

**Wilmington Selectboard/Sewer Commission**  
**April 5, 2017**  
**Meeting Minutes**

**Present:** Tom Fitzgerald, John Gannon–by phone, Sarah Fisher, Ann Manwaring, Vince Rice @ 6:17 pm

**Others Present:** Jessica DeFrancesco–Admin Asst, Jake White, Dale Doucette, Andy Hauty, Lisa Sullivan, Aaron Mitchell–Patrick, Susie Haughwout, Christine Richter, Craig Ohlson, Shelley Park, Mike Eldred–Deerfield Valley News, Chris Mays–Brattleboro Reformer

Meeting called to order at 6:02 pm

1. Visitors, Public Comments, Possible Changes to the Agenda

Gannon added a discussion regarding the school litigation

Haughwout asked the Board to sign a letter of support to the Cold Brook Fire District for a USDA grant they are applying for. These items were added to other business, which will be discussed after item #8.

2. Approve Minutes of March 15th and March 22nd, 2017

Manwaring moved to approved the minutes of March 15 and March 22, 2017, Fisher second; all in favor.

3. Action Items

– The Selectboard accepted with regret Celia Weismann's resignation from the Beautification Committee.

–Manwaring moved to approve the signing of the Loan Documents from People's Bank for the borrowing for the Look Rd bridge construction, Fisher second; all in favor.

4. Interview Candidate Eric Silverstein for the DRB or PC via phone

Mr. Silverstein is interested in preservation. He is concerned about how things are going in Wilmington and would like to be more involved. Gannon asked for elaboration on his concerns. Silverstein feels that the downtown looks abandoned and that zoning seems to be inconsistent. The Board thanked him for his time.

Rice moved to enter into Liquor Commission at 6:18 pm, Fisher second; all in favor.

5. Liquor Commission: Liquor License

Rice moved to approve the following Liquor License renewals; a First Class License renewal for the following: Deer Mountain LLC dba **Deer Mountain** (the Mapleleaf) @ 3 North Main St; Jim's Bistro at the Roadhouse, Inc dba **Jim's Bistro at the Roadhouse** @ 4 Old Ark Road; and The Dairy Bar, inc dba **Dot's Restaurant** @ 5 West Main St. First Class License and Outdoor Consumption renewal for the following: Pipe Dream, LLC dba **the Anchor Seafood Restaurant** @ 8 South Main St; L & S , Inc dba **North Star Bowl** @ 179 Route 111 North; The Village Roost, LLC dba **The Village Roost** @ 20 West Main St; Hermitage Club, LLC dba **Hermitage Club** @ 70 Spyglass Drive and 183 Gatehouse Trail; Hermitage Inn, LLC dba **The White House** @ 178 Route 9 East. A Second Class renewal for Ratu's Liquor & Market, Inc dba **Ratu's Liquor & Market** @ 34 W Main St, Fisher second; all in favor.

Rice moved to approve an application for a First Class Liquor License and Outdoor Consumption Permit for the Fireside Restaurant, LLC dba **the Fireside Restaurant** (formerly the Nutmeg Inn), a Second Class Liquor License Permit for Red Fox Shop, LLC dba **Red Fox Shop** @ 4 South Main St, and an Outside Consumption Permit for La Casita, LLC dba **La Casita** @ 14 S Main St, Fisher second; all in favor.

Fitzgerald moved to exit Liquor Commission at 6:22 pm, Manwaring second; all in favor.

## 6. Adopt LEOP

The Selectboard must annually adopt the LEOP, the emergency operating procedures. Fire Chief Ken March has reviewed the plan and has no changes. Rice moved to adopt the 2017 Local Emergency Operations Plan, Fisher second; all in favor.

## 7. WINGS Proposal for the use of Memorial Hall Basement

Hauty, Park, Renee and Jobi presented a proposal to use the Memorial Hall basement for a dance program as an after school activity. They discussed the Wings after school program and how this new space could enable them to take kids off of their waiting list and into activities. The space could be used for yoga, rehabilitation, plus there is storage. The cost to execute the proposed design is about \$50,000; then there are some circus costs that could be added in later. The end of year play uses a lot of circus talents like silks and requires certain rigging and stage set up. Fitzgerald commented on putting money into something like this when it is in the flood zone. Renee commented that equipment would be off the floor, the mirrors and floors are pretty easy to move and can be done in less than an hour. The group is looking for the Town's ok to go ahead and look for donors and other funding avenues. They will come back to the Board later with a funding proposal, depending on the donations they receive. Sullivan commented that her daughter has taken place in many of the musicals and the program is a terrific asset. This program brings local families downtown to shops and restaurants throughout the week. Gannon would like to see a serious effort at fundraising. The Board agrees to support the design of the proposed project.

## 8.A Request for Use of the 1% Local Option Tax Funds

Doucette, on behalf of the Friends of Memorial Hall, is asking the Selectboard for funding of \$4,100 through the 1% Fund for their seasonal performances held at Memorial Hall. Most of the funding would be used for advertising. The Friends publish and distribute a booklet with all of the events happening throughout the season when the hall is open. These events are not just Friends sponsored events, but any events that have been booked at the hall. Fitzgerald moved to approve the 1% Local Option Tax Fund Request for \$4,100 to Friends of Memorial Hall, Rice second; all in favor.

## 9. 11. Other Business

-The Board agreed to sign the letter of support to the USDA for the Cold Brook Fire District.

-Fitzgerald stated that the attorneys consulting with Whitingham regarding the possible litigation regarding school taxes has advised Whitingham to attempt it without Wilmington. Gannon said that Wilmington could seek their own legal opinion, but is it wise to do so? We could wait and see what happens throughout the process in Whitingham and go from there. Manwaring asked if Wilmington should start some background work that would precede seeking out legal counsel. The Board agreed to leave it be for now and to keep an eye on Whitingham through the process.

## 10. 9. Possible Executive Session to Discuss Interim Town Manager Position

Rice moved to enter into Executive Session at 7:26 pm for the purpose of discussing the Interim Town Manager Position, Fisher second; all in favor.

Fisher moved to exit Executive Session at 7:57 pm, Rice second; all in favor.

Manwaring moved to appoint Gretchen Havreluk as Interim Town Manager pending successful negotiation of a contract, Rice second; all in favor.

## 11. Correspondence to/from Selectboard

## 12. Select Board Members Comments and Other Action Items

Manwaring reminded the Board of the joint meeting with the Planning Commission regarding the Town Plan and Goals.

Rice moved to adjourn at 8:07 pm Manwaring second; all in favor.

Respectfully Submitted,

Jessica DeFrancesco  
Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Ann Manwaring