

Wilmington Selectboard Agenda
October 1, 2019 at 6:00 pm

1. Flood and Fluvial Erosion Hazard Regulations Public Hearing
2. Visitors, Public Comments, Possible Changes to the Agenda
3. Approve Minutes of September 17, 2019 (5 minutes)
4. Action Items (10 minutes)
 - *The Selectboard to possibly appoint Mike Tuller to the remainder of a one-year term as Windham Regional Commission Representative*
 - *The Selectboard to possibly approve the proposal to replace the furnace at the highway garage.*
 - *The Selectboard to possibly approve the winter salt bid for the 2019-20 season.*
 - *The Selectboard to possibly approve the sidewalk snow removal bid for 3 years.*
 - *The Selectboard to approve and sign the two State Revolving Fund bond agreements, WPL-306-1_0 and RF1-242-1_0.*
5. Financial Review (15 minutes)
 - *The Finance Officer to give an update on current year finances.*
6. US Census (15 minutes)
 - *Thomas Simmons of the US Census Bureau.*
7. Liquor License (5 minutes)
 - *The Liquor Commission to possibly approve an Open Container Exemption Permit for an event at Memorial Hall on November 23, 2019 catered by Jim's Bistro at the Roadhouse; and an Open Container Exemption Permit and Request to Cater Permit for an event at Memorial Hall on October 26, 2019 catered by Pipedream, LLC dba Anchor Seafood.*
8. Other Business/Correspondence
9. Select Board Members Comments
10. Town Manager's Updates (10 minutes)
11. Executive Session
 - *The Selectboard to possibly enter into executive session to discuss real estate.*

Proposal

Lane Plumbing and Heating

10 Adams Drive
Wilmington, VT 05363
802-464-0105
laneplumbing@hotmail.com

June 06, 2019

Reference #: 4234-15141

Due Date: 6/16/2019

Town of Wilmington
PO Box 217
Wilmington, VT 05363

Job Site:

Town Garage
21 Haystack Rd.
Wilmington, VT 05363

802-384-5515 BILL CE

802-681-6867 BRANDON

802-384-5515 BILL

We Hereby Submit Specifications And Estimates For:

REMOVE AND DISPOSE OF THE EXISTING HEATING SYSTEM - PROVIDE AND INSTALL (2) 285,000 BTU BURNHAM ALPINE BOILERS IN SERIES - RE-PIPING THE ENTIRE BOILER ROOM AND MANIFOLD - INCLUDES WIRING, VENTING, GAS PIPING, LABOR AND MATERIALS - \$26,925

****ESTMATES ARE VALID FOR 30 DAYS.****

PAYMENT TERMS ARE HALF DOWN WITH HALF DUE UPON COMPLETION.

ONCE YOUR DOWN PAYMENT IS RECEIVED WE WILL ORDER YOUR EQUIPMENT AND PUT YOU ON THE SCHEDULE.

Salt Prices

State Price- \$68.74

Cargill- \$79.50

Apalachee- \$68.00

American Rock Salt- \$65.83

American Rock Salt comes in \$2.91 cheaper than the state contract.



Town of Wilmington
 PO Box 217
 Wilmington, VT 05363

September 12, 2019

2019-2020 Quotation for BULK ICE CONTROL ROCK SALT

<u>Source of Supply</u>	<u>Delivered Price/Ton (USD)</u>
Troy, NY	\$65.83

- Please note the rock salt we furnish is produced in the United States with American labor and is treated with anti-caking agent.
- Delivered Pricing is based on full truckload quantity for delivery, normally 30-35 tons (22 ton minimum) and/or weight dependent on local regulations.
- Normal delivery is 3 to 5 working days after receipt of order and is subject to availability.
- Payment Terms are NET 30 days from shipment date after which interest will accrue at 2% per month. No orders will be accepted until account is brought up to date.
- This Quotation is limited to your 2019-2020 Estimated Tonnage as listed below through 5/31/20 and is subject to availability.
- This quote must be accepted and acknowledged within 30 days from the date of this proposal. Quote will not be accepted and will be considered invalid after that date.
- Orders may be placed by calling our toll-free number (888) 762-7258. Normal hours of operation are from 7:00am to 4:30pm. American Rock Salt has made available a website for placing orders on-line, call for details!

