

Wilmington Selectboard Agenda
August 6, 2019 at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of July 16, 2019 (5 minutes)
3. Reappraisal (20 minutes)
 - *The Listers to give an update on the reappraisal.*
4. FY 19 Year End Financial Review (20 minutes)
 - *The Finance Officer to give a year-end review of FY 19.*
5. Sewer Commission (10 minutes)
 - *The Sewer Commission to possibly set the FY20 ECU Rate.*
6. Police Department (10 minutes)
 - *The Selectboard to possibly authorize the purchase of a police cruiser.*
7. Action Items (15 minutes)
 - *The Selectboard to possibly approve the bid for repairing the Memorial Hall Chimneys.*
 - *The Selectboard to possibly accept capital funds in the amount of \$176,317.47 from Wilmington Fund with the stipulations as outlined by Wilmington Fund.*
 - *The Selectboard to possibly authorize the Town Manager, Scott Tucker, as a secondary signer on town bank accounts as an alternate to Finance Officer, Christine Richter.*
8. Broadband (20 minutes)
 - *The Selectboard to discuss broadband in Wilmington and ways to improve/expand the service.*
9. Other Business/Correspondence
10. Select Board Members Comments
11. Town Manager's Updates (10 minutes)

	A	B	C	D	E	F	G	H
1	WASTEWATER BUDGET	Budget	Actual	Budget	Actual Thru May	Proposed	% Change FY19 to FY20	Comments
2		FY18	FY18	FY19	FY19	FY20		
3								
4	Revenues							
5	Sewer Rents Income	324,388.00	321,971.16	343,024.00	326,420.44	321,608.00	-6%	
6	Misc Income	0.00	36,747.00	0.00	0.00	0.00	#DIV/0!	
7	Investment Interest	50.00	150.43	50.00	672.78	100.00	100%	
8	Penalties	2,000.00	4,016.38	2,500.00	2,723.22	2,000.00	-20%	
9	Interest on Delinq. Rent	2,500.00	4,743.47	2,500.00	3,651.47	2,500.00	0%	
10	Surplus	13,800.00	0.00	0.00	0.00	30,000.00	#DIV/0!	
11	Total Revenues	342,738.00	367,628.44	348,074.00	333,467.91	356,208.00	2%	
12								
13								
14	Expenses							
15	Chief Operator	62,420.00	62,418.14	64,290.00	56,872.10	66,219.00	3%	
16	Overtime	2,000.00	1,636.35	2,250.00	1,090.50	2,250.00	0%	
17	General Fund Administ.	4,750.00	4,750.00	4,750.00	4,750.00	4,750.00	0%	
18	Operator	44,492.00	44,491.25	45,822.00	40,535.25	47,197.00	3%	
19	Social Security	7,900.00	8,203.09	8,424.00	7,483.41	8,848.00	5%	
20	Workers Comp.	4,500.00	5,909.86	5,500.00	5,938.82	6,000.00	9%	
21	Health Insurance	51,000.00	50,464.75	53,000.00	47,420.47	52,000.00	-2%	New plan
22	Retirement	5,600.00	5,970.16	6,194.00	5,540.37	6,650.00	7%	
23	Disability/Life Ins	900.00	618.20	800.00	503.20	800.00	0%	
24	Electricity/Heat	25,000.00	29,639.96	29,000.00	24,012.24	32,000.00	10%	
25	Office/ Cleaning Supplies	1,000.00	947.47	1,000.00	886.14	1,250.00	25%	
26	Telephone/Pagers	6,000.00	5,840.79	6,000.00	6,613.91	6,000.00	0%	
27	Property/Vehicle Insuranc	7,500.00	6,171.11	7,000.00	5,784.74	6,500.00	-7%	
28	Water Rent	1,800.00	2,196.96	1,800.00	3,306.60	2,500.00	39%	
29	Building/Equip Maint	10,000.00	10,480.78	10,000.00	10,503.23	10,000.00	0%	
30	Safety Equipment	750.00	716.43	750.00	709.99	1,500.00	100%	
31	Engineering Consultant	1,000.00	0.00	1,000.00	0.00	1,000.00	0%	
32	Chemicals	3,500.00	3,836.79	4,000.00	2,662.56	4,500.00	13%	
33	Truck & Equip fuel	2,000.00	1,582.15	2,000.00	1,848.75	2,000.00	0%	
34	General Operating	1,750.00	1,519.01	1,750.00	1,123.74	1,750.00	0%	
35	Collection System Maint.	2,000.00	1,007.42	2,000.00	2,682.45	2,500.00	25%	
36	New/Replacement Equipment	4,500.00	1,438.77	4,500.00	3,848.04	4,500.00	0%	
37	Sewer Testing	7,000.00	5,675.00	7,000.00	6,405.00	7,000.00	0%	
38	Training	500.00	845.03	750.00	639.00	1,000.00	33%	
39	Truck/Tractor Maint	1,000.00	1,415.38	1,000.00	888.92	1,000.00	0%	



