

## **Pettee Memorial Library Trustee Meeting**

September 8, 2020

6:00 PM on the library lawn or via Zoom

**Present:** Carolyn Palmer, chair; Jason Staloff, vice chair; Louis Clark, treasurer; Marie Paige, secretary; Shelly Suponski, Angela Yakovleff, youth librarian; Allison Maynard , head librarian; Jessica Lee Smith, public

**Called to order:** 6:10pm

### **Secretaries report:**

August notes to be reviewed in October

### **Treasurers report:**

Borrowed 10,000 dollars from the revitalizing fund to cover operating costs as the library portion from the town will not be dispersed until after taxes have been collected. The \$10,000 will be transferred back when the town allotment is received. We may need to borrow more if the town allotment is delayed.

Jason moved to accept the August treasurer's report.

Shelly seconded the motion.

The motion was approved.

### **Librarians report:**

- *OSEC*

Allison has arranged to use the former library space in OSEC in anticipation of cooler weather which will deter the use of the lawn for programs.

Hours of operation of the space will supplement the present library schedule .

Use of the space comes at no charge.

- Window replacement is planned to begin in 2 weeks.

- Allison hasn't heard back from the elevator service. She will contact them again.
- Allison has not heard back about the Rural Development grant, Carolyn will contact them.

### **Youth Librarians report:**

#### **Electrical Car Issue**

A community member has been plugging their electric car into the library's exterior outlet. Allison and Carolyn have spoke several times to owner telling telling him that is not acceptable. It was reported recently that he had done it again. Allison will turn the outlet off and draft a policy regarding the exterior outlet use.

Marie made a motion to adjourn.

Jason seconded.

Motion was approved.

Adjourned 6:50pm

**Next Meeting** – October 13, 2020 at OSEC.