

Wilmington Selectboard/Sewer Commission
January 18, 2017
Meeting Minutes

Present: Tom Fitzgerald, Diane Chapman, Susan Haughwout, Vince Rice, John Gannon–by phone

Others Present: Town Manager Scott Murphy, Jessica DeFrancesco, Christine Richter, Brandon Brassor, Tom Consolino, Jake White, Craig Ohlson, Jesse Roaza, Chris Mays–Brattleboro Reformer, Mike Eldred–Deerfield Valley News

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to Agenda

Add an Executive Session at the end of the meeting

2. Approve Minutes of January 4, 2017 and January 9, 2017

Chapman moved to approve the minutes of January 4 and January 9, 2017, Rice second; all in favor.

3. Action Items

Haughwout moved to approve the Certification of Highway Mileage, Rice second; all in favor.

Chapman moved to enter Liquor Commission at 6:02 pm, Haughwout second; all in favor.

4. Liquor Commission

Haughwout moved to approve a First Class liquor license renewal and Outdoor Consumption permit for Folly Foods, LLC dba Folly Foods, 33 West Main St, Rice second; all in favor.

Exited Liquor Commission at 6:05 pm

5. Recycling in Wilmington

The Selectboard discussed the possibility of adding an Article Question to be decided at Town Meeting by the voters on whether to fund a second location for recycling at the former town garage site WSWMD has announced that as of July 1, 2017 they will no longer be providing recycling and, therefore, the Town will need to acquire an outside vendor. The draft quote we have received from TAM includes the tonnage that we currently accumulate from both sites. If a second site is kept it would cost an additional \$17,700 on top of the WSWMD assessment of \$21,659 and the recycling costs at the transfer station of \$13,000. Consolino asked what other options the voters will have. For this year the option is to pay for a second site, or only have one site at the transfer station. During Fiscal Year 18 the Board will explore other options to bring to the voters at the 2018 town meeting. The Selectboard decided to add the article question to the warning for town voters to be decided at town meeting.

6. Personnel Policy Changes

The Selectboard reviewed the proposed changes to the Town's Personnel Policy, as reviewed and amended by Town Attorney Ed Adrian after receiving comments by the Selectboard. John Lazelle had pointed out a section that needed clarification between hourly and salaried employees in Section 14. The change will be made. Haughwout mentioned that the Memorandum of Agreement regarding the Town Clerk's Office mentioned on page 3 does not exist. Gannon suggested placing a footnote stating that it doesn't exist at this time, but is being worked on". Tabled until next meeting. On a side note, Haughwout asked about the legality of mandating employees who are eligible for social security and Medicare to be removed from the health insurance plan offered by the town, and maybe offering a supplementary plan. Richter commented that she didn't believe it was legal because it could be considered possible age discrimination. This will be looked in to.

7. Budget Discussion and Possible Approval of the FY 18 General Fund and Highway Budget

Haughwout recused herself from this discussion and vote.

Chapman moved to approve the FY 18 General Fund and Highway Budget, Rice second; Rice-aye, Fitzgerald-aye, Chapman-aye, Gannon-aye, Haughwout-recused.

8. 9. Request for Grant Application Approval for S Main St Sidewalk Project

Murphy discussed a possible grant application to the Vt Downtown Transportation Fund for a 50/50 match grant for the previously proposed South Main St Sidewalk Project. This will be the 3rd year the town has applied. Haughwout moved to approve the resolution and to authorize Havreluk to enter the application process for the VT Downtown Transportation Fund grant, Rice second; all in favor.

9. 10. Correspondence to/from Selectboard

The Board received a letter from VTrans regarding rumblestrip installation on Rt 9 during the upcoming paving season. VTrans reviewed the Selectboard's response in opposition of rumble strips along the entirety of Rt 9 through Wilmington and has agreed to make changes in the areas discussed.

10. 11. Other Business

11. 12. Select Board Members Comments and Other Action Items

12. 8. Bi-Town Economic Development Committee Request for 1% Local Option Tax Funding

Gretchen Havreluk presented a request from the Bi-Town Committee for \$15,000 to match Dover funding to hire a consultant to identify inconsistencies and inefficiencies at the state and district levels of both Act 250 and ANR permitting processes. At Dover Selectboard's meeting on Tuesday night, they had voted down the proposal. Havreluk felt the Wilmington Selectboard should still hear the proposal and what they were hoping to accomplish. Haughwout suggested that anyone interested should contact the Governor about being appointed to the District 2 Commission as there are many vacancies and upcoming vacancies. Our county seems to be under represented. Haughwout also suggested contacting the NRB. She had a very productive conversation with members there and they seem very open and willing to listen to issues.

13. Town Manager's Report

Look Rd Bridge-the temporary bridge is just about ready to be put up. Once it's up, demo of the current bridge can begin.

W Main St Sidewalk Bid-The proposed winner is Zaluzny Construction, however, their proposal is still being reviewed before final contracts can be signed.

Mt Snow pipeline will be starting again. Murphy and Bill Hunt will be meeting with the contractor to discuss schedules, road closures and possible culvert work.

Gannon moved to enter into Executive Session at 7:14 pm to discuss a personnel issue, Haughwout second; all in favor.

Board exited Executive Session at 7:30 pm, no action taken.

A special meeting will be held on January 23rd at noon for an executive session to discuss a personnel issue.

Haughwout moved to adjourn at 7:30 pm, Fitzgerald second; all in favor.

Respectfully Submitted,

Jessica DeFrancesco
Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Susan Joy Haughwout

Diane Chapman