

**Wilmington Selectboard/Sewer Commission**  
**September 7, 2016**  
**Meeting Minutes**

**Present:** Thomas Fitzgerald, Vince Rice, Susan Haughwout

**Others Present:** Town Manager Scott Murphy, Jessica DeFrancesco, Gretchen Havreluk, Tom Consolino, Chris Mays-Brattleboro Reformer, Bob Rubin-Hermitage, Mike Quinn-Hermitage, Mike Eldred-Deerfield Valley News, Jake White, Craig Ohlson

Meeting called to order at 6:00 pm

**1. Visitors, Public Comments, Possible Changes to Agenda**

Items 6, 7 and 9 will be removed and put on a future agenda.

Item 8-Mike Quinn & Bob Rubin to give a volunteer update as well.

**2. Approve Minutes of August 17, 2016**

No quorum of attendees for this meeting so it will be added to the next agenda.

**3. Action Items**

-Haughwout moved to designate the Town Manger as Voting Delegate for VLCT Town Fair on 10/5/16, Rice second; all in favor. The Board will review the questions before the Town Fair.

-The Selectboard accepts Meg Streeter's resignation as an Alternate from the DRB with thanks and regret.

Haughwout moved to enter into Liquor Commission at 6:05 pm, Rice second; all in favor.

**4. Liquor Commission: Liquor License applications**

Haughwout moved to approve the four Request to Cater applications from Jim's Bistro @ The Roadhouse dba The Roadhouse for the Village Stroll to be held at: Bartleby's (17 W Main St), at Memorial Hall (14 W Main St), at Beyond Imagination (6 N Main St), and at Pickwell's Barn (22 W Main St) on September 16, 2016 from 4:30 to 8:30 PM. Also, a Special Event Permit application from Vermont Distillers, Inc dba Vermont Distillers for the Village Stroll at Chapman's In Town Antiques, 7 W Main, on Sept 16, 2016 from 4:30 – 8 PM, Rice second; all in favor.

Came out of Liquor Commission at 6:06 pm

**5. Events Fund Possible Changes**

The Selectboard reviewed changes to the Town's Event Fund Program presented by Gretchen Havreluk. These changes were made based on feedback from the previous meeting. A few grammatical changes were made. Haughwout moved to accept the new documents with corrections discussed tonight, that update the Events Program Fund, Rice second; all in favor.

**6. Review Town Goals and Key Projects**

*Removed from agenda.*

**7. Recruitment of Volunteers for Town Boards, Commissions, and Committees**

*Removed from agenda*

**8. Possible Letter of Support for The Hermitage Inn Real Estate Holding Co.**

Mike Quinn and Bob Rubin of the Hermitage Club came to update the Board on the volunteer incentive program. The Hermitage is offering \$1000 per year for all active volunteer serving as Emergency Responders including the Wilmington and West Dover Fire Departments. The agreement had started as a one-time incentive, but the Hermitage chose to make it an annual payment. They currently have 8 employees taking part in the program but unfortunately they are with different

towns. There have been a couple of recent inquiries into the program and those people were directed to Fire Chief March. The Hermitage also crafted a policy written to allow employees paid leave for training, emergency calls, etc, barring any safety hazards should they leave. All volunteers will be paid if training or emergency calls occur during their scheduled work hours. Consolino asked if the Fire Chief was made aware of the annual incentive and if he had any reaction? Quinn responded that a letter did go out to both Wilmington and West Dover Chief's and they thanked the Hermitage for their efforts. All active volunteers will receive these benefits, not just new volunteers. The Selectboard discussed the possibility of drafting a Letter of Support to the Act 250 Natural Resources Board on behalf of the Hermitage' divestiture of the East Tract and Airport lands. A third hearing has been scheduled for October 11<sup>th</sup>. The DEC is now asking that the new owners of the East Tract and airport lands be added as co-applicants to the Master Plan Act 250. Rubin stated that as far as he was aware, the issues that ANR and WRC had with the application have been resolved. Haughwout mentioned that she had a conversation with Trey Martin regarding the issues with the Hermitage Project and during this conversation Martin had referred her to Sue Allen, Assistant Chief of Staff to the Governor, and Diane Snelling of the NRB. Consolino commented that WRC is confused as to what the DEC's issues are at this point. He also suggests that a basic letter wishing the process would be sped up would be better than digging into all the other issues including requesting co-applicants and various technical questions. WRC will not be making any further comments on this project until after the upcoming October hearing. The Selectboard discussed what they felt should go into the letter with a general comment of confusion regarding the hold up.

## **9. Zoning Administrator & Finance Officer Positions as Department Head**

*Removed from agenda*

## **10. Correspondence to/from Selectboard**

### **11. Other Business**

Planning Commission submitted a letter to PSB re: solar panel siting @ Hermitage to establish party status. The letter states support of the solar project. Projects like this have a similar process as cell tower placement and could take 4-5 months just to receive approval. The proposed location for this solar site is in the Glebelands, which would require Selectboard approval. Haughwout suggested that with all of this activity in the Glebelands the last few years, maybe the Glebelands lease should be amended.

### **12. Select Board Members Comments and Other Action Items**

Rice-Where do we stand on the Wastewater Treatment Plant? Murphy stated that paving and the driveway are currently being worked on and Grand Opening is scheduled for 5 pm on 9/21. The public is invited to the open house.

Haughwout- Is there an update on who will be handling the Coldbrook Fire District request to purchase town owned land? Originally it was given to Chris Cady's office, but Haughwout feels this is something the new attorney should handle. Murphy will follow up on the request.

Fitzgerald-What is the status of the building next door? They are working on internal support wall and foundation work, then they will start on the siding, windows and doors.

### **13. Town Manager's Report**

Scott out of office 9/12 – 9/16

Haughwout moved to adjourn at 7:10 pm, Rice second; all in favor.

Respectfully Submitted by:

Jessica DeFrancesco  
Administrative Assistant

**Approved by Wilmington Selectboard:**

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Diane Chapman

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Susan Joy Haughwout

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Vincent Rice, Clerk