

Wilmington Planning Commission  
Meeting minutes  
Monday, August 26, 2019  
Meeting time 4 pm

**Meeting called to order at 4:05**

Present, Cheryl LaFlamme, Chair, Tom Consolino, Meg Staloff  
Craig Ohlson, Zoning Administrator

**Additions to agenda:**

Item 6 ( discussion of possible zoning ordinance amendments) will be tabled to next meeting on 9/9

Scheduled work session on changes to Flood and Fluvial Hazard Ordinance with Select Board at 5 pm on 9/17

Also noted that Select Board passed updates to Zoning Articles 4 and 7, and changes go into effect on 9/10 after the required 21 days.

**No public comment**

**Approval of minutes**

Tom made a motion to approve the minutes of 8/12/19, Meg Seconded, all in favor

*Angela arrived at 4:12*

Discussion of Hazard Mitigation Planning Grant Update RFP.

RFP published on 8/22, submitted to paper and also directly submitted to 2 candidates recommended by Stephanie ( hazard mitigation officer for Dept. of Homeland Security) as well as Alyssa Sabetto of WRC.

Discussion followed as to if the 18 month period indicated in the RFP will put us out too far, when our present plan expires on 1/2020. Craig says that having a draft submitted will cover us for having an expired plan, and the extra time is mainly to allow for delays from FEMA.

Bid opening will occur at meeting of 9/9 and we can evaluate timelines submitted in the bids, or request more detail if needed.

*Town Manager Scott Tucker stopped in at 4:25*

PC received brief update as to potential new hire for ZA: reference checks are ongoing. Scott will update us ASAP so a meeting can be scheduled quickly in order to make a recommendation to the Select Board.

Tom Consolino made a motion to adjourn at 4:36, Angela Seconded, all in favor.

Respectfully submitted,

Meg Staloff