

Wilmington Selectboard

August 10, 2016

Work Session Minutes

Selectboard Members Present: Tom Fitzgerald, Diane Chapman, Vince Rice, John Gannon, Susan Haughwout
Others Present: Town Manager Scott Murphy, Adam Grinold, John Redd, Sharon Cunningham, Gretchen Havreluk

Meeting called to order at 8:06 am

General discussion about 1% Local Option Tax Fund occurred, including:

- Discussed putting a \$7,000 limit on Events Fund applications.
- Gannon believes a “metrics” system to measure the 1% Local Option Tax Fund application results would be useful
- The 1% Fund needs to have clearer rules & guidelines, and some administrative efficiency
- Priorities need to be identified as the program is competitive and funds are limited
- Discussion on the Woodstock 1% program and the different avenues where data can be collected for analysis (i.e.: Mullen report, Conway Report, FEMA, VDAT, etc)
- It was agreed to ask an independent source to collate all previously gathered material & public comments to help focus on completing the 1% Funding Procedures. Gretchen Havreluk will prepare a cost proposal to do this work.

Haughwout moved to adjourn at 9:25 am, Chapman second; all in favor.

Respectfully Submitted by:

Jessica DeFrancesco
Administrative Assistant

Approved by Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Diane Chapman

Susan Joy Haughwout

Vincent Rice, Clerk