Thank you for the opportunity to submit our quotation. We look forward to doing business with you during the 2018-19 winter season.

Sincerely,

Jamie A. McClain
 Jamie A. McClain
 Marketing Manager
 Phone: (888) 762-7258

ACKNOWLEDGEMENT: PLEASE COMPLETE THE INFORMATION BELOW AND FAX TO (585) 243-7676. YOU MAY ALSO E-MAIL YOUR RESPONSE TO CUSTOMERSERVICE@AMERICANROCKSALT.COM. THIS INFORMATION MUST BE FILLED OUT AND RETURNED BACK BEFORE WE CAN PLACE AN ORDER FOR YOU.

2019-2020 Estimated Tonnage: <i>1200 Tons</i>	Name:
Signature:	Title:
Phone:	Date:
Fax:	Mobile #:
Email: <i>fosmanager@vermontel.net</i>	Customer# <i>014535-000</i>
District <i>1</i>	County: <i>Windham</i>

Claremont, NH



9/11/19

P.O. Box 1349
Wilmington, VT 05363
E-Mail: dmfurlon@gmail.com

BID - Town of Wilmington, Sidewalk Snow Removal 2019 – 2021

Town of Wilmington;

Thank you for requesting a proposal for my services to the Town of Wilmington.

This year there is an addition to the normal snow removal bid that includes daytime work done with a small machine. I have discussed this in depth with town members, and for 4 years I have been told that the town would be purchasing a small piece of machinery for this purpose. This has not yet happened. Now it has become a real bidding process that it has not been in the past.

In bidding as a contractor, life - long resident and tax payer of Wilmington I feel a standard snowblower would be very inadequate and not cost effective at all.

Where I stand with our history of working together and moving forward with that relationship is that I have invested \$140,000.00 in equipment to ensure that my contract was always upheld and services were carried out with a very professional and reliable outcome.

I now find myself needing to rebid doing this work (I completely understand this), but would like to offer a proposal.

My Proposal:

The purchase of an additional machine for doing the daytime snow removal and the West Main St sidewalk. I would need to purchase a new machine. This payment would be paid in full on November 1st of this year so I can purchase said piece of equipment.

******* Additional Notes*******

I'd like to take this time to address an issue I have approached Wilmington Town Members with. There is a safety factor involved with no flashing lights or warning signs during nighttime snow removal. My liability becomes your responsibility. I have requested illuminated signs at both ends of town. This needs to be addressed by town members sooner than later.

NOTE OF DAMAGE TO PHONE POLE:

Please take note of the phone pole that is just East of Split Ends driveway. It is damaged and in bad condition. It does not have the steel protector around it. I have mentioned this to the Town of Wilmington on several occasions.

Thank you,

**Douglas Furlon
D M Furlon Construction, LLC**



9/11/19

P.O. Box 1349
Wilmington, VT 05363
E-Mail: dmfurlon@gmail.com

BID - Town of Wilmington, Sidewalk Snow Removal 2019 – 2021

Contract consists of

Bid Proposal 1:

- 1) **\$1,000 per month from December 1, 2019 – March 31, 2020 as a set retainer fee for 3 fueled machines and 3 machine operators to stay on active on-call stand by 24/7 for 4 months, for a total of \$4,000.**
- 2) **Minimum base contract is \$2,000 per month (to be used at an hourly machine rate until gone) from December 1, 2019 through March 31, 2020, for a total of \$8,000 per season. Any hours over the base contract amount each month will be will be charged by the hour.**
- 3) **Any call outs that occur in November or April will be charged at a per diem basis with rates specified below.**
- 4) **A pre season payment of \$4,000 will be due upon contract agreement.**

John Deere 320 Skid Steer - \$120.00 /hr

John Deere 444 Loader 1 - \$145.00 /hr

John Deere 444 Loader 2 - \$145.00 /hr

Snow will be removed from all town sidewalks if there is a minimum depth of 3" between the hours of 11pm and 7 am.

