

Wilmington Selectboard/Sewer Commission
July 19, 2017
Meeting Minutes

Present: Thomas Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Ann Manwaring

Others Present: Gretchen Havreluk, Jessica DeFrancesco, Laurie Boyd, Craig Ohlson, Cheryl LaFlamme, Wendy Manners, Meg Staloff, Judith Louderback, Nicki Steel, Adam Grinold, Mike Eldred, Chris Mays

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
None

2. Approve Minutes of July 5, 2017
Gannon moved to approve the minutes of July 5, 2017, Rice second; all in favor.

3. Public Hearing
The public hearing to receive public comment regarding the proposed amendments to the Zoning Ordinance and the proposed Village Design Review District was called to order at 6:04 pm.

Cheryl LaFlamme and Wendy Manners of the Planning Commission reviewed their report, which outlines the changes made to the Zoning Ordinance. Items discussed:

- Change of Use
Steel commented on the wording and felt it should read "Expansion of Use"
- Non-Conforming lots
- Waivers
- Legal Non-Conforming Structures
- Height Limitations and Exceptions
38' to the highest point of the ridgeline. Fire Dept equipment can only reach to a certain height. Going before the DRB would give the Fire Dept a chance to review the proposed building height and comment.
- New Design Review District
Many comments by Steel, Boyd, Louderback, Grinold and Planning Commission regarding the foliage outlined in the new district. Foliage within the new district that can be seen from the roadway cannot be removed without DRB approval. Comments were made that this may not be heavily enforced. Steel commented that if it's not going to be enforced then there is no need for it to be in the document.
- Historic Structures
Buildings in the Historic Review District looking to be repainted would need to be painted in a color that is historically accurate to that building's style of architecture.
- Staloff suggested that the Selectboard possibly waive fees for residential property owners in the new district for two years.
- Grinold asked if a marked up version of the document was available.

Hearing was closed at 7:27 pm. Discussion will commence at a future August Selectboard meeting.

Rice moved to enter into Liquor Commission at 7:27 pm, Fisher second; all in favor.

4. Liquor Commission

Rice moved to approve a First Class Liquor License for Scalias Pizzeria, 19 South Main St; a Request to Cater Application and an Open Container Ordinance Exemption for a concert at Memorial Hall, 14 West Main St, on August 25 and 26, 2017, by Jim's Bistro @ the Roadhouse dba The Roadhouse; and two Request To Cater Permit applications: Several events being held at 441 Coldbrook Rd by The Hermitage Club, LLC dba The Hermitage Golf Club on 8/11 – 8/14/17, and 8/18– 8/21/17, 8/25-8/28/17, 9/1-9/4/17, 9/8-9/11/17, and 9/18-9/25/17 all from 9AM-10PM; and the Blueberry Block Party at 8 South Main St by Pipedream LLC dba Anchor Seafood on 8/5/17 from 4-10 pm, Gannon second; all in favor.

Out of Liquor Commission at 7:30 pm

5. Events Fund

The Selectboard discussed possibly increasing the allotted amount for Events Fund Programs from \$20,000 to \$40,000. Previously, an event could only be awarded up to \$2,000. Last year that was changed to \$7,000. Manwaring moved to increase the budgeted amount for the Events Fund to \$40,000, Rice second. The Board discussed making the increase for the current year only, and revisiting this again. Manwaring amended her motion to increase the budgeted amount for the Events Fund to \$40,000 for Fiscal Year 2018, Rice second; all in favor.

6. Action Items

None

7. Correspondence to/from Selectboard

8. Other Business

None

9. Select Board Members Comments and Other Action Items

Gannon–GatherING Place has a purchase and sale agreement for the First Wok building in Dover.

Honora has withdrawn their Wastewater application. Havreluk commented that there is no further information on this as of yet.

Manwaring commented that she is trying to get data on the statewide tax rate.

10. Interim Town Manager Updates

–Final figures for the end of the year are not ready yet, however we did end up without a deficit.

–Rt 9 paving will be starting soon. Signage is going up this week and the project should start sometime next week

– West Main St sidewalk project received an extension on the grant. The electrical panel will be moved back into the right of way

– Look Rd Bridge construction hasn't happened in a couple of days, but they will be back at it later this week. They plan to be completed by mid-August

–Westlake Project should be finished Friday, paving is set to begin in early August

–Town paving has started on Boyd Hill and Stowe Hill

–The Gathering Place would like to bring financials to the Selectboard. They are currently scheduled for the August 16th agenda.

Meeting adjourned at 7:56 pm

Respectfully Submitted,

Jessica DeFrancesco
Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Ann Manwaring