

## Selectboard Meeting Minutes November 24, 2020

**Present:** Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

**Others Present:** Scott Tucker, Jessica DeFrancesco, Christine Richter, John Lazelle, Sheldon Brassor, Matt Murano, Therese Lounsbury, Scott Moore, Jessica Lee Smith

Meeting called to order at 8:36 am

1. Visitors, Public Comments, Changes to the agenda

2. FY 22 Budget Meeting

- The budget is set up for a 53-week year. It is primarily level-funded. Last quarter we received \$46,000 more than the same quarter last year. Tax collections ended up in the same ballpark as last year. Last year we had 4% remaining to collect after the first payment; this year we were at 5%. A week later we were at 4% remaining to be collected. We had a higher surplus due to not paying the school user fee. If we had paid it, we would have ended up with a deficit of about \$60,000.
- The amount to be raised this year is up about 7%. Health insurance went up 4%, the second half has to estimated and we used a 6% increase. Salaries are budgeted as a 2% increase. Scott would like to add a sum to for salaried employees due to the 53<sup>rd</sup> pay week next year. Police has added a cruiser and dispatching fees. Postage was increased due to not hand-delivering certain items anymore. Water and sewer rents have been increased to catch up to where it should be.
- Garage bond is one its last payment; Look Rd Bridge is done next year. Bridges and culverts need replacing that we have been unable to obtain grants for.
- The glebe lease will see a decrease.
- Revenues is down about 5%. Highway had a surplus due to not spending all of their line items.
- BCA and Town Clerk to get a stipend for hearing participation.

3. Executive Session

- Fitzgerald moved to find that premature general public knowledge attorney/client communication made for the purpose of providing legal services to the town would put the town at a substantial disadvantage, Rice second; all in favor
- Fitzgerald moved to enter into executive session at 10:05 am to discuss an employment contract and attorney/client communication for the purpose of providing legal services to the town, to include the town manager, Rice second; all in favor.

Out of executive session at 10:26 am

- Fitzgerald moved to authorize the town manager to execute an employment agreement with an employee of the water department and a memorandum of understanding, Gannon second; 4-0

4. Other Business

Meeting adjourned at 10:28 am

Respectfully Submitted,  
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Tony Tribuno