

**Old Home Week 2020 Committee
Old School Community Room
Wilmington, Vermont**

November 7, 2019

Present: Nicki Steel, D.J. Boyd, Carol Bogard, Mary Towne, Deb Boyd, Julie Moore and Carl Swanson
Also present: Stacie Brooks

The meeting was called to order by Nicki at 7 P.M.

Secretary's Report: Motion was made by Deb and seconded by D.J. to approve the minutes of October 3 with one correction. Page 2 third line under glasses the date should be 1890 not 1850. Motion passed 7-0.

Treasurer's Report: Mary reported that she had sent a check to Catamount Glassware for \$756. Balance in checking account is \$2,146.54 and in savings \$23,000 for a total of \$25,146.54. Nicki asked about the fair money. Mary had sent an email to Steve Adams asking about it but had not gotten a reply. She will follow-up by phone this month.

Public Comment: None

Old Business:

Memorabilia: Nicki has received the shipment of glasses from Catamount of 144 of each size. She wanted it noted that the folks at Catamount were great to work with. There was a \$90 one-time set-up fee. Profit should be between \$2.50 and \$3 per glass. She will find out if they are dishwasher safe. It is hoped that we can get order forms on our web site by Thanksgiving. Catamount will ship glasses in sets of 4 directly to customer. Glasses can be purchased locally at the Red Fox. Stacie will work on an order form and Deb will put it and pictures of our memorabilia on the website. If Deb needs help, she'll follow up with Fran.

The tote bag sample Stacie brought tonight still seems more like a book bag. Stacie will check with Jessica further. The hope is to still sell it for \$10. We are happy to hear that Jessica is moving into one of the offices in the Old School and has signed a one-year lease.

DJ agreed to take some glasses to sell at Boyd Farm and Carl will take the remaining glasses for sale at his place of business as well as to distribute to others.

Rotary Meeting October 24 - They are very interested in helping in some way. Will definitely do a float for the parade.

OSEC Meeting November 5 – Nicki went over the schedule with them and they are fine with us using building and fields. They will let us know by January if they will do Sunday breakfast and tours of the high school.

New Business:

Wilmington Fire Department – Scott Moore was not able to meet with us tonight.

Bright Lights Craft Fair – December 7 - Mary will check to see if there are spaces available to promote OHW 2020 and sell glasses and tote bags. Deb and Carol said that they would be available to help for a couple of hours if we are able to get a space. Stacie said that she knew of several crafters who usually do that show and they may help us if we cannot have a small space of our own.

Discussion followed regarding the desire to recruit additional volunteers to take charge in one of the following areas:

- Saturday afternoon on the field
- Memorabilia Glasses and Totes – Carl glasses and Stacie totes
- Publicity- Nicki will follow-up with a contact she has made
- Superintendent of Grounds
- Sponsorships – reach out to banks, Shaw's, Dunkin Donuts, etc.
- Silent Auction -DJ will approach a contact

Balloons – Should we do them again? Should they be biodegradable? No decision was made.

Next Meeting: December 5, 2019 (It was noted that we have 9 months till our big event)

Tasks to be done:

- Mary will follow up with Steve Adams regarding Fair money.
- Stacie will develop an order form for our Memorabilia Sales.
- Deb will work on getting the Memorabilia Order Form and pictures of the glasses and totes on our website.
- Stacie will get another tote bag from Jessica
- DJ will take some glasses to have available at the farm
- Carl will take responsibility of the glasses for sale and distribution
- Stacie will take responsibility of the tote bags for sale and distribution
- Mary will check on space available at “Bright Lights” craft fair
- Nicki will follow-up on publicity person
- DJ will approach a contact for the silent auction

Being there no further business, meeting was adjourned at 8 P.M.

Respectfully submitted,

Carol Bogard, Secretary