Estimate

Date:

Customer ID:

To:

Salesperson: Michael Chase
508-280-6603

Price Per VEH98

Qty	Item #	Description	Unit Price	Line Total
1.00	W1P	2019 F-150 Police Responder 4WD Crew Cab 145' Black	\$ 34,759.00	\$ 34,759.00
1.00	18B	Black Platform Running Boards	\$ 242.50	\$ 242.50
1.00	53A	Trailer Tow Package	\$ 965.15	\$ 965.15
1.00	54R	Dual Power Side Mirrors	\$ 295.85	\$ 295.85
1.00	57Q	Rear Window Defroster	\$ 154.00	\$ 154.00
1.00	59S	LED Side Spotlights	\$ 169.75	\$ 169.75
1.00	59S	Fog Lamps	\$ 135.80	\$ 135.80
1.00	76R	Reverse Sensing System	\$ 266.75	\$ 266.75
1.00	924	Privacy Glass	\$ 97.00	\$ 97.00
1.00	96W	Tough Spray-In Bedliner	\$ 577.15	\$ 577.15
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

Special Instructions:

Custom or Special Orders are Non-Refundable
 This Estimate is for Budgetary Purposes and is Not a Guarantee of Cost for Services.
 Estimate Is Based on Current Information From Client About the Project Requirements
 Actual Cost May Change Once Project Elements are Finalized

Subtotal	\$37,662.95
Sales Tax	
Grand Total	\$37,662.95

Thank you for your business



Formula Ford

Chuck Williams | 802-651-0238 | chuck@shearervt.com

[Fleet] 2020 Ford F-150 Police Responder (W1P) XL 4WD SuperCrew 5.5' Box

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$43,515.00
Total Options	\$3,055.00
Vehicle Subtotal	\$46,570.00
Destination Charge	\$1,595.00
Grand Total	\$48,165.00

FLEET PRICE - \$35520.00

Vermont State Bid /Fleet Price \$35520.00

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 6904. Data Updated: Jul 29, 2019 10:01:00 PM PDT.



Formula Ford

Chuck Williams | 802-651-0238 | chuck@shearervt.com

[Fleet] 2020 Ford F-150 Police Responder (W1P) XL 4WD SuperCrew 5.5' Box

Selected Model and Options

MODEL		MSRP
CODE	MODEL	
W1P	2020 Ford F-150 Police Responder XL 4WD SuperCrew 5.5' Box	\$43,615.00

