

**Pettee Memorial Library  
Board of Trustees Meeting**

**Minutes for September 13, 2016**

**Present:** Carolyn Palmer, *chair*; Louis Clark, *treasurer*; Meg Streeter, *secretary*, Karina Martin, Amy Swanson, Allison Maynard, Helena Queenie, Jen Razee, Friends of the Library: Elizabeth McEwen and Alice Greenspan

Meeting called to order at 6:00 p.m. Addition to the agenda by Carolyn which was briefly discussed: a fall cleanup of library gardens to be done by Donna Marie Colasurdo.

**Secretary's Report:** Minutes for August 9, 2016 were approved as corrected with the substitution of the word "Friends" for "Trustees" in paragraph 7 moved by Louis, 2nd by Amy and so voted.

**Treasurer's Report:** Cash available as of August 31, 2016: General Fund Checking - \$9,2774.12; Revitalization Fund Checking -\$40,668.31 **Total Cash Available:\$49,942.43** Friends of the Library - \$4,083.60, Grants -444.47; Endowment Funds 40.668.31, General Fund -\$4746.05 **Total Cash Available:\$49,942.43.** Meg moved to accept the treasurer's report, Amy seconded and so voted.

**Librarian's Report:** The full report is incorporated by reference. Allison continues to be pleased with the courier service for inter-library loans: less staff time and lower cost than mailing. Allison wants to close one day - in November - in order to have an organizing/decluttering day with all staff working... fine with trustees. Alice urged trustees to continue to pursue security camera system (Allison is in touch with Swan about this). Allison is also exploring space planning with a designer before asking the Friends for assistance with this project to make better use of the library's rooms. One new state-organized program that will likely be meeting at the library on Weds. evenings - Nurturing Parent Program. Vermont Reads adult book is *Endurance* which will be the book club book for discussion November 16th. Jen's next poetry "party" will be at the library Sept. 26th at 4:30 PM: all are welcome.

**Youth Services Librarian's Report:** The full report is incorporated by reference. Helena reported that Pop-Up Story Times at different locations during August were popular (great idea!). She is exploring a homework club at the old high school in conjunction with Wings during soccer season to help with homework before practice.

**Next Meeting:** Tuesday, October 11, 2016 at 6 PM at the library.

Meeting adjourned at 5:51 p.m. (moved by Louis, seconded Karina and so voted)

Respectfully submitted,

Meg Streeter, Secretary