

Wilmington Selectboard/Sewer Commission
June 5, 2018
Meeting Minutes

Present: Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Ann Manwaring

Others Present: Scott Tucker, Jessica DeFrancesco, Nicki Steel, Debby Kingsley, Jerry Osler, Adam Grinold, Joe Szarejko, Scott Moore, Craig Ohlson, Alan Baker, Jake White, Crista Gannon Joanne Yankura, Cheryl LaFlamme, Gretchen Havreeluk, John Lazelle, Fred Aldrich

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
 - Adam Grinold commented on the Town Plan work session; goal 13 states "Comply with guidelines". It is the only time the word "comply" is used, maybe this should be looked at.
 - Nicki Steel; discouraged. The school should be able to get updated numbers on enrolled students, same with the Moover. Page 27, 1.1.11 "encourage fiscal donations"; asked the Board to please remove this. Board agreed to look that section over. The map should also be reviewed.
 - Item #4; add Selectboard to possibly authorize the Town Manager to enter into a 5-year contract with Firstlight for phone and internet services.
2. Approve Minutes of May 15, 2018
 - Gannon moved to approve the minutes of May 15, 2018, Rice second; 4-0, Manwaring abstained.
3. Listers Reappraisal
 - The Selectboard reviewed the contract with Appraisal Resource Group. A few minor changes were made. Gannon moved to authorize the Town Manager to execute a contract for services between the Town of Wilmington and Appraisal Resource Group Inc as amended, Rice second; all in favor.
4. Action Items
 - Manwaring moved to set July 10, 2018 for a public hearing for the Town Plan, Rice second; all in favor.
 - The Selectboard discussed the signing of warrants on off-weeks. Communication needs to be better between board members and between board members and administrative staff in regards to who will be available on off-weeks. On the rare occasion only one person is available, the Board agreed that one signature would be ok.
 - Manwaring moved to accept, with regret, the resignations of Joe Arnold and Ann Ottaviano from the Trails Committee, Gannon second; all in favor.
 - Manwaring moved to appoint Jake White to the Trails Committee, and Ann Ottaviano, Joanne Yankura and Alan Baker as alternates, Rice second; all in favor.
 - Rice moved to approve a letter of intent to participate in the Grants-In-Aid Program, Manwaring second; all in favor.
 - The Board and Highway Supervisor Bill Hunt discussed bids for repaving a portion of Mann Rd. Hunt recommends using Springfield Paving for the paving at \$60.15/ton=\$196,535.50, and All State Asphalt for reclaiming at \$1.99/sq yd=\$29,497.77. Gannon moved to approve Springfield Paving for paving at \$196,535.50 and All State Asphalt for reclaiming at \$29,497.77, Rice second; all in favor.
 - Gannon moved to authorize the Town Manager to execute a contract with Firstlight for phone and internet services, Fisher second; all in favor.

Fitzgerald moved to enter into Liquor Commission at 6:49 pm, Gannon second; all in favor.

5. Liquor Commission

- The Liquor Commission discussed the Request to Cater Permit for Avigliano Catering LLC for the DV Farmers Day Fair from August 9-12, 2018. The Police Chief is not in support of this. Alcohol was removed from the fair many years ago due to behavior issues. The Board inquired if OSEC was aware that the fair was asking for this. OSEC and the Fair Association will be contacted. The Board tabled the application.

6. Capital Projects

- Sewer Extension: the water district merger ties in with this project. If we are going to bring one over the hill, we should really bring both. The Water District won't know if they have the water available for this until late fall. The Water District will be asked to come to the July 17th meeting. Manwaring moved to make the Water District and town merger #1 priority, Gannon second; all in favor.
- East Main St Sewer: Lazelle feels this is a bigger issue than the sewer extension or merger. Sidewalks are set to be put in next year, and to dig them up again later for this doesn't make any sense. Manwaring moved to make the Infrastructure Expansion and East Main St Wastewater System #2 priority; Rice second; all in favor.
- Relocation: We need to review the co-relocation study and research facilities. Chief Szarejko and Chief Moore looked at the Middlebury and Stowe buildings last week. Both were done by Breadloaf. Tucker suggested talking with Breadloaf about consulting on this and discussing what next steps would be. Manwaring moved to move forward with the relocation of Police and Fire, Vince second; all in favor.
- Connectivity: Unified Wi-fi would be a good place to start. Manwaring moved to address the issues of connectivity, Rice second; all in favor.
- Grinold commented that he thought it was great that this Board has set some priorities that have eluded previous Boards for some time.

7. Correspondence to/from Selectboard

8. Other Business

9. Select Board Members Comments and Other Action Items

- Rice just received a message from a Fair member that they are looking to have alcohol at the fair this year.

10. Town Manager's Updates

- Email upgrade is happening June 11th. There should be no interruption to use
- Green Mtn Power is doing a wire upgrade on South Main St. An anchor is being placed along the sidewalk near the intersection of South Main and Beaver St.
- On June 14th Tucker will be attending the Economic Development Forum
- Look Rd Bridge project is complete and should be closing soon
- Received an appreciation letter for Sgt Murano
- Sgt Murano sent an appreciation letter to dispatcher Eric St Denis regarding his work during click it or ticket. He handled over 150 traffic stops, plus calls and did a great job.
- Apple Hill Tennis Club thanks Jessica for helping them to use Town Hall for their annual meeting.

Meeting adjourned at 8:14 pm

Respectfully Submitted

Jessica DeFrancesco
Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Ann Manwaring