

**Pettee Memorial Library  
Board of Trustees Meeting  
October 8, 2019 at 6 pm**

**Present:** Carolyn Palmer, chair; Louis Clark, treasurer, Jason Staloff, Marie Paige, Amy Swanson, treasurer & Allison Maynard

Meeting called to order at 6:02 PM.

No potential additions to the agenda.

No public comments.

Secretary's reports: September 10 report; Jason moved to accept, Louis seconded and so moved. September 25 report; Marie moved to accept minutes, Carolyn seconded and so moved.

Treasurer's report: Amy moved to accept the report, Marie seconded and so voted.

Librarian's report: see attached. Louis made a motion to approve payment for a wireless printing subscription that accepts customer payments for printing services, Marie seconded and so voted.

Youth Librarian's report for September will be included next month with the October report.

Fundraising update: Allison is setting up "Little Green Light", a software program that will track donors and their donations.

2021 Budget draft reviewed.

Entered executive session at 6:53.

Left executive session at 7:39.

Amy made a motion to change personnel allocations in the 2021 draft budget, Marie seconded and so voted.

Jason moved to adjourn at 7:45, Marie seconded and so voted.