

**Pettee Memorial Library  
Board of Trustees Meeting  
November 12, 2019 at 6 pm**

**Present:** Carolyn Palmer, chair; Louis Clark, treasurer, Jason Staloff, Marie Paige, Amy Swanson, secretary, & Allison Maynard

Meeting called to order at 6:01 PM.

No potential additions to the agenda.

No public comments.

Secretary's report: October 8 report – title change - Amy is not treasurer, Marie made a motion to accept the amended report, Louis seconded and so voted.

Treasurer's report: see attached. The Friends of the Library have voted to transfer \$5000 of their funds to the library's renovation efforts. Carolyn moved to accept the transfer, Jason seconded, and so voted. Amy moved to accept the treasurer's report, Jason seconded, and so voted.

Elevator update: existing elevator needs replacing. Allison will get written estimates from Swan Electric and Accessibility Systems.

Librarian's Report: see attached.

Youth Librarian's Report: see attached.

Fundraising update: Women's Weekend went well. Sock sale has started at TVES. We will be selling socks at the Bright Lights Craft Fair and have received donations for renovations. However, we are still soliciting for more renovation donations. Pennies for Pettee jars will be distributed in December.

Next meeting December 10.

Meeting adjourned at 6:59.

