

Wilmington Selectboard/Sewer Commission
August 7, 2018
Meeting Minutes

Present: Tom Fitzgerald, John Gannon, Sarah Fisher, Ann Manwaring **Absent:** Vince Rice
Others Present: Scott Tucker, Jessica DeFrancesco, Christine Richter

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of July 17 and 26, 2018
 - Gannon moved to approve the minutes of July 17, 2018, Fisher second; all in favor.
 - No quorum to vote on the July 26, 2018 meeting

Fitzgerald moved to enter into Liquor Commission at 6:01 pm, Gannon second; all in favor,
3. Liquor Commission
 - Fisher moved to approve a Request to Cater Permit for Jim's Bistro at the Roadhouse for the an event at Memorial Hall on September 1, 2018, Gannon second; all in favor.

Out of Liquor Commission at 6:03pm
4. End of Year Financial Review
 - Finance Officer Christine Richter reviewed the financials for the end of Fiscal Year 18.

WWTP ended with a nearly \$34,000 surplus. This will be worked into the FY20 budget. The capital fund is completely depleted.

Highway ended pretty close to even-\$11,000 surplus. Fuel was underspent, resurfacing was overspent, paving was overspent but received a grant that covered the overage.

General Fund collected \$52,000 more in revenues than budgeted, leaving \$260,000 in surplus. Zoning fees have declined significantly. Interest rates have gone up so we made money on interest in the general fund. Town Manager line item over by \$40,000. Health insurance underspent by \$35,000.
5. Old Home Week
 - The Selectboard discussed Old Home Week 2020. Jessica will reach out to former members and invite them to a meeting to discuss the process and participant interest.
6. Plastic Bag Ordinance
 - The Selectboard discussed possibly adopting an ordinance banning single-use plastic bags. Merchants should be notified that this is a topic of discussion. Gannon will meet with Wilmington Works and Chamber of Commerce. Jessica will reach out to Shaws, Walgreens and Family Dollar.
7. Other Business
8. Select Board Members Comments and Other Action Items
 - Gannon said there is a grant program to get electric charging stations. It would be free for the town. Brattleboro has them in their parking garage.

9. Town Manager's Updates

- Coffee with a cop will be on 8/13 at 9 am at Village Roost
- Public Safety Facility Committee was advertised. Received 2 letters of interest. Will be asking department heads to suggest possible volunteers.
- Town Hall emergency exit has been fixed. Memorial Hall had some rot when the doors were being replaced. It has also been fixed.
- 6 applications have been received for the full time police officer position.
- State is waiting on environmental and right of way clearances. The state needs permission to work below the river bed on the Route 9 West pavement slide.
- State opened bids on paving and coordinating on schedule on Route 100 North
- Sewer District asset management grant report needed a few changes. Waiting to get the revised report back. A presentation to the board should happen soon after the final report is received.
- East Tract off Gallup Pitch was inventoried. Timber valued at \$128,000.
- We may need an attorney to give an opinion letter for Stevens that ADA is not required, work in-progress on Reardon's Bridge.

Meeting adjourned at 8:00 pm

Respectfully Submitted

Jessica DeFrancesco
Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Ann Manwaring