Bid Proposal 2:

Daytime snow removal and the North side of the West Main St. sidewalk. 2019 – 2021

Contract consists of

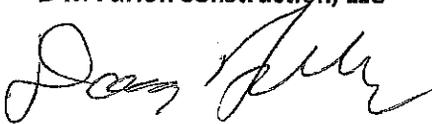
Salting and sanding the North side of the West Main St. sidewalk. Daytime snow clearing on all sidewalks if accumulation reaches 2-4 inches, or if requested by town. Use of a small machine.

Plowing and snow removal will be done so as to minimize any damage to poles, signs and steps. Any damage caused under this contract to poles, signs, steps and other property is the responsibility of DM Furlon Construction. Contract does not include any salting / sanding or plowing of parking lots.

There would be a yearly payment of \$6000.00 for 2019, 2020, 2021. The total payment of \$18000.00 would be due at this time, so I can purchase the piece of equipment. My cost for this machine will be over \$25000.00.

Thank you,

Douglas Furlon
D M Furlon Construction, LLC

A handwritten signature in black ink, appearing to read "Doug Furlon", written in a cursive style.

R. Reed Construction INC.

PO Box 1456
West Dover Vt.
05356

Estimate

Date	Estimate #
9/6/2019	19

Name / Address
Town Of Wilmington Vermont PO Box 217 Wilmington Vermont 05363

Project

Description	Qty	Rate	Total
<p>Bid for Snow Removal 2019/2020 season Snow Removal Snow removal, \$ 42350.00 . Base guaranteed seasonal bid. Hours to be submitted on a biweekly basis. When \$42350.00 has been reached Billing will occur biweekly payments expected on a biweekly payment plan. Payments are to start November 2019,45% Due First payment \$19,057.50. February 1st second payment \$19,057.50. Contract covers dates of November 1st thou April 30th. 10% is held by town until contract is completed. \$ 4,235.00. At the time billing has reached the total contract total,\$42350.00. billing bi weekly will start with payments on receipt. Snow Removal Rates of billing, Snow removal manual or snow blower \$58.00 per. 1 small bobcat. 3 Large bobcats @ \$100.00 per. 2 Loaders, @ 110.00per. Sanding and salting @ \$45.00 per. References, John Densmore 802-579-9305. Bob Rubin 802-258-1455 Barry Wilson 802-380-6154 Snow Removal Contract, Each year following if this is accepted we will increase total by 5% each year. Rates for billing will remain at this listed rate.</p>		42,350.00	42,350.00
		0.00	0.00
		0.00	0.00
		0.00	0.00
Thanks Ray	Total		\$42,350.00

Snow Removal Bid
Town of Wilmington

Leigh Thomson is proposing a bid for doing the snowblowing services on town sidewalks during daytime hours and the salting of the new West Main Street sidewalks.

A rate of \$65 per hour to be billed monthly.

Insurance certificate enclosed.

Leigh Thomson
PO Box 575
Wilmington, VT 05363
1-802-246-7450



Notice of Intent (NOI) for Stormwater Discharges

Associated with Construction Activities on **LOW RISK SITES**

Under Vermont Construction General Permit 3-9020

Submission of this completed Notice of Intent (NOI) constitutes notice that the entities in Section A intend to be authorized to discharge pollutants to Waters of the State, from the project identified in Section 3, under Vermont's Construction General Permit (CGP). Submission of the NOI constitutes notice that the parties identified in Section 1 of this form have read, understand, and meet the eligibility conditions of the CGP; have determined that the project qualifies for coverage as a Low Risk project in conformance with Appendix A of the CGP; agree to comply with all applicable terms and conditions of the CGP; understand that continued authorization under the CGP is contingent on maintaining eligibility for coverage; and that all applicable practices in the Low Risk Site Handbook for Erosion Prevention and Sediment Control must be implemented and maintained for the duration of construction activities. In order to be granted coverage, all information required on this form must be provided and an application fee payable to the State of Vermont must be submitted.

