

Pettee Memorial Library Board of Trustees Meeting

Minutes for April 5, 2016

Present: Louis Clark, *treasurer*; Meg Streeter, *secretary*, Karina Martin,(acting chair),Amy Swanson, Allison Maynard and Helena Queenie

Meeting called to order at 6:07 p.m. One deletion was made to the agenda - the Friends Memorandum of Understanding due to Friends' schedule.

Secretary's Report: Louis moved to accept the minutes of March 8, 2nd by Karina and so voted. all in favor with Meg abstaining due to her absence from the March 8 meeting.

Treasurer's Report: Louis presented his report :
Cash available as of March 31,2016: General Fund Checking - \$5,081.98; Revitalization Fund Checking -\$42,546.64; Boyd Fund Checking - \$24,383.06 **Total Cash Available - \$72,011.68**
Friends of the Library - \$5,432.65, Grants -444.47; Endowment Funds - \$66,929.70.69, General Fund - (\$795.14) **Total Cash Available - \$72,011.68.** Meg moved to accept the treasurer's report, Karina seconded and so voted.

Louis reported that our spending is slightly lower than it would be at this month 3/4 of the way through the year but needed materials are on order per Allison. Louis distributed copies of our planned investment strategy and fund selections for us to review.

Librarian's Report:

Circulation: 1617

Attendance: 1446

Website Visits: 31,161

ILLs: 7 sent/36 borrowed

Computer usage: 230

One Click: 1 new/41 circs +

Allison reported that new members joined the Adult Book Club for a very good discussion of *Being Mortal*. Allison's check on statistics shows that 69% of our patrons are from Wilmington with 14% from Dover and the remainder mostly from Whitingham and Marlboro. On the maintenance front, she will contact Doxee Roofing to replace missing slates and advise about roof over the side entrance.

Youth Services Librarian's Report: Total programs: 12

Total attendees: 59 kids & 49 adults = 108 attendees

Helena said that that "Reading to Animals" at Adams Farm was a big hit and she hopes to repeat this program for readers and baby animals to meet. Egg hunt in the library also popular; the elementary grade 2 trip to the Eric Carle museum will be May 10th; and the Red Cross Babysitting Workshop will be sponsored by the library and Wings - June 4th with time and place to be announced.

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Next Meeting: May 10, 2016 at 6 PM.

Meeting adjourned at 6:38 p.m. (moved by Louis, seconded Meg and so voted)

Post meeting notes: On April 6th, Louis emailed us that he had "received notice today that the library is a beneficiary of the Alice Newton Smith Charitable Remainder Trust. As such the library will receive a distribution of approximately \$44,800". A wonderful gift and a huge boost to our library.

Mrs. Smith was the daughter of Katharine (Ware) and Herbert B. Newton. Her father was a well-known paper manufacturer and the president of Newton Paper Company in Holyoke, Massachusetts. He and his family operated several logging and lumber businesses in the Deerfield Valley. Mrs. Smith's parents had a summer home on Lake Raponda which Mrs. Smith, and now her children and grandchildren, continued to enjoy.

Respectfully submitted,

Meg Streeter, Secretary