

Wilmington Planning Commission
Meeting Minutes
Monday, August 12, 2019
Meeting Time: 4:00 P.M.

Open meeting

Cheryl opened the meeting at 4:02 PM

In attendance: Cheryl LaFlamme, chair, Tom Consolino , John Lebron, Meg Staloff,
Angela Yakovleff

Sarah Fisher, Select Board liason

Craig Ohlson, Zoning Administrator

Scott Tucker, Town Manager

Wendy Manners-Seaman, chair DRB, (by phone)

Possible additions to the agenda

Cheryl requested an executive session to discuss possible candidates.

Tom made a motion to enter executive session to include Scott Tucker and Wendy Manners-Seaman.

Meg seconded.

Tom amended the motion to include Sarah Fisher.

Meg Seconded.

In favor: Cheryl, tom, John, Meg, Angela

Craig left the meeting before the start of the executive session.

Executive session at 4:07.

Tom made a motion to end the executive session.

Meg seconded.

In favor: Cheryl, Tom, Angela, Meg, John

None opposed.

Executive session ended at 4:35.

Craig rejoined the meeting.

Public comment

None

Motion to approve minutes from 6/24/19

Tom made a motion to approve the minutes of June 24, 2019 meeting. Meg seconded.

In Favor: Cheryl, Tom, Meg, John, Angela

Opposed: none

Hazard Mitigation Grant Program

Craig said the Hazard Mitigation Grant has been approved. As of this meeting there has been no further information from Stephanie, the hazard mitigation officer for the Dept. of Homeland Security. Craig will reach out to her. The rewrite of Hazard Mitigation needs to be done by January, 2020 when the present one expires.

John asked if we are hiring someone to write the RFP.

-No, the rewrite will be done in concert with Alyssa Sabetto. John suggested Cheryl contact Alyssa. Meg will send the contact information for Stephanie to Cheryl. We need the plan finalized by August 26.

Discuss possible Zoning ordinance amendments

The Public Hearing by the Select Board scheduled for August 20 will deal with Zoning Ordinance Articles 4 and 7.

Several members of the Select Board and two from the Planning Commission will be unable to attend the August 20 meeting. Alyssa Sabetto nor John Broker-Campbell will be able to attend. Sarah suggested we reschedule this .

Craig will check with Alyssa Sabetto, John Broker-Campbell and Josh Carvjhal to find out who will be available on October 1, the next proposed hearing date.

He will also check to see who is available for a work session between the Planning Commission and the Select Board on September 17 at 5:00 PM.

In discussion with Cheryl, Wendie Manners-Seaman thinks there needs to be some corrections in the proposed Zoning Ordinance document.

-the number of years that must elapse before a conditional permit fall out of active use if no action has been taken on it.

-add language specifying how long the permit holder has to execute plans before going on violation. It is not presently in the ordinance.

Craig said the permit expires in two years anyway. He also alerts the holder to this when the permit is granted.

-7.10E has two references to air quality. Only one is needed. Cheryl will look into this since there is no 7.10E in the present proposal.

Adjournment

Meg made a motion to adjourn at 4:58 PM.

Tom seconded.

In favor: Cheryl, Tom, John, Meg, Angela

Opposed: None

Respectfully submitted,
Angela Yakovleff, Scribe

Next meeting: August 26, 2019

4:00PM