

## **Wilmington Selectboard Meeting Minutes**

### **September 17, 2019 at 6:00 pm**

**Present:** Tom Fitzgerald, John Gannon, Vince Rice, Ann Manwaring, Sarah Fisher

**Others Present:** Scott Tucker, Jessica DeFrancesco, Matt Murano, Scott Moore, Dennis Richter, Jennifer Fitzgerald, Mike Tuller, Mike Eldred, Cheryl LaFlamme, Cliff Duncan, Kathy Larsen, Sharon Berry, Barbara Anne Montroll

Meeting called to order at 6:05 pm

#### **1. Visitors, Public Comments, Possible Changes to the Agenda**

- Duncan commented on how nice Lake Raponda Rd was during mud season without all the through traffic, and would like the board to consider passing an ordinance permanently closing it to through traffic.
- Remove items 4 and 8, add a Request to Cater under #10, add possible acceptance of a gift to #10.

#### **2. Approve Minutes of August 20, 2019 and September 3, 2019**

- Gannon moved to approve the minutes of August 20, 2019, Rice second; 3-0, Fisher and Manwaring abstained
- Rice moved to approve the minutes of September 3, 2019, Fisher second; 4-0, Gannon abstained.

#### **3. Action Items**

- Manwaring moved to accept a grant from Project ECHO: Enhancing the Care and Health of Older Adults Living with Dementia, Gannon second; all in favor.
- Two bids were received for the Hazard Mitigation Plan. Windham Regional is being recommended. They fit within the budget of the grant. Gannon moved to approve Windham Regional's bid for the Hazard Mitigation Grant Program, Rice second; all in favor.

#### **4. Financial Review**

- Removed from agenda

#### **5. Public Safety Facilities Committee**

- The Public Safety Facilities Committee gave an update. They feel the old town garage site is the best location; town water and sewer, centrally located. Accessing all of town during a flood will be an issue regardless of where the building is located. An RFP for a feasibility study is the next step. The Board requested an executive session at the next meeting to look at the other properties that had been reviewed.

#### **6. Twin Valley School**

- The school board has been working on a five-year plan to keep things moving, increase enrollment and maintain it. A few committees have been formed, including a sustainability committee. Joint meeting at least bi-annually would be nice to see happen.

#### **7. Transfer Station**

- Gannon moved to approve the updated Transfer Station fee schedule for January 2020, Fisher second; all in favor.

#### **8. Tax Stabilization**

- Removed from agenda

Fitzgerald moved to enter liquor commission at 7:34 pm, Rice second; all in favor.

9. Liquor License

- Rice moved to approve a Third Class Restaurant/Bar License to Sell Spirituous Liquors for Jim's Bistro at the Roadhouse, Inc., d/b/a Jim's Bistro at the Roadhouse, Inc.; Request to Cater Permit for Jim's Bistro @ The Roadhouse, dba The Roadhouse catering for an event on 10/5/19 at Memorial Hall and a wedding on 10/12/19 at 89 Wellman Rd; an Open Container Exemption Permit for Windham Humane Society Fundraiser on October 5, 2019 at Memorial Hall catered by Jim's Bistro at the Roadhouse, Gannon second; all in favor.

Out of liquor commission at 7:35 pm

10. Other Business/Correspondence

- Gannon moved to accept the gift to the town nurse, Fisher second; 3 aye-1ney, Fitzgerald abstained.

11. Select Board Members Comments

- Manwaring would like the wi-fi in the town office to work
- Gannon feels the speeds on RT 100 S are scary and would like to see some police presence. The broadband meeting was last week was successful with a lot of attendees from all over Windham County.
- Fisher commented that the Facilities Committee is working hard and some of the members have been batted down before previously and chose to come back.

12. Town Manager's Updates

- The current Reardon Bridge Ramp plans are in conformance with the flood regulations.
- Sidewalk snow removal bids have come in. They are being reviewed and will come to the board.
- Police Chief is hoping to have the new office ready in October.
- South Main St lights are on

Meeting adjourned at 8:21 pm

Respectfully Submitted,

Jessica DeFrancesco  
Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Ann Manwaring