COLORS		MSRP
CODE	DESCRIPTION	
UM	Agate Black	\$0.00

OPTION PACKAGE		MSRP
CODE	DESCRIPTION	
150A	Equipment Group 150A Base	\$0.00

ADDITIONAL EQUIPMENT - EXTERIOR		MSRP
CODE	DESCRIPTION	
18B	Black Platform Running Boards	\$250.00
54R	Power Glass Heated Sideview Mirrors -Inc: manual folding, turn signal, auto-dimming feature (driver's side) and black skull caps, Interior Auto-Dimming Rearview Mirror	\$305.00
57Q	Rear Window Defroster	\$220.00
595	Fog Lamps	\$140.00
59S	LED Sideview Mirror Spotlights -Inc: high-intensity LED security approach lamps, LED sideview mirror lights are not directional police spot lamps	\$175.00
924	Rear Window Fixed Privacy Glass	\$100.00
96W	Spray-In Bedliner (Pre-Installed) -Inc: Custom Accessory	\$595.00

ADDITIONAL EQUIPMENT - MECHANICAL		MSRP
CODE	DESCRIPTION	
425	50 State Emissions	\$0.00

ADDITIONAL EQUIPMENT - PACKAGE		MSRP
CODE	DESCRIPTION	
53A	Trailer Tow Package -Inc: Towing capability up to 10,700 lbs, tailgate LED and smart trailer tow connector, Engine Oil Cooler, Auxiliary Transmission Oil Cooler, Pro Trailer Backup Assist, Class IV Trailer Hitch Receiver, smart trailer tow connector and 4-pin/7-pin wiring harness	\$995.00

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
 Data Version: 8904. Data Updated: Jul 29, 2019 10:01:00 PM PDT.



Formula Ford

Chuck Williams | 802-651-0238 | chuck@shearervt.com

[Fleet] 2020 Ford F-150 Police Responder (W1P) XL 4WD SuperCrew 5.5' Box

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
76R	Reverse Sensing System	\$275.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
44G	Transmission: Electronic 10-Speed Automatic -inc: selectable drive modes: normal/tow-haul/snow -wet/EcoSelect/sport (STD)	\$0.00

ENGINE

CODE	DESCRIPTION	MSRP
994	Engine: 3.5L V6 EcoBoost (STD)	\$0.00

SEAT TYPE

CODE	DESCRIPTION	MSRP
PG	Medium Earth Gray, Cloth 40/Blank/40 Front-Seats -inc: police-grade heavy-duty cloth and 8-way power driver/manual passenger, Center-section deleted, (Restraint control module cover provided)	\$0.00

PRIMARY PAINT

CODE	DESCRIPTION	MSRP
UM	Agate Black	\$0.00
Options Total		\$3,055.00

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
 Data Version: 8904. Data Updated: Jul 29, 2019 10:01:00 PM PDT.



Formula Ford

Chuck Williams | 802-651-0238 | chuck@shearervt.com

[Fleet] 2020 Ford F-150 Police Responder (W1P) XL 4WD SuperCrew 5.5' Box

Standard Equipment

Mechanical

Engine: 3.5L V6 EcoBoost (STD)
Transmission: Electronic 10-Speed Automatic -inc: selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport (STD)
Transmission w/SelectShift Sequential Shift Control
Electronic Transfer Case
Part-Time Four-Wheel Drive
Electronic Locking w/3.55 Axle Ratio
70-Amp/Hr 610CCA Maintenance-Free Battery w/Run Down Protection
HD 240 Amp Alternator
Class IV Towing Equipment -inc: Hitch and Trailer Sway Control
Trailer Wiring Harness
Police/Fire
2030lbs. Maximum Payload
GVWR: 7,000 lbs Payload Package
HD Shock Absorbers
Front HD Anti-Roll Bar
Electric Power-Assist Speed-Sensing Steering
26 Gal. Fuel Tank
Single Stainless Steel Exhaust
Auto Locking Hubs
Double Wishbone Front Suspension w/Coil Springs
Leaf Rear Suspension w/Leaf Springs
4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist, Hill Hold Control and Electric Parking Brake

Exterior

Regular Box Style
Wheels: 18" 6-Spoke Machined-Aluminum -inc: magnetic painted pockets
Tires: LT275/65R18 OWL A/T
Steel Spare Wheel
Full-Size Spare Tire Stored Underbody w/Crankdown

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8904. Data Updated: Jul 29, 2019 10:01:00 PM PDT.



