

**Wilmington Selectboard Agenda**  
**January 19, 2021 at 6:00 pm**

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of December 21 and 24, 2020 and January 5, 12, and 14, 2021 (5 minutes)
3. Action Items (15 minutes)
  - *The Selectboard to possibly appoint Christine Howe to the Bi-Town committee.*
  - *The Selectboard to possibly accept the resignation of Cheryl LaFlamme from the Planning Commission.*
  - *The Selectboard to possibly approve the certificate of highway mileage for 2021.*
  - *The Selectboard to possibly approve the purchase of a John Deere cab tractor for the highway dept.*
4. Deerfield River (15 minutes)
  - *Chris Curtis from the Deerfield River Wild & Scenic River Initiative to speak with the Selectboard.*
5. Town Meeting (15 minutes)
  - *The Selectboard to possibly approve mailing ballots to all registered voters for the annual town meeting.*
6. Liquor License (5 minutes)
  - *The liquor commission to possibly approve a First, Second and Third Class and Outside Consumption renewal for HMC Hospitality dba Hermitage Club at 183 Gatehouse Trail.*
7. Other Business/Correspondence
8. Select Board Members Comments
9. Town Manager's Updates (10 minutes)

**From:** Cheryl LaFlamme <[lafman3@myfairpoint.net](mailto:lafman3@myfairpoint.net)>

**Sent:** Tuesday, January 12, 2021 7:31 AM

**To:** Scott Tucker <[stucker@wilmingtonvt.us](mailto:stucker@wilmingtonvt.us)>

**Cc:** [tapacre195@gmail.com](mailto:tapacre195@gmail.com)

**Subject:** Planning Commission

Dear Scott,

I find my time so busy that I can no longer prioritize Planning Commission meetings and work and am submitting my resignation. Please send this on to the Select Board for their acceptance. Unfortunately over the past several months, I have missed meetings due to conflicts and this is unacceptable to me and unfair to the other members of the Planning Commission. Clearly I was unaware my conflict yesterday would make it impossible for the meeting to commence! My sincere apologies for that happening.

It has been my pleasure to work with you, Scott, and the Select Board in advancing the policies of the Town of Wilmington.

Thanks,  
Cheryl

Cheryl LaFlamme

Christine Howe  
Southeast Vermont Transit General Manager

I thank you for the opportunity to “introduce” myself if you do not already know me. I am the General Manager for Southeast Vermont Transit, the MOOver, with locations in Wilmington and Rockingham, Vermont. I take great pride in working in public transit as it is an essential piece to our community. I have driven routes and been able to speak to riders, both regular and visiting, and they are always so appreciative. I prefer to work in industries that give back, as I feel public transit does.

I have an associate degree in Culinary Arts and a Bachelor of Science in Business. I was co owner of an inn and restaurant in West Dover for 21 years. I worked with the Chamber of Commerce on the Bears in the Valley fundraiser. I have also worked for several years in administration in independent schools where I helped with fundraising and admissions efforts for those institutions.

I am married to Leonard Howe Jr., aka, “Duffy”, and we reside in the family’s old farmhouse in Wilmington. We are renovating the home, slowly, together. We are keeping as much of the original home and character as possible. I have been a resident of the Deerfield valley since 1994, except for a couple of years that I lived in the Northeast Kingdom of Vermont. While I am not originally from Vermont, I call Vermont my home and have lived in Vermont for twenty-seven years.

I am a very active and outdoors person. I enjoy hiking, skiing, hunting, boating and of course, haying! I enjoy being a part of something to grow and strengthen our communities. Time does not permit me to be on many committees, however I have been attending Bi-Town Economic Development Committee meetings for over a year and would like to offer more. I feel my commitment to community, values, and professionalism lead to making good community fact-based decisions.

I thank you for your consideration.

Best

Christine Howe

District 1  
Certcode 1322-0

**CERTIFICATE OF HIGHWAY MILEAGE**  
**YEAR ENDING FEBRUARY 10, 2021**

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2021 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section through upload to the secure FTP site or if necessary via mail to: VTrans PPAID - Mapping Section, 2178 Airport Rd, Unit B, Berlin, VT 05641.

We, the members of the legislative body of WILMINGTON in WINDHAM County  
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,  
added 1985, is as follows:

**PART I - CHANGES TOTALS - Please fill in and calculate totals.**

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000				0.000
Class 2	13.340				0.000
Class 3	54.02				0.000
State Highway	14.462				0.000
<b>Total</b>	<b>81.822</b>				<b>0.000</b>
* Class 1 Lane	0.000				
* Class 4	7.14				0.000
* Legal Trail	0.00				

\* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

**PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.**

1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".

2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).

3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).

+0.02 mi CL2 TH-2 (E Dover Rd) approach mileage added

4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Place an X in the box and sign below.

