

**Wilmington Selectboard/Sewer Commission**  
**March 9, 2018**  
**Meeting Minutes**

**Present:** Tom Fitzgerald, Vince Rice, Ann Manwaring, John Gannon (by phone until 8:36)

**Others Present:** Scott Tucker, Jessica DeFrancesco, Gretchen Havreluk, Meg Staloff

1. Re-Organization:

- a. Town Manager Scott Tucker opened the meeting and asked for nominations for Chairperson. Manwaring nominated Fitzgerald for Chair and Rice second. Vote: All in favor. Fitzgerald assumed the meeting as Chair. Rice nominated Gannon for Vice Chair and Manwaring second. Vote: All in favor. Manwaring nominated Rice for Clerk and Fitzgerald second. Vote: All in favor. (Gannon left meeting)

b. Other Actions and Appointments

The Selectboard assigned Ex-Officio assignments:

**Ex-officio – Planning Commission** –Ann Manwaring

**Ex-officio – Recreation Committee** –Vince Rice

**Ex-officio– Development Review Board**– Tom Fitzgerald

**Rep– Trail Committee** –John Gannon

**Rep– Bi-Town Economic Development** – Tom Fitzgerald

Will talk with Fisher about her interest in Bi-Town or DRB

Deerfield Valley News and Brattleboro Reformer will remain the Town's official newspapers. The Selectboard discussed possibly moving their meetings to Tuesdays due to some scheduling conflicts. They will meet on the first and third Tuesday at 6 pm in April and May and then re-evaluate.

Conflict of Interest Policy–Rice moved to accept the Conflict of Interest Policy and Rules of Procedure, Manwaring second; all in favor.

2. Visitors, Public Comments, Possible Changes to Agenda

3. Approve Minutes of February 21, 2018

- Rice moved to approve the minutes of February 21, 2018, Manwaring second; all in favor.

4. Action Items

- Rice moved to accept the road postings for Spring 2018, Manwaring second; all in favor.
- Rice moved to sign the annual Certificate of Compliance for Town Roads & Bridge Standard for VTrans, Manwaring second; all in favor.
- The current grant for the South Main St sidewalk project was missing traffic control and some other information. This error created an inaccurate project cost. Some fundraising could be done; maybe \$10,000. Havreluk is asking for \$30,850, the grant is for 40, 850. Manwaring moved to approve and sign a Resolution for the South Main St sidewalk project, Rice second; all in favor.
- Manwaring moved to appoint Scott Moore as Deputy Fire Warden, Rice second; all in favor.

*Entered Liquor Commission at 9:23 am*

5. Liquor Commission

- Manwaring moved to approve the following: Second Class Liquor License Renewals for **Blue Mountain Produce**, Inc dba Blue Mountain Produce, Inc at 136 RT 100 North, **Walgreen Eastern Co Inc** dba Walgreens #02481 at 107 East Main St, and **Brockton Corporation** dba Shaws Beer & Wine

at 97 East Main St; First Class Liquor License Renewals for **The Dairy Bar**, Inc dba Dots Restaurant at 5 West Main St, **Jim's Bistro at the Roadhouse Inc** dba Jim's Bistro at the Roadhouse LLC at 4 Old Ark Rd, and **Scalias Pizza, LLC** dba Scalias Pizza at 19 South Main St; First Class Liquor License and Outside Consumption Permit Renewals for **La Casita, LLC** dba La Casita at 14 South Main St, and **Pipe Dream, LLC** dba Anchor Seafood Restaurant at 8 South Main St, Rice second; all in favor.

Update on Outside Consumption Permit Application for Jim's Bistro at The Roadhouse dba The Roadhouse at 4 Old Ark Rd. This was for a single event last weekend. It only required the signature of the Town Clerk so she signed and the town submitted it.

Out of Liquor Commission at 9:31 am

6. Correspondence to/from Selectboard

7. Other Business

8. Select Board Members Comments and Other Action Items

- Manwaring asked is the Board should draft a letter to the state regarding Route 100. She offered to draft the letter. The Board agreed. She would also like a meeting with the listers to discuss the software they are considering purchasing for the upcoming reappraisal.
- Rice would like to get some real solid figures for a compactor at the unmanned recycling site, since the site is staying.

9. Town Manager Updates

- Minus Zero Concert in Dover- there will be 1 Wilmington officer in Dover to take calls during the event, while Dover officers are tied up patrolling the concert.
- Miller Rd- 45 day notice for the solar project has been issued
- Still working on Reardon Bridge Ramp
- Memorial Hall- Havreduk met with Scott Reed, waiting on a quote from him for the flood work in the basement.
- The RBC leak at the WWTP has been fixed. Looks like it was a part that was installed incorrectly by the manufacturer.
- Comtuck Appeal- It looks as though they have no vested rights in pursuing the project.
- Rech Lawsuit- Court preliminarily dismissed the case but allowed the complainant to file an amended claim within 30 days.
- Hermitage Foreclosure- paperwork has been filed by their bank.

Manwaring moved to adjourn at 10:18 am, Rice second; all in favor.

Respectfully Submitted,

Jessica DeFrancesco  
Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Ann Manwaring