Formula Ford

Chuck Williams | 802-651-0238 | chuck@shearervt.com

[Fleet] 2020 Ford F-150 Police Responder (W1P) XL 4WD SuperCrew 5.5' Box

Exterior

- Clearcoat Paint
- Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
- Black Rear Step Bumper
- Black Side Windows Trim and Black Front Windshield Trim
- Black Door Handles
- Black Power Side Mirrors w/Convex Spotter and Manual Folding
- Fixed Rear Window
- Light Tinted Glass
- Variable Intermittent Wipers
- Aluminum Panels
- Black Grille
- Tailgate Rear Cargo Access
- Tailgate/Rear Door Lock Included w/Power Door Locks
- Autolamp Fully Automatic Aero-Composite Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
- Cargo Lamp w/High Mount Stop Light

Entertainment

- Radio w/Speed Compensated Volume Control and Radio Data System
- Radio: AM/FM Stereo w/6 Speakers
- SYNC -inc: enhanced voice recognition communications and entertainment system, 911 assist, 4.2" LCD display in center stack, Applink and 1 smart charging USB port
- Fixed Antenna
- 2 LCD Monitors In The Front

Interior

- Front Seats w/Power 2-Way Driver Lumbar
- Driver Seat -inc: Power 2-Way Lumbar Support
- Passenger Seat
- 60-40 Folding Split-Bench Front Facing Fold-Up Cushion Rear Seat
- Manual Tilt/Telescoping Steering Column
- Gauges -inc: Speedometer, Odometer, Voltmeter, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter and Trip Odometer

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8904. Data Updated: Jul 29, 2019 10:01:00 PM PDT.



Formula Ford

Chuck Williams | 802-651-0238 | chuck@shearervt.com

[Fleet] 2020 Ford F-150 Police Responder (W1P) XL 4WD SuperCrew 5.5' Box

Interior

Power Rear Windows

Front Cupholder

Rear Cupholder

Compass

Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button

Cruise Control w/Steering Wheel Controls

Manual Air Conditioning

HVAC -inc: Underseat Ducts

Glove Box

Cloth 40/Blank/40 Front-Seats -inc: police-grade heavy-duty cloth and 8-way power driver/manual passenger, Center-section deleted, (Restraint control module cover provided)

Interior Trim -inc: Cabback Insulator and Chrome Interior Accents

Full Cloth Headliner

Urethane Gear Shift Knob

Day-Night Rearview Mirror

Passenger Visor Vanity Mirror

2 12V DC Power Outlets

Fade-To-Off Interior Lighting

Full Vinyl/Rubber Floor Covering

Pickup Cargo Box Lights

Instrument Panel Bin, Dashboard Storage, Driver / Passenger And Rear Door Bins

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

Power Door Locks w/Autolock Feature

Redundant Digital Speedometer

Outside Temp Gauge

Analog Display

Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints

Perimeter Alarm

Securilock Anti-Theft Ignition (pats) Engine Immobilizer

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 8904. Data Updated: Jul 29, 2019 10:01:00 PM PDT.



Formula Ford

Chuck Williams | 802-651-0238 | chuck@shearervt.com

[Fleet] 2020 Ford F-150 Police Responder (W1P) XL 4WD SuperCrew 5.5' Box

Safety-Mechanical

Electronic Stability Control (ESC) And Roll Stability Control (RSC)

ABS And Driveline Traction Control

Safety-Exterior

Side Impact Beams

Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags

Tire Specific Low Tire Pressure Warning

Dual Stage Driver And Passenger Front Airbags

Safety Canopy System Curtain 1st And 2nd Row Airbags

Airbag Occupancy Sensor

Mykey System -Inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound Chimes and Beltminder w/Audio Mute

Rear Child Safety Locks

Outboard Front Lap And Shoulder Safety Belts -Inc: Rear Center 3 Point, Height Adjusters and Pretensioners

Dynamic Hitch Assist Back-Up Camera

WARRANTY

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 100,000

Corrosion Years: 5

Corrosion Miles/km: Unlimited

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 8904. Data Updated: Jul 29, 2019 10:01:00 PM PDT.