**PART III - SIGNATURES - PLEASE SIGN.**

Signatures of Selectmen/ Aldermen/ Trustees: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of T/C/V Clerk: \_\_\_\_\_ Date Filed: \_\_\_\_\_

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED:

Representative, Agency of Transportation

DATE:



JOHN DEERE

**UNITED**  
Ag & Turf

---

**ALL PURCHASE ORDERS MUST BE MADE OUT  
TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT  
TO DELIVERING DEALER:**

United Ag & Turf  
191 Shelburne Road  
Greenfield, MA 01301  
413-475-3801  
greenfield@uatne.com

---

Trade In	\$ (15,500.00)
SubTotal	<b>\$ 108,676.52</b>
Est. Service	\$ 0.00
Agreement Tax	
Total	<b>\$ 108,676.52</b>
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 108,676.52</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

---

*Confidential*



**NEW HAMPSHIRE**  
554 Maple Street  
Hopkinton, NH 03229  
P: (603) 225-9576  
F: (603) 228-5246

## Sales Quote

**IMPORTANT:** All invoices are due and payable in U.S. Dollars in Guadalupe County, Texas, or where indicated below. No goods to be returned without our written permission. Goods must be returned transportation charges pre-paid. A handling charge will be made on all returned goods.  
**LATE CHARGE:** A late charge of 1.5% of any past due balance of the dealers account as of the last day of the month will be billed as of the 15th day of the following month if payment has not been received by that date.

CUSTOMER NO	829274	TERRITORY	394	PAGE 1 of 1
ORDER DATE	07/30/2020	CUSTOMER PO	964917LYON	
QUOTE DATE	07/30/2020	SHIPPED VIA		
SALES ORDER	5772949 - SQ	FREIGHT TERMS	EXW- CUSTOMER FRT ACCOUNT	
		EX2	DIRECT BILL TRANSFER AT ORIGIN	
PAYMENT TERMS	Net 30 Days from Invoice Date	CODE	002	
DELIVERY INSTRUCTIONS:				
REQUESTED SHIP DATE				07/30/2020

**SOLD TO:**  
TOWN OF WILMINGTON CHP  
PO BOX 217  
WILMINGTON VT 05363-0217

**SHIP TO:**  
TOWN OF WILMINGTON CHP  
PO BOX 217  
WILMINGTON VT 05363-0217

### DESCRIPTION/REMARKS

JOHN DEERE 6105E CAB TRACTOR- 12F X 12R TRANSMISSION, REINFORCED GLASS, 1700LB OUTER WHEEL WEIGHT POWER REVERSE WITH WET CLUTCH.

BB-22 MID MOUNT BOOM MOWER, ELECTRO- HYDRAULIC JOYSTICK AND VALVE KIT, FULL TIGER SUB FRAME.

60" ROTARY HEAD WITH BLADE BAR, BRUSH KNIVES, AND HYDRAULIC DOOR.

SINGLE POINT OPEN STOWE TRANSPORT SYSTEM. AM/FM RADIO, HEAT/A/C

DEALER PREPPED AND DELIVERED TO YOUR LOCATION..

SIGNATURE

X

DATE

X

RESPECTFULLY SUBMITTED BY:  
CASEY LYON - H.P FAIRFIELD  
802-999-8034  
CASEYLYON@HPFAIRFIELD.COM

ITEM NUMBER	BRANCH	DESCRIPTION	PICK SLIP#/ LOT/SERIAL	QUANTITY SHIPPED	LIST PRICE	DISC%	EXTENDED AMOUNT
MOWERHPF	9958	JOHN DEERE 6105E TIGER BOOM		1	127,735.20	0	127,735.20

REMARKS	NET DUE	CASH DISC.	IF PAID BY	SUB-TOTAL	127,735.20
	127,735.20	0.00	08/29/2020	FREIGHT & HANDLING	0.00
				SALES TAX	0.00
				TOTAL(USD)	127,735.20
				PREPAID AMOUNT	18,000.00

**IMPORTANT:** Alamo Group or affiliates (Alamo Group) shall not be liable to any person for any claim for injuries or damages which claim for injuries or damages arises out of or which results from the repair of this product by a person or firm other than Alamo Group. Repair parts are intended for use only on equipment manufactured or sold by Alamo Group.



# NEW HAMPSHIRE

554 Maple Street  
Hopkinton, NH 03229  
P: (603) 225-9576  
F: (603) 228-5246

## Sales Quote

IMPORTANT: All invoices are due and payable in U.S. Dollars in Guadalupe County, Texas, or where indicated below. No goods to be returned without our written permission. Goods must be returned transportation charges pre-paid. A handling charge will be made on all returned goods. LATE CHARGE: A late charge of 1.5% of any past due balance of the dealers account as of the last day of the month will be billed as of the 15th day of the following month if payment has not been received by that date.

CUSTOMER NO	829274	TERRITORY	394	PAGE 1 of 1
ORDER DATE	09/21/2020	CUSTOMER PO	964917LYON	
QUOTE DATE	09/21/2020	SHIPPED VIA		
SALES ORDER	5838951 - SQ	FREIGHT TERMS	EXW- CUSTOMER FRT ACCOUNT	
		EX2	DIRECT BILL TRANSFER AT ORIGIN	
PAYMENT TERMS	Net 30 Days from Invoice Date	CODE	002	
DELIVERY INSTRUCTIONS:				
REQUESTED SHIP DATE				09/21/2020

SOLD TO:  
TOWN OF WILMINGTON CHP  
PO BOX 217  
WILMINGTON VT 05363-0217

SHIP TO:  
TOWN OF WILMINGTON CHP  
PO BOX 217  
WILMINGTON VT 05363-0217

### DESCRIPTION/REMARKS

NEW HOLLAND TS6 TRACTOR WITH BENGAL BOOM MOWER

110 HORSE POWER CAB TRACTOR.  
FOUR WHEEL DRIVE, 16X8 DUAL POWER SHUTTLE TRANSMISSION.  
BACKUP ALARM, AM/FM RADIO.

BB-22 SERIES MID-MOUNT BOOM MOWER WITH 1700LB WHEEL WEIGHT.  
SINGLE POINT OPEN STOW TRANSPORT SYSTEM  
60" ROTARY HEAD WITH BLADE BAR, BRUSH KNIVES, & HYDRAULIC DOOR

JOYSTICK, ELECTRO-HYDRAULIC WITH VALVE KIT  
INSTALLED OF COMPLETE BOOM MOWER SYSTEM

SIGNATURE  
X

X PRINT

X DATE

RESPECTFULLY SUBMITTED BY;  
CASEY LYON - H.P FAIRFIELD  
1-802-999-8034 / 603-225-9576  
CASEYLYON@HPFAIRFIELD.COM

ITEM NUMBER	BRANCH	DESCRIPTION	PICK SLIP#/ LOT/SERIAL	QUANTITY SHIPPED	LIST PRICE	DISC%	EXTENDED AMOUNT
MOWERHPF	9958	309 HPF - MOWERS & ATTACHMENT		1	135,843.20	0	135,843.20
USEDHPF	9958	USED TRACTOR MOWER		-1	18,000.00	0	-18,000.00

REMARKS	NET DUE	CASH DISC.	IF PAID BY	SUB-TOTAL	117,843.20
	117,843.20	0.00	10/21/2020	FREIGHT & HANDLING	0.00
				SALES TAX	0.00
				TOTAL(USD)	117,843.20
				PREPAID AMOUNT	

IMPORTANT: Alamo Group or affiliates (Alamo Group) shall not be liable to any person for any claim for injuries or damages which claim for injuries or damages arises out of or which results from the repair of this product by a person or firm other than Alamo Group. Repair parts are intended for use only on equipment manufactured or sold by Alamo Group.





# QUOTE

"Since 1966"

Date: 9/23/2020

Quote 00001

Jason Fedler  
Territory Sales Manager  
1135 State Route 29  
Greenwich, NY 12834  
Office (518) 692-9611  
Cell (518) 488-0119  
Email: jfedler@capitaltractorinc.com

To Town of Wilmington VT  
2 E Main Street  
Wilmington VT, 05363  
Sourcewell Member ID 159905

From	Position	Payment Terms	Expiration
Jason Fedler	Territory Sales Manager	Sourcewell Quote	10/31/2020

Qty	Description	List Price	Retail Price
1	New Holland TS6.110 Tractor w14.9-24/18.4-34R1 Tires	\$87,231.00	\$74,146.35
	Factory std Setup		
1	Samurai 22' Boom Assembly with 4wd Joystick control	\$47,760.00	\$40,596.00
	04852208		
1	60" Severe duty rotary head swivel w/hyd flip door	\$17,880.00	\$15,198.00
1	Mount Kit for TS6.110 to Samurai 22' Boom	\$0.00	\$0.00
1	Factory Mounting of Mower to Tractor	\$8,262.00	\$7,022.70
1	Factory Freight	\$3,358.08	\$3,358.08
1	Trade Value for Current John Deere Mower		\$25,000.00
	Tractor w/2 Mower heads		
Subtotal			\$115,321.05
Sales Tax			Exempt
Total			\$115,321.05

*Thank you, I look forward to hearing from you!*

1135 State Route 29 Greenwich, NY 12834 Phone: 518-692-9611 Fax: 518-692-2210  
jfedler@capitaltractorinc.com



Hi Scott –

Can you please add to the Selectboard agenda for Tuesday night? Legislation is pending on allowing towns to mail out ballots to every eligible voter. It needs to be a decision of the Selectboard on whether they want the Town Clerk to mail out to every voter, or to educate voters that they can request a mail-in ballot if they do not want the health risk of going to the polls. This could take the form of a postcard mailing to every voter or a media blitz directing voters that they have the option of an early mail-in/absentee ballot. Since there is also a school vote, I need to coordinate with Whitingham so that we are approaching things in the same manner. I would appreciate a discussion and action on the item of mailing out ballots. Thank you!

*Therese Lounsbury*

Wilmington Town Clerk

P O Box 217

2 East Main Street

Wilmington, VT 05363

Ph: 802-464-5836, ext 115

Email: [tlounsbury@wilmingtonvt.us](mailto:tlounsbury@wilmingtonvt.us)