

Wilmington Selectboard/Sewer Commission

February 3, 2016

Meeting Minutes

Present: Diane Chapman, Tom Fitzgerald, Susan Haughwout, Jake White, John Gannon-by phone

Others Present: Town Manager Scott Murphy, Anna Drozdowski, Adam Grinold, Janet Boyd, Dennis Richter, Tom Consolino

Meeting called to order at 6:07 pm

1. Visitors, Public Comments, Possible Changes to SB Agenda

None

2. Approve Minutes of January 20 and January 27, 2016

Fitzgerald moved to approve the minutes of January 20 and 27, 2016, Chapman second; White-aye, Fitzgerald-aye, Chapman-aye, Haughwout-aye, Gannon- aye -(all votes must be taken by roll-call)

3. Action Items

-The Selectboard set February 24th at 6 pm to hold a pre-Town Meeting informational session and possible Meet the Candidates Night.

-The Selectboard signed Certificate of Compliance for Town Road and Bridge Standards

Haughwout moved to enter into Liquor Commission, Fitzgerald second; White-aye, Fitzgerald-aye, Chapman-aye, Haughwout-aye, Gannon-aye

4. Liquor Commission: Liquor License

White moved to approve several Request to Cater liquor applications from Hermitage Club, LLC dba Hermitage Golf Club for events to be held at 178 Rt 9, East (The White House) on 2/9/16 – 2/12/16, 2/13 – 2/16, 2/17 -2/20, 2/21 – 2/24/16 from 8 – 1AM; Chapman; White-aye, Fitzgerald-aye, Chapman-aye, Haughwout-aye, Gannon-aye.

5. Selectboard to Possibly Amend Town Procedure for Use of 1% Local Option Tax Fund

Haughwout moved to amend the Procedure for Funding Requests of the 1% Local Option Tax Reserve Fund by adding the new sentence “The Selectboard has authorized using the Local Option Tax Fund when applying for grants that require matching funds”, White second; White-aye, Fitzgerald-aye, Chapman-aye, Haughwout-aye, Gannon-aye

6. Selectboard to Discuss the Spending Priorities of the 1% Local Option Tax Fund

The Board discussed the balance of the 1% Fund and the items that have been committed. The Events Fund balance has been awarded, but not yet disbursed. Murphy will bring back projected revenues based on fiscal quarters and dates expected to be received along with a more clearly understood spreadsheet. Received comments from Janet Boyd, Tom Consolino, Anna Drozdowski

7. Grant Application Request for South Main St Sidewalk Improvements

Drozdowski presented the Board with a grant application and Resolution supporting a grant application for improvements to the South Main St sidewalks (east side of street). Grants have been acquired for both East and West Main St sidewalks. This grant is for \$159,700 through the VT Downtown Program with a 50% match required (\$79,850) to be funded through the 1% Local Option Tax Fund (if approved). We are eligible for this grant because we are a designated downtown. We made a similar application for the same project last year but it was not funded.

Haughwout moved to approve a Resolution supporting a grant application for improvements to the South Main St sidewalks (east side of street), Chapman second; White-aye, Fitzgerald-aye, Chapman-aye, Haughwout-aye, Gannon-aye

8. Review Town Attorney Responses and Possibly Select New Town Attorney

The Selectboard reviewed the responses to the Town’s Request for Qualifications (RFQ). There were two responses- Costello, Valente, & Gentry; Witten, Woolmington, Campbell, & Bernal. They discussed fees and travel. They would like to interview the two firms that have responded already, sometime in March. They would also like the position to be advertised in the Vermont Bar Magazine.

9. **Possible Executive Session to Discuss a Contract**

(Not Required)

10. **Correspondence to/from Selectboard**

Reviewed mail

11. **Other Business**

- Haughwout moved to authorize the Town Manager to enter into negotiations to sell several town-owned lots (“Handle Village Development”) to potential buyers Kevin and Marisa O’Donnell of Massapequa Park, NY, per town policy, second by White; White-aye, Fitzgerald-aye, Chapman-aye, Haughwout-aye, Gannon-aye

-The Selectboard set a date to meet with Felicity Ratte from Marlboro College on 2/17/16 at 5 pm.

-Specific Article questions were assigned to individual SB members for discussion at Town Meeting

12. **Select Board Members Comments and Other Action Items**

Chapman thanked everyone who participated in the Planning Commission working group.

13. **Town Manager’s Updates**

Construction has started up again on the corner of S Main and E Main. There will be a lot of activity as they are projecting opening by the end of the summer.

Ryan Bartlett has submitted his resignation from the Planning Commission. Haughwout moved to accept Ryan Bartlett’s resignation from the Planning Commission, Fitzgerald second; White-aye, Fitzgerald-aye, Chapman-aye, Haughwout-aye, Gannon-aye

Chapman moved to adjourn at 7:45 pm, White second; White-aye, Fitzgerald-aye, Chapman-aye, Haughwout-aye, Gannon-aye

Respectfully Submitted,

Jessica DeFrancesco
Administrative Assistant

Approved by the Wilmington Selectboard

Diane Chapman

Thomas Fitzgerald

John Gannon

Susan Joy Haughwout

Jacob White