

## Wilmington Public Safety Facility Committee Meeting

December 17, 2019

In Attendance: Chuck Clerici, Dennis Richter, Chief Scott Moore, Chief Matt Murano, Melanie Lopez (Phone)

Absent: Greg Nido

Public Present: Todd Gariess, Ann Manwaring, Meg Staloff, Scott Tucker, Sarah Fisher, Gretchen Havreluk, Tom Fitzgerald

Meeting brought to order at 5:12p.m. by Chuck

### **Discuss feedback from bidders**

Review of discussion with bidders. NCA had estimated total reimbursable expenses would be roughly \$7500.00, NBF clarified they would cap reimbursable expenses at \$12,625.

NCA will include feasibility study and conceptual 3-D design for price of \$44,500, NBF would include feasibility study and schematic designs for \$39,000. NCA could accelerate plan and deliver project by Jne 2021, NBF could accelerate plan and deliver project by Fall of 2021.

### **Discuss feedback from references**

Review of discussions with NCA and NBF architect references. Chuck reviewed feedback from Chief Moore's discussion with NCA references. Melanie reviewed feedback from NBF references. Both Architects had positive overall reviews, with a few concerns from both sides.

### **Craft recommendation to the select board**

Discussion on NBF being more local and cost effective architect.

Chief Moore motions for NBF to be the recommended architect. Melanie seconds. All in favor.

Committee will recommend contracting NBF to do the feasibility study and schematic designs for the proposed amount of \$39,000.

Meeting adjourned at 5:44pm.

### **Agenda for next meeting:**

1. Possible Changes to Agenda
2. Approve Minutes
3. Update on Selectboard Meeting
4. Discussion with NBF over proposed schedule & next steps
5. Discuss Community Meeting

Next meeting is scheduled for January 9, 2020 at the Fire Department at 6:00 p.m

Respectfully submitted,

Melanie Lopez

Secretary

