

**TOWN OF WILMINGTON
BOARD OF CIVIL AUTHORITY
WEDNESDAY, JANUARY 13, 2021 at 5:30pm
MINUTES**

Called to order at 5:33pm.

IN ATTENDANCE: Selectboard – Tom Fitzgerald (also as JOP), Sarah Fisher, Vince Rice, and John Gannon; Justices of the Peace – Elizabeth McEwen, Rhea Clark, and Linda Green; Town Clerk - Therese Lounsbury. Absent: Tom Consolino, Tony Tribuno, and Fred Houston.

FOR THE LISTERS: Jerry Osler, Deb Kingsley, and Brian DeCesare

FOR THE APPELLANTS: Elaine & Damian Tryjankowski, Peter & Nancy Wimmelman

Also Present: Jessica Lee Smith (left at 6:07pm), Jeff Kaminski

1. **CALLED TO ORDER** - Chair Elizabeth McEwen gave a brief explanation of the quasi-judicial hearing process and information was shared on how to participate in the virtual meeting.
2. **CHANGES TO AGENDA** – David Schlatka is postponed until February 3, 2021
3. **MOTION TO APPROVE** minutes of January 6, 2021 made by Linda Green, seconded by Vince Rice. Motion carried.
4. **CONFLICTS OF INTEREST:** Sarah Fisher recused herself from Wimmelman, and Tom Fitzgerald recused himself from Tryjankowski.
5. **OATHS** were administered to appellants, witnesses, and agents; and the Board was reminded of their oath.
6. **TAX ASSESSMENT APPEALS** were heard for the following:

Property Owner	Street Address	Tax ID#	Span#	Value	Hearing Time
Elaine & Damian Tryjankowski	33 Fore Seasons Dr, N-2	HSHIGHLN.N02	762-242-13758	\$404,580	5:37pm
Peter & Nancy Wimmelman	2 land parcels	01006003.000 01004054.000	762-242-13500 762-242-11550	\$50,500 \$55,200	5:57pm
Ray Pontillo (did not appear)	89 Minor Rd	01006020.200	762-242-13878	\$906,980	6:07pm
David Schlatka	Postponed to February 3rd				

In lieu of COVID restrictions for on-site inspections, the Town Clerk will share invites to each appellant to upload photos or video to DropBox. Photos should represent each room of the home interior and exterior as if listing the house on a service. Photos are to be placed within 7 days of receipt of the link. BCA members will do a drive-by of each property.

7. **COMMITTEE REPORTS** – Sarah Fisher read the Frost report, Vince Rice read the Johnson and Borges reports, John Gannon read the Zahringer report. The Lane report was delayed by illness, assignments were re-arranged.
8. **DELIBERATIVE SESSION** – Motion to enter deliberative session was made by Vince Rice and seconded by Rhea Clark. Motion carried. The Board entered deliberative session at 6:37pm. The Board returned to regular session at 7:04pm.

Committees were established as follows, first name is lead writer: Lane – Elizabeth, Tom, Tony; Pontillo – Tom, Vince, Linda; Wimmelman – Tom, Vince, Linda; Tryjankowski – John, Elizabeth, Sarah

COMMITTEE DUE DATES:

Written decisions for Palombo (Elizabeth) due to Therese by January 20, 2021.
Inspection reports for Lane (Elizabeth), Spain (Rhea), Flynn (John), Manning (Linda) due on January 20, 2021.
Written decisions for Frost, Johnson, Borges, and Zahringer due to Therese by January 27, 2021.
Inspection reports for Pontillo, Tryjankowski, and Wimmelman due on January 27, 2021.
The Board recessed at 7:17pm, until its next meeting on January 20, 2021.

TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, THESE MINUTES ARE A TRUE AND OFFICIAL RECORD OF ALL ACTION TAKEN AT THE BOARD OF CIVIL AUTHORITY MEETING HELD JANUARY 13, 2021.

ATTEST: _____
Therese M. Lounsbury, Wilmington Town Clerk

DATE: JANUARY 13, 2021

TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, THESE MINUTES ARE A TRUE INDICATION OF THE BUSINESS OF THE BOARD OF CIVIL AUTHORITY MEETING HELD JANUARY 13, 2021.

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