

Memorial Hall Board Meeting  
April 11, 2012

**Members Attending:** Jeanne McDougall, Alan Greenspan, Kathy Arnold, Carlotta Gladding, Gale Stachelek, Dale Doucette, Doris Horton, Scott Murphy

Meeting was called to order at 3:10

Minutes of March 26 were approved by Gale and seconded by Alan.

**Future events:** In order to achieve a clear overall visual of scheduling for the hall, Dale suggested that there be a central place to post updates on a calendar that will be posted outside Mary Towne's office. As Mary receives signed booking contracts, she will notify Gale and Kathy who will make updates on the calendar.

**Preservation Trust mtg June 8:** Jeanne will ask Ann Cousins whether the group would like the Rotary Club to put on a BBQ and if so, Alan will follow up. Registration will be on the Crafts Inn porch. Group needs a podium and audio equipment.

**Singer Songwriter Series:** The Board supports Dale's efforts to continue this event in the future with no specific dates or line ups at this time.

**Local Gilbert and Sullivan taped performance:** Before we can book a date to create an event to show the dvd to an audience, we need to do a run through to make sure the equipment (dvd player, screen, and the performance dvd are all functional).

**Quilt Show:** Scheduled for October 19-21 with curator from Bennington Museum as featured speaker. Sue Wurtzberger will be providing guidance.

**Square Dance:** Alan will ask Andy Davis if he is available Saturday November 24. Andy had offered last year to forego payment for himself but we will certainly pay those musicians who accompany him.

**Building Issues:**

**Motion:** Alan made a motion to authorize Dale to buy 50 yards of blackout material from Barbizon Theatrical Supply and necessary accessories to blackout the windows. Gale seconded; motion carried.

**Sound equipment:** Dale still needs to augment the equipment with a soundboard, amp, console, mikes.

**Basement:** Update since last minutes, reference to costume/prop room should instead be "dressing room." Crash bars have been installed and two sets of stairs have been

put in. Doris has the support of the board to rebuild the costume collection. It was decided that only Memorial Hall owned equipment be stored in the building.

**Financials:** Scott was made aware of our ongoing request for a special working capital line item in order to deposit donations from events such as The Green Mountain Singer Songwriter Series so that funds don't end up in the General Fund or unavailable to reinvest in future events. This conversation had initially been brought up with Christine at a January 23 Board meeting and duly recorded in those minutes. He will get back to us by our next meeting. Any donation checks should be made payable to *Town of Wilmington Memorial Hall* or vice versa.

**Center for the Arts:** Scott will forward to Jeanne his response to Dan's letter. Dale will contact Tim McKay who owns the website to request he remove the name as it now appears on the web.

There being no further business, Doris made a motion to adjourn the meeting at 5pm. Gale seconded. Motion carried.

Respectfully submitted,

Carlotta Gladding

There will be a special meeting **Monday, April 16 @ 3pm.**

**Tentative Agenda**

Hall rental updates

Cultural Facilities Grant