

**Wilmington Selectboard Meeting Minutes
March 10, 2020 at 6:00 pm**

Present: Tom Fitzgerald, John Gannon by phone, Vince Rice, Sarah Fisher

Others Present: Jessica DeFrancesco, Matt Murano, Sheldon Brassor

Meeting called to order at 6:02 pm

1. Re-Organization

- Rice nominates Fitzgerald for Chair, Fisher second; 3-0 Fitzgerald abstained. Rice moved to nominate Gannon as Vice Chair, Fisher second; 3-0 Gannon abstained, Fisher nominates Rice as Clerk, Gannon second; 3-0 Rice abstained.
- Other Actions and Appointments
 1. Ex-officio assignments; Gannon-Trails, Fitzgerald Bi-Town and DRB, Fisher Planning, Rice Rec
 2. Meetings will remain the 1st and 3rd Tuesday at 6 pm; Deerfield Valley News will be the official paper and Brattleboro Reformer as necessary.
 3. Fisher moved to approve the Wilmington Sb Rules of Procedure and the Policy Regarding Conflicts of Interest and Ethical Conduct for the Town of Wilmington, Rice second; all in favor.

2. Visitors, Public Comments, Possible Changes to the Agenda

- None

3. Approve Minutes of February 18 and March 2, 2020

- Rice moved to approve the minutes of February 18 and March 2, 2020; Fisher second; all in favor.

4. Road Sign

- Passed over as no one from Marlboro is in attendance.

5. Action Items

- Rice moved to approve the road posting for spring 2020, Fisher second; all in favor.
- A family gifted the police department for helping with a snowmobile incident. This would go into the Community Awareness fund. Gannon moved to accept a gift of \$100 to the Police Department for their Community Awareness, Fisher second; all in favor.
- Fitzgerald moved to approve the Certificate of No Appeal for the 2018 Grand List, Fisher second; all in favor.
- Fitzgerald moved to approve the annual highway financial plan, Rice second; all in favor.

6. Appointments

- Actions and Appointments: Rice moved to approve the re-appointments on the 2020 re-appointment list, Fisher second; all in favor.

Tree Warden -----Fred Skwirut/1
Energy Coordinator -----Chuck Clerici/1
Surveyor of Wood & Shingles -----Fred Skwirut/1
Green Up Co-Chair -----Kathryn Larsen/1
Green Up Co-Chair -----Rebecca Sweeney/1
Windham County Solid Waste District Supervisor Board - -----Merrill Mundell/1
Windham Regional Commission Rep-----Mike Tuller/1

Planning-----John Lebron/4

Senior Solutions-----Geri Kogut/1

- Fitzgerald moved to appoint Christine Richter as Town Treasurer, Fisher second; all in favor.
- Fitzgerald moved to accept the resignation of Wendy Manners-Seaman from the DRB with regret, Rice second; all in favor.
- Fitzgerald moved to accept the resignation of Denise Childs from the Old Home Week Committee with regret, Rice second; all in favor.

7. Town Clerk Position

- Review posting and job description
- Interview questions and process-Does the temporary appointment have to be from Wilmington? Yes. If there are numerous applications, a committee should be formed. If there are only a couple, the Board should interview them.

Fitzgerald moved to enter into Liquor Commission at 7:05 pm, Rice second; all in favor.

8. Liquor Commission

- Rice moved to approve a First and Third Class License Renewal for Jim’s Bistro at the Roadhouse Inc at 4 Old Ark Rd; a First and Third Class License and Outside Consumption Renewal for Wilmington Village Pub Inc at 7 South Main St; a Second Class License Renewal for Walgreen Eastern Co Inc dba Walgreens #17379 at 107 East Main St, Fisher second; all in favor.

Out of Liquor Commission at 7:15 pm

9. Other Business

10. Select Board Members Comments

11. Town Manager’s Updates

Meeting adjourned at 7:29 pm.

Respectfully Submitted

Jessica DeFrancesco
Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Ann Manwaring