A. Applicant(s) Information (as of January 1st, 2018, email addresses are required)

1. Landowner: Town of Wilmington (c/o Scott Tucker)

2a. Mailing Address: P.O. Box 217

2b. Town: Wilmington

2c. State: VT

2d. Zip: 05363

3. Phone: 802 464 8591

4. Email: stucker@wilmingtonvt.us

5. Additional Contact Name/Email (if applicable):

6. Principal Operator (if known): To Be Determined

7a. Mailing Address:

7b. Town:

7c. State:

7d. Zip:

8. Phone:

9. Email:

10. Additional Contact Name/Email (if applicable):

B. Application Preparer / Consultant Information

1. Company: Trinity Engineering & Technical Services, LLC

2. Name: John E. Dupras, P.E.

3a. Mailing Address: 751 Main Road

3b. Town: Stamford

3c. State: VT

3d. Zip: 05352

4. Phone: 802 694 1919

5. Email: jdupras@trinityeng.com

6. Additional Contact Name/Email (if applicable):

C. Project Information (all fields are required)

1. Project Name: Cold Brook Fire District No. 1 Sewer and Water Expansion

2a. Is this project part of a Common Plan of Development?

Yes

No

2b. If yes, name of Development:

3a. Does this project have any previously issued or pending stormwater discharge permits?

Yes

No

3b. If yes, prior NOI number(s): 7697-9020

4a. Physical Address of Project: Haystack Road

4b. Town: Wilmington

4c. County: Windham

Project Coordinates (project center in Decimal Degrees with 6 digits to the right of the decimal)

5a. Latitude: 42.90491 N

5b. Longitude: 72.88933 W

6. SPAN: Enter the 11-digit number that is printed on the property tax bill for the applicable parcel(s). Projects that involve more than 1 parcel shall list all applicable SPANs.

7 6 2 - 2 4 2 - 1 3 1 0 6

7 6 2 - 2 4 2 - 1 3 7 4 3

7 6 2 - 2 4 2 - 1

7. Name of receiving water(s): Cold Brook

Include a topographic location map - Must provide sufficient information to determine the location of the project.
Must be in the form of a USGS topographical map or directional map.

8. Total area of disturbance: 3.97 Acres (\leq 5 acres: \$100 per application, $>$ 5 acres: \$220 per application)

9. Description of construction activities to be permitted:

The Cold Brook Fire District (CBFD) is seeking to permit an extension of the existing sewer infrastructure in the area of Sugarhouse Village, which is an existing 32 lot subdivision that has not yet been developed, due to lack of sewer and water infrastructure to serve this development. In addition, a proposed sewer line expansion in the area of Lower High Peak is also planned.

E. Certification Relating to the Accuracy of the Information Submitted

I hereby certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. I also certify that the applicable practices in The Low Risk Site Handbook for Erosion Prevention and Sediment Control will be implemented for the duration of the project for which this NOI is submitted.

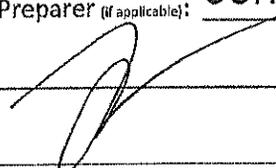
Landowner Name: Town of Wilmington (Scott Tucker) Title: Town Manager

Signature: _____ Date: _____

Principal Operator (if known): To Be Determined Title: _____

Signature: _____ Date: _____

Application Preparer (if applicable): John E. Dupras, P.E. Title: Principal Engineer & Owner

Signature:  Date: 9-24-2019

Submit this form, Appendix A, location map, and the \$ 100.00 application review fee to:
Vermont DEC - Watershed Management Division, Stormwater Program
1 National Life Drive, Main Building Second Floor
Montpelier, VT 05620-3522

Refund Policy:

- If an application is modified, withdrawn or denied after technical review has commenced; application review fees are retained.
- If an application is withdrawn prior to commencement of technical review, deemed administratively incomplete and returned to applicant, or determined that a permit is not required; application review fees will be refunded.