

# Wilmington Selectboard Meeting Minutes

## December 15, 2020

**Present:** Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

**Others Present:** Scott Tucker, Jessica DeFrancesco, Debby Kingsley, Sheldon Brassor, Matt Murano, Shelli Rosan, Gretchen Havreluk, Chuck Clerici, Scott Moore, Jeremy White, Mike Garber, Jessica Lee Smith, Dennis Richter, Greg Park, Brain Harty, Therese Lounsbury, Luke Ferric, Randi Greenspan, Steve Topper

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
  - Under action items; to possibly authorize the town manager to submit the stormwater construction permit for the public safety facility building.
  - Under other business; bi-town strategic marketing
2. Approve Minutes of December 1, 2020
  - Gannon moved to approve the minutes of December 1, 2020, Rice second; all in favor.
3. Action Items
  - Fitzgerald moved to accept the resignation, with regret, of Carol Bogard from the Old Home Week Committee, Rice second; all in favor.
  - Fitzgerald moved to approve the 2020 errors & omissions submitted by the Listers, Rice second; all in favor.
  - Fisher moved to approve the purchase of a 2021 Dodge Ram 5500 from Keene Chrysler and the truck set-up from Viking for the Highway Dept, Rice second; all in favor.
  - Fitzgerald moved to approve the town manager to submit the stormwater construction discharge general permit 3-9020 (erosion control) Notice of Intent (NOI) for the Public Safety Facility building, Rice second; all in favor.
4. Bi-Town Marketing
  - Bi-Town Housing received a \$500 grant; there is no guideline on how it is spent. It was deposited with Dover at this time.
5. Public Safety Facility Committee
  - The Public Safety Facilities Committee gave the Selectboard an update on the design & construction phase of the Public Safety building. General contractor bids are due in 9 days. There was an on-site meeting for potential bidders on December 4<sup>th</sup>. On January 14<sup>th</sup> there will be a Committee meeting to choose a contractor from the bid submissions. Bond costs, construction manager, and some other odd and ends will be worked on between now and January 14<sup>th</sup> for a complete budget on the proposed building.
6. Stump Jumpers
  - The Wasserman's oppose using Haynes/Brown Rd due to safety concerns and invasion of privacy. Mark Silverman and Rebecca Duncan echo the Wasserman's concerns. They are worried it will ruin the peacefulness of the area. Shellie Rosan feels the telephone poles will interfere and sleds will be forced to ride in the road. The Gambino's and Randi Greenspan are also opposed. Fitzgerald moved to approve the approximate .8 mile run from the Higley Hill Rd/Haynes Rd

intersection up to the trail access on Brown Rd, Rice second; 1-4, motion denied. Chief Murano commented that this is not an ideal route, it is a last-minute workaround. The town can set curfew hours on trails.

7. Other Business

- Bi-Town strategic marketing plan presented by Charette Agency; a joint meeting is scheduled with Dover on January 12, 2021 at 6 pm.

8. Select Board Members Comments

- Tribuno thanked Gretchen for her update on Bi-Town.
- Fisher commented that the snowmobile club is important to the town but they need to work with the community.
- Gannon updated the Board on possible upcoming options for town meeting.

9. Town Manager's Updates

- Chief Murano is looking for a certified person for part-time work to fill-in shifts, etc.
- LGER has been submitted and we are waiting to hear back on any comments.
- Health and safety of our employees is our #1 priority. The annual Christmas dinner is happening, but by department pod; thanks to the Selectboard.

10. Executive Session

- Fitzgerald moved to find that premature general public knowledge of the attorney/client communications would put the town at a substantial disadvantage, Rice second; all in favor.
- Fitzgerald moved to enter into executive session at 7:25 pm, to include the town manager, to discuss attorney/client communications, Rice second; all in favor.

Came out of executive session at 7:53 pm. No action taken.

Meeting adjourned at 7:54 pm

Respectfully Submitted,  
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Tony Tribuno