Estimate

Estimate No.

416

20 Kiniry St
 North Walpole, NH 03609
 newcombsmasonry@yahoo.com
 603-445-2237

Date	Customer
06/06/19	Wilmington
Project	
#14 West Rt.9	
Email	Phone
	802-631-6867

Item	Description	Quantity	Cost	Total
11 Chimney Top	Removal & Replacement of Front Chimney to Roof-line. Rebuild with new material including: new flashing, new brick, and sealing of the chimney		9,880.00	9,880.00
10 Chimney	Removal & Replacement of Rear Chimney to Roof-line. Rebuild with new material including: new flashing, new brick, and sealing of the chimney. Repair & repoint base section		5,500.00	5,500.00
			Total	\$15,380.00

Any balance over thirty days of billing date is subject to the assessed rate of 2% interest per month.

Tom Girardi
President



July 18, 2019

Town of Wilmington
P.O. Box 217
Wilmington, VT 05363
Re: Memorial Hall Chimneys

To whom it may concern:

Enclosed is a proposal for the repair of the two chimneys located at Memorial Hall in Wilmington. As an owner/operator of a construction/masonry business for over 26 years with experience in New York and Vermont, I will easily be able to provide a certificate of liability insurance in the amount of \$1,000,000 should my company win the bid.

Should you have any questions at all, I can be reached via telephone or email via the information included below. Thank you for the opportunity to submit a proposal to perform repair work on such an iconic and historic building in Wilmington.

Best regards,

A handwritten signature in black ink, appearing to read "Tom", is written over a light blue horizontal line.

Tom Girardi
President

Enclosure

CHIMNEY #2	
1 - REMOVE CHIMNEY AND ROOFING; CART AWAY DEBRIS	
2 - REBUILD CHIMNEY WITH NEW STANDARD COMMON BRICK; INSTALL 13" X 13" DUMMY FLUE AND RE-PITCH NEW CEMENT CROWN	
3 - PEEL AWAY ROOFING AND INSTALL NEW COPPER FLASHING TO CHIMNEY; RE-ROOF AND SEAL	
4 - CHOP OUT AND REPLACE APPROXIMATELY 6-7 ROTTED BRICK AND RE-POINT BOTTOM SECTION OF CHIMNEY	
5 - RETURN AND APPLY CHIMNEY SAVER WATER REPELLENT TO ENTIRE CHIMNEY	
	SUBTOTAL
	\$28,500.00
	TAX
	1,710.00
	TOTAL
	\$30,210.00

240 CALIFORNIA PLACE SOUTH
 ISLAND PARK, NEW YORK 11558

GRACELANDCONSTRUCTIONMASONRY@GMAIL.COM
 (516) 823-0799

**WILMINGTON FUND
P.O. Box 400
Wilmington, Vermont 05363
(802) 464-9982**

July 29, 2019

Wilmington Select Board
c/o Scott Tucker

On behalf of The Wilmington Fund, we would like to grant capital funds to the Town of Wilmington for the continuation of the Deerfield Valley trail project, in the amount of \$176,317.47 with the following stipulations.

The funds will be used for only work on the Wilmington portion of the Deerfield Valley trail as authorized by the Wilmington Town Manager.

The funds may be comingled in a general Town account, but will be accounted for as a separate capital line item specifically designated for the Valley Trail.

We understand this grant needs approval by the Town Select Board. Could you please present this grant offer, and notify us upon its acceptance. Following approval with the stipulations as noted, we will cut a check to the Town of Wilmington.

Sincerely,



Bruce P. Mullen
Treasurer, The Wilmington Fund

Cc. Dan Kilmurray
John Gannon