

Wilmington Selectboard/Sewer Commission
August 21, 2018
Meeting Minutes

Present: Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Ann Manwaring

Others Present: Scott Tucker, Jessica DeFrancesco, Craig Ohlson, Cheryl LaFlamme, Joann Erenhouse, Mike Eldred, Nicki Steel, Gretchen Havreluk, Ken Weissman

Meeting called to order at 6:01 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
 - Executive session to discuss the employment of employee(s) after town manager updates.
 - 1% request from DVFDFA after liquor commission
2. Approve Minutes of July 26, and August 7, 2018
 - Rice moved to approve the minutes of 7/26, Fisher second; 3-0 Gannon and Manwaring abstain
 - Fisher moved to approve the minutes of 8/7, Gannon second; 4-0 Rice abstain

Went into LC at 6:04

3. Liquor Commission
 - Gannon moved to approve an Open Container Exemption Permit for an event at Memorial Hall on September 1, 2018 catered by Jim's Bistro at the Roadhouse, Rice second; all in favor.

Out of LC at 6:05 pm

4. 1% Local Option Tax Fund Request
 - DVFDFA applied in July but the application never made it to the office. They are requesting \$7,000 from the events fund. Normally this would be approved by the Town Manager but since it is after-the-fact it has been brought to the Selectboard. Gannon moved to approve the 1% request for \$7000 to DVFDFA, Rice second; 4-0 Manwaring abstained.
5. Action Items
 - Gannon moved to designate the Town Manager, Scott Tucker, as Voting Delegate for VLCT Annual Business Meeting on 10/3/18 and the Town Fair on 10/4/18, Fisher second; all in favor.
6. Senior Solution Update
 - Joann Erenhouse gave the Selectboard a brief update on Senior Solutions. She discussed the 3 Squares Program and meals on wheels. There will be a "dance for meals" event in September to help fundraise for the meals on wheels program. Only about 5% of elder abuse cases are reported in Vermont. Senior Solutions is working on trainings to spot and handle elder abuse. There will be a kick-off in October.
7. Vacant Building Ordinance
 - The Selectboard discussed the Vacant Building Ordinance suggested by the Planning Commission. LaFlamme explained the idea was initially brought to the Planning Commission by Havreluk, but it was much broader. The PC decided to focus on health and safety. Owner must be notified and they have the right to close it up themselves first. There are some fines involved should proper precautions not be taken. There was discussion regarding the validity

of 90 days vacant and the authority of the health officer. Should “vacant building or structure” take effect upon discovery of empty building? Possibly remove the 90 days portion. Remove “F” and update the definitions and D2. The updated version will be sent to the town attorney. Fitzgerald moved to authorize the town manager to send revised ordinance to town attorney for review, Rice second; all in favor.

8. Town Plan

- The Selectboard reviewed their changes to the draft town plan. Statistics are still being updated. Steel commented that some really good changes have been made and page 143 should be 3-5 acres. Manwaring-concerned with how much detail regarding the Hermitage is on page 10. Jessica would like to move the hearing to October 2nd. The plan should be ready for approval at the next Selectboard meeting.

9. Correspondence to/from Selectboard

- Fisher would like Tucker to reach out to our tax payer on W Main St and let him know we are concerned about the light on W Main St.

10. Other Business

11. Select Board Members Comments and Other Action Items

- Fisher met with Wilmington Works about the Plastic Bag Ordinance and they seemed positive. They will reach out to the local businesses and restaurants. WW mentioned possibly using 1% funds for those who are having difficulty getting reusable bags.

12. Town Manager’s Updates

- First coffee with a cop occurred a couple weeks ago. Congrats to Chief and Officer Hammond.
- 12 week lecture occurring hosted by Jennifer Fitzgerald-Chief Moore and Szarejko attended to speak.
- Szarejko and Murano attended an opioid prevention meeting last night.
- Still looking for a couple more volunteers for the public safety facilities committee.
- Rooms and meals 1% is about half of what it has been previously.
- WWD merger discussion occurred and a general agreement to proceed took place.
- The architect doing the preservation assessment was at Memorial Hall today.
- Town Fair October 3 and 4.
- Had a conference call with Stevens and Associates to move forward on Reardon Bridge. Corey from Stevens will outline next steps with whatever accessibility we can provide.

13. Executive Session

- Fitzgerald moved to find that premature general public knowledge of this employment discussion will put the town at a substantial disadvantage, Rice second; all in favor.
- Fitzgerald moved to enter into executive session under 1 vsa 313 (a)(3) to include the town manager at 8:09 pm to discuss the employment of an employee, Fisher second; all in favor. Came out of executive session at 9:00 pm; no action taken.
Meeting adjourned at 9:00 pm.

Respectfully Submitted

Jessica DeFrancesco
Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Ann Manwaring