

Wilmington Selectboard Meeting Minutes

April 21, 2020

Present: Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher

Others Present: Scott Tucker, Jessica DeFrancesco, John Lazelle, Scott Moore, Elizabeth McEwen, Therese Lounsbury, Jake Roberts, Mike Eldred

Meeting called to order at 6:05 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
 - Add to accept a letter of retirement of Susan Haughwout effective April 30, 2020 to action items.
2. Approve Minutes of April 7 and 16, 2020
 - Rice moved to approve the minutes of April 7 and 16, 2020, Fisher second; all in favor.
3. Action Items
 - Fisher moved to appoint Alex Struzinski to the Trails Committee, Gannon second; all in favor.
 - Gannon moved to approve the 2020 Local Emergency Management Plan, Rice second; all in favor.
 - Gannon moved to waive the penalties imposed for missing dog licensing deadlines until July 1, 2020, Fisher second; all in favor.
 - Rice moved to accept the letter of retirement from Town Clerk Susan Haughwout, effective April 30, 2020, Fisher second; all in favor.

Fitzgerald moved to enter into sewer commission at 6:13 pm, Rice second; all in favor.

4. Sewer Commission
 - A single-family house next to C&S has been converted to a hair salon. They need an additional 42 gpd for what they are doing. This is the preliminary application. Gannon moved approve a sewer allocation for an additional 42 gpd at 155 VT RT 100 N, Rice second; all in favor.

Out of sewer commission at 6:16 pm

5. Emergency Management During COVID-19
 - SoVT Medical Center has been slowing down in terms of incoming cases. There have been hardly any calls regarding these kinds of cases. Even "frequent flier" cases aren't calling. Police are still busy; arrests, out-of-staters inquiring about the self-isolation requirement, etc.
6. Liquor Commission
 - None
7. Other Business
 - There is a property owner complaining about the cars parking at the gate and blocking his driveway. It also limits fire access if they need water. What can we do to help this? Scott Moore is going to talk with Matt Cole.

8. Select Board Members Comments

- The House is about to take its first vote since COVID-19.

9. Town Manager's Updates

- All employees are practicing social distancing and wearing face masks.
- Additional employees were out last week; consulting with doctors, sickness
- Town Clerk will be opening the office to one person at a time, by appointment.
- Highway crews are masking up while in trucks if riding with another.
- Fire station is locked down. Still available by phone and email.
- Police are investigating complaints regarding executive order violations.
- Town offices are closed to the public. Employees are still splitting time between the office and home.
- Water district documents are being reviewed by the town attorney.
- May 14th is police academy graduation. There will be a quarantine period and some extensive day and night training. One of our officers is going up as a teaching assistant to help facilitate this class and get them graduated.

10. Town Clerk Appointment

- Gannon moved to appoint Therese Lounsbury as Town Clerk beginning May 1, 2020 until the next annual town meeting, Rice second; all in favor.

Meeting adjourned at 6:47 pm.

Respectfully Submitted,
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher
