

## **Wilmington Selectboard Meeting Minutes December 18, 2018**

**Present:** Tom Fitzgerald, Sarah Fisher, Ann Manwaring (6:05 pm), John Gannon by phone **Absent:** Vince Rice  
**Others Present:** Scott Tucker, Jessica DeFrancesco, Andrea & Joel Berg, Becky Arabella, Sue Kelly, Jim McGrath, Mike Eldred, John Lazelle, Meg Staloff

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
  - Remove #3 to another agenda
  - Move # 5 down until John Lazelle can be here.
2. Approve Minutes December 4, 6, 10, 13, 17, 2018
  - Fisher moved to approve the minutes of December 4, 6, 10, 13 and 17, 2018, Gannon second; all in favor.
3. Action Items
  - Removed from agenda
4. Social Services
  - Dr Sue Kelly of the Windham County Humane Society is requesting an additional \$250 in funding. They are experimenting with a new change which will be offering a wellness clinic in town once a month. This will include 2 staff members and the doctors time.
  - Becky Arabella from SASH is requesting an additional \$5,000 in funding. 61 residents in Wilmington are served through SASH. They have numerous hospital beds, wheel chairs, etc being loaned out to the community. SASH helps coordinates services for those that need the additional help. Last year Dover funded \$15,000.
5. (6) 1% Local Option Tax
  - Andrea Berg would like to discuss how to accomplish fixing the plowing issue at 24 West Main St; town maintain it, use 1% funds? There are 12 parking spots and a handicapped spot that are not being maintained. Manwaring commented that it is an awkward position to ask the tax payers to pick up the slack of a property owner not maintaining their property. Meg Staloff asked about maybe just doing one side so that there is access to the back parking lot. It has been discussed with highway and the understanding is that to plow that section it would take as long to do that section as it does for them to do the whole back parking lot. Blocking off the section that is very icy would be beneficial. Gannon feels Barnes should sign a lease for the Town to use the parking spaces for public parking, which would make it part of the West Main St lot. Tucker will have the attorney look at a lease to pass on to Barnes. He also doesn't want this to become leverage when it comes back to his taxes, etc.

Fitzgerald moved to enter into Sewer Commission at 7:03, Fisher second; all in favor.

6. (5) Sewer Commission
  - North Branch is in a situation where they need to ship off their effluent. If he has the capacity in the facility, Lazelle is willing to take some. Manwaring moved to approve the Intermunicipal Agreement between the Town of Wilmington and the North Branch Fire District #1 and the Town Manager as its duly authorized agent, Fitzgerald second; all in favor.

Out of Sewer Commission at 7:12 pm.

7. Errors and Omissions
  - Manwaring moved to approve the Errors and Omissions List for adjustments to the 2018 Grand List, Fisher approved; all in favor.

8. Plastic Bag Ordinance

- Manwaring moved to approve the draft Plastic Bag Ordinance, Fitzgerald second; all in favor. Public hearing date will be February 5<sup>th</sup> at 6 pm.

9. Correspondence to/from Selectboard

10. Other Business

11. Select Board Members Comments

12. Town Manager's Updates

- Hunt and Moore met with FEMA regarding the November storm to determine a declaration. Windham County was \$7,000 short for a declaration.
- Another dog bite occurred in early December. She is not filing a formal complaint. It was at a residence so it wouldn't follow the vicious dog ordinance.
- After looking more closely at the stump jumpers request to use Miller Rd this season, it doesn't appear to be a reasonable request. An alternate route was suggested to the group.
- Received an email from visitors saying how much they admire the office lighting.

Meeting adjourned at 7:41 pm.

Respectfully Submitted,

Jessica DeFrancesco  
Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Ann Manwaring