

**Pettee Memorial Library  
Board of Trustees Meeting  
November 13, 2018, 6 PM**

Meeting called to order at 6:01.

**Present:** Carolyn Palmer, *chair*, Louis Clark, *treasurer*, Amy Swanson, *secretary*, Jason Staloff, Karina Martin, Allison Maynard, and Angela Yakovleff.

No additional items to the agenda.

We will postpone by-law talk until December.

No public comments.

Discussion of moving the fountain with Gretchen Havreduk. Louis moved to accept the movement of the fountain, Jason seconded, and so voted.

Secretary's report: Approved minutes with a correction to space planning update: we are waiting on quotes, not notes. Louis moved to approve minutes from October, Amy seconded, and so voted.

Treasurer's report: attached. Amy moved to approve the report, Karina seconded and so voted.

Librarian's report: attached.

Youth Librarian's report: attached.

Space planning update: We have gotten a quote from John Thurber for the bookshelves; other furniture would be ordered from another vendor. We are looking for estimates other building renovations.

Budget draft discussion.

Meeting adjourned at 7:15.

Next meeting December 11, 2018 at 6:00.