

Wilmington Public Safety Facility Meeting

September 10, 2020

Present: Chuck Clerici, Chief Moore, Chief Murano, Jeremy White, Dennis Richter, Melanie Lopez

NBF Architects: Ralph Nimitz, Casey Gecha

Public Present: Scott Tucker, Bill Spirka, Mike Tuller, Jessica Lee Smith, John Lazelle

Meeting called to order at 2:04 p.m.

Review of project status & timeline

Ralph and Casey discuss progress: looking at fencing & screening around the generator.

Select Board wants to be apart of color selection during whole project. Scott Tucker suggests proposing color scheme and see what feedback is, include in DRB Meeting. Chuck questions committee on preference for having an active role in picking colors. Most comfortable deferring to NBF suggestions. Chief Murano suggests having a couple options. Casey can put a couple options together for presentation regarding color.

Discussion on signs: Direction signs may be specified by DRB. Prepare size of signs.

Signs on the building along the bays- separately police and fire over respective entrances. Backlit for ease, subtle lighting. Box that letters occupy needs to be measured in square footage.

Mike has DRB application, everything ready to go. Can submit now and add amendments later. Would not stop us from getting application in. Chuck asks Casey to get second color scheme done when she can and then submit to Mike as amendment. Chuck – DRB application should be sent in. Should have a DRB meeting date by Monday.

Question for Committee- choose lattice design for fencing- going with less maintenance material: Vinyl. Many agree on square lattice with vinyl fence. Jeremy brings up that kids might want to scale it and may be harder to replace square vs vertical lattice. Suggestion to share fence design and color with abutters to be neighborly. Casey will send out brochure with notes on colors to committee.

Landscaping around generator includes birch and lilac. Bollards protecting generator from vehicles with screen to match fence shown on design.

Update with 5 building systems excluded from NBF Scope: Committee made decision to go with Countryside lock and alarms for security and camera needs. First Light does current phone service for town. Committee to meet with them at 3 along with Claus Bartenstein (Engineering Services of VT) to ensure data location and cooling needs are met.

Chief Murano met with Keene Mutual Aid (KMA) to share police dispatch needs. Going to include moving existing equipment and purchase of new equipment. They will handle radios & dispatch. Some other components such as specialized dispatch consoles will need to be purchased from another vendor. KMA will review existing radios and tower and will get back with quotes (~2weeks). KMA Would like the radio closet to be moved closer to dispatch. Changes Matt references have been updated on designs and are on the way to the office.

Chief Moore & Bill – haven't heard from Countryside Lock & Alarms.

Review of Timeline- to stay on RFP schedule, bids need to be back by Christmas. Need to give bidders 3-4 weeks after releasing RFP. NBF believes that RFP could be done by end of November- pushing for the same schedule.

Chuck suggests getting RFP out by 11/20 if delayed out on 11/30, bids due back by 12/23. Decision on bidder due by mid-late January. No opposition to 12/23 deadline. Committee will have to work to review bids and choose one before mid-January right after the holidays. Committee is not obligated to take cheapest bid. Getting bid on bond price.

Joining meeting: Claus Bartenstein (Engineering Services of VT), Eric, Mason & Ryan from Firstlight

Committee in design phase. Electrical feed established. 5 services excluded by NBF – want to make sure we have room for needed equipment and cooling requirements.

Ryan goes through logistics of how to set up system and billing. Costs can be rolled into 3/5 year service contract or charged as a construction project. No commitment given to vendor – helping committee on consulting basis. Scott Tucker comments that committee trying to get construction costs that can be incorporated as a non-recurring fee. Quote can be put together by next week per Ryan.

Discussion on statewide fiber elan – used for police only. Circuit needs to be moved for police department relocation. Chief Murano will contact state.

Claus review space requirements: 2 double door closets in police department for equipment. Need at least 2x3 space, so space is sufficient.

Discussion on WIFI needs and importance of fire department having own circuit. Firstlight needs construction materials data for Wifi survey- Casey will get to him. Ryan will follow up with Claus to make sure he has what he needs

Meeting Adjourned @ 4:02 pm.