

**Wilmington Selectboard/Sewer Commission**  
**May 1, 2018**  
**Meeting Minutes**

**Present:** Tom Fitzgerald, John Gannon, Sarah Fisher, Ann Manwaring

**Others Present:** Scott Tucker, Jessica DeFrancesco, Deb Kingsley, Brain DeCesar, Jerry Osler, John Lazelle, Mike Eldred

Meeting called to order at 6:01 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of April 17, 2018
  - Manwaring moved to approve the minutes of April 17, 2018, Fitzgerald second; Manwaring-aye, Fitzgerald-aye, Gannon-aye, Fisher-abstained
3. Action Items
  - The Selectboard received an update from the Listers office on the upcoming reappraisal. The Listers interviewed 4 candidates for reappraisal software, narrowed it down to 2, and did a webinar with 1. Proval is unique in its abilities as it handles cost-based and market-based programming. The sales rep was shown town data and sketches and the listers were assured the software could handle what they need. The other software that was looked at doesn't do market-based programming which is what we really need. The intent is to have the listers do most of the property inspections which include entering houses. There was some discussion on the contract, which was sent back for some corrections. The town attorney will review it before it is brought to the Selectboard.

Fitzgerald moved to enter into Liquor Commission at 6:38 pm, Manwaring second; all in favor.

4. Liquor Commission: Liquor License
  - Fisher moved to approve an Outside Consumption Permit for L&S Inc dba North Star Bowl at 179 VT RT 100N on May 27, 2018 from 10 am to 12 pm, Manwaring second; all in favor.

Out of Liquor Commission at 6:40 pm

5. Correspondence to/from Selectboard
6. Other Business
7. Select Board Members Comments and Other Action Items
8. Town Manager's Updates
  - Tax sale will be June 21<sup>st</sup> at noon
  - Selectboard will need to hold a special meeting in late June to set the tax rate.
  - Town Manager vacation 6/29-7/6
  - Board should think about whether or not they want to hold a meeting on 7/3. Manwaring won't be available.
  - Will be giving a short talk at Rotary on 5/9 about where I've been and what I've done.
  - Red Cross blood drive took place last Friday.
  - We have been awarded 2 Preservation Trust grants, one for Memorial Hall and one for Town Hall.
  - Selectboard work session on 5/8 at 5 pm
  - Comtuck has decided to proceed to judgment
  - Rech lawsuit: hoping to have a resolution by 5/15, we are asking for a dismissal.

9. Executive Session

Fitzgerald moved to find that premature general public knowledge of negotiations regarding the design, construction, installation, connection, and operation of a sewer extension would clearly place the Town at a substantial disadvantage, Manwaring second; all in favor.

Fitzgerald moved to enter into Executive Session, to include the Town Manager and John Lazelle, to discuss potential negotiations regarding the design, construction, installation, connection and operation of a sewer extension, Manwaring second; all in favor.

Out of executive session at 7:23 pm.

Manwaring moved to give the Town Manager authority to negotiate on behalf of the Sewer Commission a possible sewer extension, Fisher second; all in favor.

Meeting adjourned at 7:25 pm.

Respectfully Submitted

Jessica DeFrancesco  
Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Ann Manwaring