were administered to appellants (at 5:52pm for Tom Cavaliere), witnesses, and agents; and the Board was reminded of their oath.
6. **TAX ASSESSMENT APPEALS** were heard for the following:

Property Owner	Street Address	Tax ID#	Span#	Value	Hearing Time
Tom Cavaliere	48 East Main St	02121081.000	762-242-13151	\$236,690	5:46pm
John Mincarelli	665 VT Route 9 W	00501008.000	762-242-13229	\$11,000	6:13pm
Fred Houston-Rear Side Church Street LLC	6 South Main St	02122004.000	762-242-11683	\$219,290	6:20pm
Diane & Ken Macey	Postponed to February 10 th				

In lieu of COVID restrictions for on-site inspections, the Town Clerk will share invites to each appellant to upload photos or video to DropBox. Photos should represent each room of the home interior and exterior as if listing the house on a service. Photos are to be placed within 7 days of receipt of the link. BCA members will do a drive-by of each property.

7. **COMMITTEE REPORTS** – Linda Green read the Manning report, Vince read the Wimmelman report, and Therese read the Spain, Pontillo, and Lane reports for their respective leaders.
8. **OTHER BUSINESS** – Motion made to nominate Sarah Fisher as Vice Chair of the Board made by Tom Fitzgerald, seconded by Vince Rice. Motion carried with 1 abstention.

Therese informed the Board that there was a typographical error in the final line of the Lund decision that did not affect the reporting of the decision, but will be corrected and re-sent. The error was brought to the Board's attention by the appellant.

9. **DELIBERATIVE SESSION** – Motion to enter deliberative session was made by Vince Rice and seconded by Rhea Clark. Motion carried. The Board entered deliberative session at 6:47pm. The Board returned to regular session at 7:32pm.

Committees were established as follows, first name is lead writer:
Cavaliere – Tom, Vince, Rhea; *Mincarelli* – Tony, Linda, Elizabeth; *Houston* – Therese.

COMMITTEE DUE DATES:

Johnson (Eliz, Vince, Sarah) – written decision due January 27
Lane (Tom, Tony, Eliz) – preparing decision – all of Board review

Spain (Rhea, Tom, Sarah) – preparing decision – all of Board review
Borges (Tom, Vince, Rhea) – written decision due January 27
Flynn (John, Elizabeth, Linda) – inspection report due January 27
Frost (Sarah, Elizabeth, Therese) – written decision due January 27
Manning (Linda, Elizabeth, Therese) – preparing decision – all of Board review
Pontillo (Tom, Vince, Linda) – written decision due February 3
Tryjankowski (John, Elizabeth, Sarah) – inspection report due January 27
Wimmelman (Vince, Tom, Linda) – written decision due February 3
Houston (Therese) – written decision due February 3
Cavaliere (Tom, Vince, Rhea) – inspection report due February 3
Mincarelli (Tony, Linda, Elizabeth) – inspection report due February 3

The Board recessed at 7:37pm, until its next meeting on January 27, 2021.

TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, THESE MINUTES ARE A TRUE AND OFFICIAL RECORD OF ALL ACTION TAKEN AT THE BOARD OF CIVIL AUTHORITY MEETING HELD JANUARY 13, 2021.

ATTEST: _____ DATE: JANUARY 21, 2021
Therese M. Lounsbury, Wilmington Town Clerk

TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, THESE MINUTES ARE A TRUE INDICATION OF THE BUSINESS OF THE BOARD OF CIVIL AUTHORITY MEETING HELD JANUARY 20, 2021.

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